

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION  
MAY 23, 2022  
SPECIAL SESSION IN LIEU OF REGULAR SESSION 7:30 PM  
EXECUTIVE SESSION IF NECESSARY**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL**      Time:

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Manuel	
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**BOARD PRESIDENT’S REPORT: DR. SWABB**

A. Welcome

**This meeting will be broadcasted. In person meeting will be held in Room 404.**

**Virtual Open Meetings**

Recommend a return to virtual open meetings as originally authorized under Am. Sub. H.B. 197 on March 25, 2020, which provides emergency relief related to the open meeting act. Notwithstanding any existing policy to the contrary, it shall be the policy of this Board to conduct its meetings in accordance with Am. Sub. H.B. 197, which expired on July 1, 2021.

H.B. 51 reauthorizes virtual board meetings as previously stated above and the Board of Education recommends the use of virtual meetings until the expiration of this authorization on June 30, 2022.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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Recommend waiving the First & Second Reading of Neola Policy 0167.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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Recommend a temporary suspension of policy 0167-voting. Paragraph, for “a board member must be physically present at the meeting to vote” until June 30, 2022. The intent of this suspension is to allow voting by a virtual platform in accordance with H.B. 51.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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**REVIEW OF AGENDA & APPROVAL OF MINUTES**

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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- C. April 19, 2022 - Approval of Minutes of Regular Meeting
- May 2, 2022 - Approval of Minutes of Special Meeting

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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D. Student Spotlight -

**Salutatorian - Jenna Shellabarger**

*It is my pleasure to introduce the 2022 Bradford High School Salutatorian, Ms. Jenna Shellabarger. Jenna is the daughter of Ryan and Carmen Shellabarger and Lori Shellabarger. Jenna has been a scholar athlete in Cross Country for 3 years and Powerlifting for 4 years. She has also been involved in Spanish Club and National Honor Society while maintaining a 3.95 GPA. After high school, Jenna plans to attend OSU Lima. Congratulations Jenna on your high school achievements.*

**Valedictorian - Rylee Canan**

*It is my pleasure to introduce the 2022 Bradford High School Valedictorian, Ms. Rylee Canan. Rylee is the daughter of Casey and Kim Canan. She has been a scholar athlete in Volleyball, Basketball, and Softball all 4 years. She has also been in the Spanish Club for 3 years and National Honor Society for 2 years. She is the current secretary of her class and has been a part of her church youth group the past 2 years and gone on 2 mission trips, all while maintaining a 3.96 GPA. After graduation, Rylee plans on attending Indiana University East. Congratulations Rylee on all your high school achievements.*

**ADMINISTRATIVE REPORTS**

- A. Mrs. Michelle Lavey, Elementary Principal -
  
- B. Mr. Christopher Barr, MS/HS Principal -
  
- C. Mr. Bob Daugherty, Assistant Principal -
  
- D. Mrs. Chloe Thompson, Athletic Director/ Transportation Director -
  
- E. Mrs. Maria Brewer, Upper Valley CC update -
  
- F. Mr. Joe Hurst, Superintendent -
  
- G. Mrs. Carla Surber, Treasurer -

**PUBLIC PARTICIPATION**

**FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber**

Consent Calendar (items 1 through 26). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

- 1. Financial Journal – April 2022
  
- 2. Check Register – April 2022
  
- 3. Recommend approval of permanent appropriations.
  
- 4. Then & Now certification of bills that were obligated by employees of the district:  
FilterShine Midwest, LLC - Encumbered \$0, Payable \$236.00  
Neff by Jostens Inc. - Encumbered \$0, Payable \$15.15

