

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION  
 SEPTEMBER 12, 2019  
 SPECIAL MEETING TO HOLD REGULAR BUSINESS SESSION 6:30 PM  
 EXECUTIVE SESSION IF NECESSARY**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL      Time: 6:30 PM**

Dr. Swabb	P	Mrs. Brewer	P	Pastor Reindel	Absent	Mr. Besecker	P	Mr. Miller	P
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**BOARD PRESIDENT’S REPORT: DR SCOTT SWABB**

- A. Welcome
- B. Review of Agenda
- C. Student Spotlight

***Emily Applegate - Mrs. Angle***

I would like to recognize Emily Applegate for September’s Student Spotlight. I am just getting to know Emily, but I am very impressed with her work ethic in my class. She strives to do her best and often takes the time to show her best. A perfect example is on a new program called Newsela, which I use for informational text comprehension. The articles are often difficult and the questions are very high level. Emily read and reread her articles and went back into the text to find the answer. Over the first 3-day period of time, she received perfect scores each day! The only person in the class to accomplish this feat! I can’t wait to see how much she progresses this year as a result of her work habits.

Emily has a very large family. She has 6 brothers and 1 sister. She also has 3 bunnies, a dog, and her favorite guinea pig named Bree. She was a birthday present. When not in school, you will find Emily cheering on the Pee Wee Roaders, which she has been doing for 3 years. She loves to swim and watch That YouTube Family on YouTube. She listens to country music and will most likely play the flute next year. She loves the color pink and McDonald’s French Fries. Emily’s favorite subject is reading (mine too) and she really likes how funny Junie B. Jones books are. She wants to get good grades because that is how you move on in school.

Emily is a great kid!

***Cali Didonato - Mr. Schwieterman was not present – Presented by Mrs. Angle***

I am pleased to present September Student of the Month to Ms. Cali Didonato. So far this year she has proven to be a student that can be counted on to work hard and be a leader to the others in the room. Her positive attitude and cheerful personality make her an incredibly enjoyable student to have brighten up the room. I am excited to see where her leadership and growth mindset lead her this year and beyond. Congratulations, Cali, on being my representative for September Student of the Month!+

**Alexis Barhorst –Sharon Moore**

We would like to recognize Alexis Barhorst for Bradford's September student of the month. Alexis won the billboard contest sponsored by the Miami County Public Health Department, the Safe Communities Coalition and Lisa Cano, State Farm. Alexis won \$500 from the contest and thanks to Alexis, all 9th to 12th graders will receive free pizza from Clark's Pizza House and have an hour of interactive activities with Miami County Sheriff's Department and Ohio State Patrol.

Alexis is part of Mrs. Moore's publications class. Alexis plays basketball, softball and runs cross country for Bradford. Alexis is an active member of the FFA and shows dairy cattle through 4-H with her club, the Darke County 4-H Holstein Club. Alexis plans to go into the nursing field after high school. Alexis is the daughter of Robert and Tracey Barhorst.

D. Staff Spotlight -

**Norma Kenworthy** - Michelle Lavey was absent, Presented by Bob Daugherty

**Abby Hopkins** - Michelle Lavey was absent, Presented by Bob Daugherty

We would like to recognize Norma Kenworthy and Abby Hopkins this month for using their own time this summer and going to Orton Gillingham training to help students when helping with small guided reading groups. It is so refreshing to see them using the research based techniques that they obtained just because they have a passion to help our students. Thanks ladies!

**ADOPTION OF THE AGENDA**

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: Maria Brewer; Second: Scott Besecker

Mrs. Brewer	I	Pastor. Reindel	Absent	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I
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MOTION PASSES 4-0  
RESOLUTION NO 066-2019

## APPROVAL OF MINUTES

A. August 12, 2019 - Regular Meeting

Motion: Scott Besecker; Second: Mike Miller

Mrs. Brewer	I	Pastor. Reindel	Absent	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I
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MOTION PASSES 4-0

RESOLUTION NO 067-2019

## ADMINISTRATIVE REPORTS

A. Joe Hurst, Superintendent

1. Grade Card Information given by Joe Hurst
2. OSBA Conference . November 10-12 . Maria Brewer and Scott Swabb may be going
3. Bus Driver Hours were discussed
4. Premier Medical . Gary Blake & Jenny Jones discussed our future arrangement with the Superintendent and the Athletic Director
5. Student Wellness Grant . 132,000 this year will be received in October & February and \$198,000 will be received next year

B. Mrs. Michelle Lavey, Elementary Principal . Not in attendance

C. Mr. Matt Triplett, Secondary Principal . Not in attendance

D. Mr. Bob Daugherty, Dean of Students -

1. Good start in classroom for the 2019-2020 school year
2. Writing in school has increased this year
3. Alexis Barhorst's Billboard was the winner for Miami County and is on US Route 36
4. Spirit Fridays are back. Students who wear Orange and Black will be entered in a drawing for a chance to have pizza at lunch twice a month to encourage Roader pride.
5. E-Day Plans - The E-Day committee consisted of Bob Daugherty, Michelle Lavey, Matt Triplett, Tabitha Breeze, Rob Grillot, Ryan Schulze and Joe Hurst. All E-Day lessons will be submitted to the Administration no later than the fourth Snow Day. The Administration will utilize a rubric to determine if the lessons are appropriate. If the lesson is not appropriate then the teacher will have to redo the lesson. The rubric will judge whether the lesson:
  - takes the correct amount of time
  - meets state standards
  - relevant to what is currently being taught in the class
  - have adequate rigor

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The committee determined the following for the amount of time it should take a lesson to be completed by the student:

- BG-2: 15 minutes a piece for math, reading, spelling, science/social studies for an hour total.
- 3-5: 30 minutes each for math, reading, science, social studies for a total of two hours.
- 6-12: 30 minutes per class for a total of four hours.
- Elementary specials: The specials teachers will create a choice board in which a student has to choose activities that would take no more than the grade requirement (15 minutes for BG-2, 30 minutes for 3-5).