**Monday, May 23, 2022**

**Page 3 of 15**

Council on Rural Services - Encumbered \$0, Payable \$600.00

Walmart - Encumbered \$76.20, Payable \$84.52

5. Recommend acceptance of a donation for \$100.00 from Sharon Moore for the Bradford FFA to purchase American flags to honor our veterans.
6. Recommend acceptance of a donation of 30 mini flags from Sandra Frantz for the Bradford FFA to honor our veterans.
7. Recommend acceptance of a donation for \$20.00 from Cindy Angle for the Bradford FFA to purchase American flags to honor our veterans.
8. Recommend acceptance of a donation for \$51.00 from Jack Stoler to the Bradford FFA to purchase American flags to honor our veterans.
9. Recommend acceptance of donations of bags of candy for our students, candy bars for our staff, and for 1 lucky student free happy meal at McDonald's every week for a year from Fields of Grace in Covington, Ohio.
10. Recommend acceptance of a donation from Dennis Stryker in the amount of \$265.00 to be used for FFA camp.
11. Recommend donating some Bradford items to the Bradford Community Club to be used for Quarter Auction as a fundraiser for Bradford Student Scholarships.
12. Recommend correction to the previous approval of \$100 in petty cash for the upcoming book fair to \$200.00, per Resolution #025-2022.
13. Recommend approval of an anonymous donation of \$8.00 for Bradford FFA.
14. Recommend approval of an anonymous donations of \$15.00 for the Bradford FFA to purchase American flags to honor our veterans.
15. Recommend approval of a donation from Carla Surber in the amount of \$15.00 for the Bradford FFA to purchase American flags to honor our veterans.
16. Recommend approval of a donation from Steve Murphy in the amount of \$100.00 for The Bryant Byers Scholarship Fund.
17. Recommend approval of a donation from Glen & Mary Murphy in the amount of \$300.00 for The Bryant Byers Scholarship Fund.

**Monday, May 23, 2022**

**Page 4 of 15**

18. Recommend approval of a donation from Ruby Ludwig in the amount of \$100.00 for The Bryant Byers Scholarship Fund.
19. Recommend approval of a donation from Backyard Team Apparel in the amount of \$300.00 for Roader Warriors.
20. Recommend acceptance of a donation from the Miami County Foundation in the amount of \$9,085.00, to be used for the following:
  - Skip Miller - 10 Touchless Hand Dryers - \$5,800.00
  - Tina Schmitz - Sound System - \$1,535.00
  - Karen Gehret - 7 Mindsets - \$1,750.00
21. Recommend acceptance of an anonymous donation of \$10.00 for the Bradford FFA to purchase American flags to honor our veterans.
22. Recommend acceptance of a donation from Keller Grain & Feed, Inc. in the amount of \$100.00 to Bradford FFA for Ag Day.
23. Recommend approval of a new credit limit of \$6,300.00 for our Shell Fleet Plus fleet card.
24. Recommend approval of the revised 5-year Forecast incorporating the results of the BEA agreement and the payments for the certificates of participation to be submitted to the State of Ohio by May 31, 2022.
25. Recommend that the Board of Education approve expenditures previously allocated to the General Fund to be paid with ESSERS money to the extent possible.
26. Recommend approval for authority of 004 Building, Section 5705.09 Revised Code, for the purpose of a fund used to account for the receipts and expenditures related to all special bond funds in the district. All proceeds from the sale of bonds, notes, or certificates of indebtedness, except premium and accrued interest, must be paid into this fund. Expenditures recorded here represent the costs of acquiring capital facilities including real property. Classification is Governmental Fund Type, Capital Projects Fund.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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**OLD BUSINESS**

**NEW BUSINESS**

**Monday, May 23, 2022**

**Page 5 of 15**

*Consent Items (items 1 through 21). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.*

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Resignations/Employment:

A. Resignations -

- a. Recommend approval of resignation for Zackery Delloma, HS Social Studies Teacher, effective at the end of the 2021-2022 school year.
- b. Recommend approval of resignation for Melissa McQuinn, Cafeteria Worker, effective April 30, 2022, did not report to work on May 2, 2022.
- c. Recommend approval of retirement for Diane Painter, Bus Driver, effective August 1, 2022.
- d. Recommend approval of retirement for Cheryl Clark, Food Service Supervisor, effective August 1, 2022.

B. Classified Personnel- Employment - Limited Nonteaching Contract for the 2021-2022 school year:

Magen Weldy - Food Service Staff

C. Classified Personnel - Reemployment Two (2) Year Limited Nonteaching Contract, effective for the 2022-2023 school year:

Larry Barger - 2nd Shift Custodian (1 of 3 2-yr Contract)  
Rita Puthoff - Part-Time Cafeteria Staff (1 of 3 2-yr Contract)  
Tina Hill - Elementary Educational Aide (1 of 3 2-yr Contract)  
Athena Beachler - MS/HS Educational Aide (2 of 3 2-yr Contract)  
Sandra Frantz - Board Secretary (3 of 3 2-yr Contract)

D. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2022-2023 school year:

Hayden Dickerson - Head Golf Coach  
Jay Hall - Head Varsity Boys Basketball Coach  
Nick Rank - Assistant Varsity Boys Basketball Coach  
Jeff Byram - 9th Grade Boys Basketball Coach  
Rod Kaiser - Volunteer Assistant Boys Basketball Coach  
Austin Evans - 8th Grade Boys Basketball Coach  
Drew Patty - 7th Grade Boys Basketball Coach

**Monday, May 23, 2022**

**Page 6 of 15**

Gabriella Fair -	8th Grade Girls Basketball Coach
Brooke Fair -	7th Grade Girls Basketball Coach
Brandon Koverman -	JH Cross Country Coach
Haley Lear -	Junior Class Advisor
Wendy Ray -	Guidance
	Extended Detention Monitor
Rocco Latino -	Detention Monitor
	Resident Educator Mentor(s) (as needed)
Shane Snyder -	Weight Room Supervisor
Sharon Moore -	HS Yearbook Advisor
Ann Siefring -	Title I Coordinator
	Intervention Team Leader
Karen Gehret -	Intervention Team Leader
Tina Schmitz -	IEP Writing
	Special Education Curriculum Team Leader
Megan Unthank -	Student Council
Lisa Hart -	IEP Writing
Tracey Mueller -	IEP Writing
Sara Timmerman -	Renaissance Coordinator
	Special Education Curriculum Team - HS
	Intervention Team Leader (½)
	IEP Writing
Cindy Fair -	12th Grade Class Advisor
	IEP Writing
	Resident Educator Mentor (if needed)
Crystal Yingst -	10th Grade Class Advisor
	Intervention Team Leader (½)
	IEP Writing
	6th, 7th, 8th Grade Class Advisor
Laura Sneed -	Washington DC Trip Advisor
	9th Grade Class Advisor
	Intervention Team Leader
Jay Hall -	IEP Writing

- E. Recommend continuing contracted services with Roxanne Stocksdale for EMIS, as needed, for the 2022-2023 school year in the amount of \$30.00/per hour. This contracted service has not had an increase since 2010-2011 school year.
- F. Employment - Certified Personnel - One (1) Year Contract for the 2022-2023 school year:

Brandon Koverman - HS Social Studies Teacher

**Monday, May 23, 2022**

**Page 7 of 15**

G. Recommend that the following teacher be approved under ORC.3319.10, effective as of April 8, 2022, for a pay increase due to an assignment of a specific teaching position in excess of 60 days once continuity of days is established with verification from the administrator::

Cassie Gantt

H. Recommend approval of the following teachers to work as elementary summer school teachers for the summer of 2022 at a rate of \$20/hour:

Katie Frey  
Tina Schmitz  
Rachel Lavey  
Victoria Schmitz  
Brooke Fair  
Bailey Wysong

I. Recommend approval of the following teachers for Kindergarten Jumpstart for the summer of 2022 at a rate of \$20/hour/

Brittney Clark  
Ashley Fry  
Jessica Ridout

2. Recommend approval of the following dock days for Tabatha Canan at her request:

3/30/22	3/31/22
4/1/22	4/4/22
4/5/22	4/6/22
4/7/22	4/8/22
4/11/22	4/12/22
4/13/22	4/19/22
4/20/22	4/21/22
4/22/22	4/25/22
4/26/22	4/27/22
4/28/22	4/29/22

3. Recommend approval of a dock day for Ashley Fry, at her request, for 5/12/2022.

4. Recommend approval of the following dock days for Mindy Burgett, at her request, for 5/2/22, 5/3/22, and 5/11/22.

5. Recommend approval of the following dock days for Dustina Erwin, at her request:

4/12/22	4/13/22
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**Monday, May 23, 2022**

**Page 8 of 15**



4/19/22	4/20/22
4/21/22	4/25/22
4/26/22	4/27/22
4/28/22	5/2/22
5/3/22	5/4/22
5/5/22	5/9/22
5/10/22.	

6. Recommend approval for all summer employees to work summer hours, four 10-hour days, 6:00AM-4:30PM Monday-Thursday during the months of June & July.
7. Recommend approval of a contract with Rumpke in the amount of \$614.04/month.
8. Recommend approval of a contract with 7 Mindsets, 7/1/22-6/30/22, for a total of \$1,750.00.
9. Recommend approval of contract with Southwestern Ohio Educational Purchasing Council for the Liability, Fleet, and Property Insurance Program for the 2022-2023 school year in the amount of \$39,512.00. Previous rate was \$37,727.00.
10. Recommend approval of a contract for student accidental insurance proposal through Gerber Life Insurance Company, Zevitz Student Accident Insurance Services, Inc., for the 2022-2023 school year for a total premium of \$2,860.00.
11. Recommend approval for request for early graduation for Joshua Derstine, pending completion of all graduation requirements. He will participate in graduation activities with the Class of 2023.
12. Recommend approval of the following additional courses to be offered for the 2022-2023 school year:
  - Life Skills - 1 Credit (HS Only) Grades 6-12 - Full Year  
Life Skills is designed to increase student knowledge and skills necessary for everyday living. The course emphasizes goal-setting, decision making and problem solving, communication, healthy lifestyles and relationships, nutrition, personal safety, citizenship, and consumerism.
  - Music Appreciation (CCP) - 1 Credit - Grades 9-12 Elective - Full Year  
Development of listening skills and understanding of the meaning of music, from Gregorian chant to jazz and other current popular styles.
13. Recommend approval of the agreement between Wright State University and Bradford Exempted Village School District.

**Monday, May 23, 2022**

**Page 9 of 15**

This Affiliation Agreement (the “Agreement”) is made and entered into effective the 11<sup>th</sup> day of January, 2021, by and between Wright State University College of Health, Education, and Human Services (hereinafter, “WSU”) and Bradford Exempted Village Schools, 760 Railroad Ave, Bradford, OH 45308 (hereinafter, the “District”), by and through their duly authorized administrators whose signatures are set forth below.

WHEREAS, WSU conducts programs in Human Services, Kinesiology and Health, Leadership Studies in Education and Organizations, Nursing, Professional Psychology, Social Work and Teacher Education, and desires to obtain clinical experience for nursing, professional psychology and social work students, teaching and/or leadership experience for teacher candidates and leadership students, and school counseling experience for its school counseling candidates enrolled in these programs (hereinafter, “Candidates”); and

WHEREAS, the District recognizes the need for, and desires to aid in the educational development of, Candidates in such programs, and is willing to make its employees and premises available for such purposes on the terms and conditions set forth herein;

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth below, WSU and the District agree contractually.

14. Recommend approval of a contract with Southwestern Ohio Education Purchasing Council for renewal of employee health insurance plan with renewal date of 1/1/2023 at an 8% increase from previous year.
15. Recommend approval of an agreement between BHM CPA Group, Inc., Keith Faber, Auditor of State of Ohio, and Bradford Exempted Village School District:

This agreement is entered into as of the 17th day of May, 2022, by and between BHM CPA Group Inc, an independent public accountant (IPA), **KEITH FABER**, Auditor of State of Ohio (Auditor) and Bradford Exempted Village School District, Miami County (Public Office) WITNESSETH:

Whereas, the Auditor of State on April 13, 2022, issued a Request for Proposals for an engagement related to Bradford Exempted Village School District, including any components and other requirements stated in the Request for Proposal, pursuant to Sections 117.11 and 117.115, Revised Code, for fiscal periods 7/1/21-6/30/22 (1 annual audit) & 7/1/22-6/30/26 (2 biennial).

Whereas, IPA responded to the Request for Proposals with a formal proposal wherein they indicated their willingness to perform the engagement related to the Public Office

**Monday, May 23, 2022**

**Page 10 of 15**

in accordance with the items and conditions set forth in the Request for Proposals; and

Whereas, the Auditor of State, in consultation with the Public Office, has determined the IPA has submitted the proposal most advantageous to the Auditor and Public Office;

NOW, THEREFORE, IPA and Public Office do mutually agree as follows:

1. This Memorandum of Agreement, the Request for Proposals, the Proposal of the IPA and any written documents supplementing, amending, or incorporating the Request for Proposal, the Proposal of the IPA, and the Memorandum of Agreement constitute the integrated written agreement of the parties, to be known as the "Contract";
2. The IPA shall, in consideration of the payments specified in the Proposal, and subject to the requirements of the Contract, perform the specified engagement related to the Public Office;
3. Public Office will provide the IPA with such payments, services, and support as are specified in the Request for Proposals; and
4. The Auditor will provide the IPA with such services and support as are specified in the Request for Proposals; and
5. If applicable, pursuant to the agreement of the parties a subcontractor with respect to the Contract will be as stated below. Further, pursuant to the RFP Terms of Engagement and this Contract, the IPA shall be and remain solely responsible to the Public Office and Auditor for the acts the IPA performs or faults of any subcontractor and of any subcontractor's officers, agents or employees, who are deemed to be agents or employees of the IPA to the extent of the subcontract. Each subcontractor shall jointly and severally agree that neither the Public Office nor the Auditor is obligated to pay or to be liable for the payment of any sums due the subcontractor.

Subcontractor Name \_\_\_\_\_

Address \_\_\_\_\_

**Number of Hours, Rate Per Hour, Total Subcontract**

IN WITNESS WHEREOF, Auditor, Public Office and IPA have executed this agreement.

16. Recommend approval of a contract with the Darke County ESC in the amount of \$3,479.45 for Absence Management System for the 2022-2023 school year.
17. Recommend contract between the Council on Rural Services (CORS) and the Bradford Exempted Village School District to provide daily educational instruction for the students

**Monday, May 23, 2022**

**Page 11 of 15**

assigned to CORS, ACES (Achievement for Educational Success) in the amount of \$40.00 per day per student for the 2021-2022 school year.

18. Recommend approval for contract with Weswurd, LLC for assisting the district in obtaining reimbursement for Medicaid-eligible expenses incurred under the Ohio Medical School Program for claims with dates of service from July 1, 2022 through June 30, 2025, for an annual fee of \$2,484.00.
19. Recommend approval of Memorandum of Agreement with New Creation Counseling Center and Bradford Village School District for incorporating the Nexus Program (counseling program offered by NCCC) designed to offer students on-site or internet-based mental health counseling in the District totalling \$39,900.00, 3 days per week, for the 2022-2023 school year. .
20. Recommend approval of a school safety grant agreement entered into between Bradford Exempted Village School District and the State of Ohio, acting by and through the Ohio Facilities Construction Commission, a state agency organized and operating under Ohio Revised Code (ORC) Chapter 123 (the Commission and the Grantee, collectively, the Parties). This agreement becomes effective upon the date it is signed by all parties, in the amount of \$100,000.00 to assist school to improve the overall security and safety of their buildings.
21. Recommend the disposal of any assets that are deemed obsolete and have further been rejected by firms dealing in old electronic equipment. The equipment meeting this criteria may be disposed through online sales, at the Darke County Solid Waste Management District or through other appropriate means allowed by Board Policy 7310

*END OF CONSENT AGENDA*

***WHEREAS*** this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

***WHEREAS*** this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

*Be it THEREFORE RESOLVED, that the above non-licensed individuals be employed as noted.*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**Monday, May 23, 2022**

**Page 12 of 15**

Mr. Besecker		Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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22. Recommend approval of a classified reemployment two (2) year limited nonteaching contract, effective for the 2022-2023 school year for Sally Brewer, Elementary Educational Aide (2 out of 3 2-yr Contract).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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23. Recommend approval of a (1) one year Supplemental Contract for the 2022-2023 school year for:

Alex Swabb - Reserve Boys Basketball Coach  
Eric Swabb - Volunteer Assistant Boys Basketball Coach

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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**SECOND AND FINAL READING FOR THE FOLLOWING NEOLA POLICIES:**

***Policies Recommended for the Board of Education (40.2 Winter 2022 Update)***

- po1616 - New***
- po2271***
- po2370.01***
- po5511***
- po5772***
- po6110***
- po6114***
- po6325***
- po6423***
- po7217***
- po8500***

**Policies Recommended for the Board of Education (Bond Compliance)**

**po6146 - New for BEVSD**

**AG's Approved by the Superintendent (40.2 Winter 2022 Update)**

**ag2260**

**ag2271**

**ag2370.01**

**ag3120A**

**ag5511**

**ag5516 - New**

**ag6146 - New for BEVSD**

**ag6423**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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**ENTER EXECUTIVE SESSION (IF NECESSARY)**

  X   (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

       (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

       (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

       (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

       (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

       (G) (6) Specialized details of off security arrangements

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**Monday, May 23, 2022**

**Page 14 of 15**

Mr. Besecker		Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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**ENTER EXECUTIVE SESSION at:** \_\_\_\_\_

**EXIT EXECUTIVE SESSION at:** \_\_\_\_\_

**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Besecker		Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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**Time:** \_\_\_\_\_