The students will have one week to turn in completed work to receive credit.

On the day of the first e-day, the e-day lessons will be posted on the school website, as well as on Google Classroom or Class Dojo. If the student or parents do not have access to the internet, a paper copy of the lesson could be prepared upon request.

Discussion back from the board members as to whether this plan meets with their approval prior to implementation. More discussion will follow on this topic.

E. Miss Chloe Shell, Athletic Director/Transportation Director . Not in attendance

F. Mrs. Maria Brewer, Upper Valley CC update  
. Record numbers are attending at Upper Valley Career Center this year

G. Mrs. Carla Surber, Treasurer -

1. Disposal of records on September 6, 2019, resulting in destruction of almost 2300 pounds of paper at a cost of 12 cents per pound for onsite shredding. Mrs. Surber contacted Darke County Solid Waste and they were instrumental in obtaining this pricing.

2. Public records training will now be required by all elected public officials and other individuals who meet the requirements. Mrs. Surber will contact the Auditor of State's Office to see if a training can take place in Bradford.

3. The insurance plan with the Southwestern Ohio Educational Purchasing Cooperative was analyzed for its consistency with the market place. It was determined that another provider may have a more competitive plan and meeting with them will be an option for the district in the near future.

4. A discussion was had over transparency and the Treasurer will try to provide more information prior to the meeting to make that available to Board Members.

**PUBLIC PARTICIPATION - none**

## FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 8). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal . August, 2019
2. Check Register . August, 2019
3. Then & Now certification of bills that were obligated by employees of the district:

Miami County ESC -	Encumbered 0	Payable \$ 1,575.00
East of Chicago -	Encumbered \$400.00	Payable \$ 408.75
Steve Hocker Mileage -	Encumbered 0	Payable \$ 11.13
Diane Painter Mileage -	Encumbered 0	Payable \$ 11.13
Brian Brothers Painting & Restoration, LLC -	Encumbered 0	Payable \$ 1,600.00
Liberty Services/FilterShine Midwest -	Encumbered 0	Payable \$ 200.00
Wilson Health -	Encumbered 0	Payable \$ 100.00
Anderson <del>g</del> -	Encumbered \$61.98	Payable \$ 83.97
Ohio Dept of Job & Family Services -	Encumbered 0	Payable \$ 1,024.00
Cross County Conference -	Encumbered 0	Payable \$ 1,205.00

4. Approval of Permanent appropriations for necessary amendment.
5. Approval of Transfers and Advances for the month.
6. Approval of addendum to Darke County Educational Service Center contract (resolution# 063-2019) to comply with federal procurement language on Federal Funding and Medicaid reimbursement.
7. Recommend approval of the June 30, 2019, General Purpose External Financial Statement. It was filed for the school district with the Auditor of State Office through the Hinkle Report. The school district will advertise this document upon approval.
8. Recommend the following petty cash funds:

\$1,500.00 - Athletics  
\$80.00 - Cafeteria  
\$50.00 - Central Office

*END OF CONSENT AGENDA*

Motion: Maria Brewer; Second: Scott Besecker

Mrs. Brewer	I	Pastor. Reindel	Absent	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I
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MOTION PASSES 4-0  
 RESOLUTION NO 068-2019

**OLD BUSINESS - None**

**NEW BUSINESS**

Consent Items (items 1 through 13). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Employment/Resignations:

- A. Resignations - Recommend approval to accept **Deborah Barger's** retirement with her last day being August 30, 2019.
- B. Classified Personnel - One (1) Year Substitute Contract for the 2019-2020 school year (pending current background check):

<b>Rita Puthoff</b>	Substitute Cafeteria
<b>Kimberly Shell</b>	Substitute Bus Driver
<b>Dennis Fair</b>	Substitute Bus Driver
<b>Lindsey Clark</b>	Substitute Cafeteria

- C. Classified Personnel - Employment - Recommend One (1) Year Contract limited non-teaching:

<b>Athena Beachler</b>	MS/HS Paraprofessional Aide position beginning 09/03/2019
<b>Lori Cordonnier</b>	3-hour Part-time Cafeteria Staff position

- D. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract as defined by the Master Agreement:

<b>Cody Wilson</b>	Reserve Boys Basketball Coach
<b>Josh Phillips</b>	Assistant Varsity Basketball Coach
<b>Jason Hill</b>	8th Grade Boys Basketball Coach
<b>Haley Patty</b>	Fall Athletic Site Supervisor (Not to exceed 12 events)
<b>Brian Schwieterman</b>	Fall Athletic Site Supervisor (Not to exceed 12 events)

E. Certified Personnel - One (1) Year Substitute Contract for the 2019-2020 school year:

**Tina Depoy**

**Mark Lynch**

**James Brown**

**Ronald Clark**

**Diane Barga**

**Lindsey Clark (Substitute Nurse)**

**Patricia Johnson**

**Dana Williams**

**Ruth Neudecker**

**Suzanne Fennell**

**Patricia Wolf**

2. Approve tuition reimbursement for **Katie Frey** for 3 credit hours in the amount of \$450.00.  
ISG7200 - Theoretical Foundation of Gifted & Talented Education Services
3. Approve tuition reimbursement for **Katie Frey** for 1 credit hour in the amount of \$90.00.  
EDU 6280 - Teaching with Literature in the Content Areas
4. Approve tuition reimbursement for **Ryan Schulze** for 3 credit hours in the amount of \$300.00.  
613013 Google Classroom Tool
5. Approve tuition reimbursement for **Laura Sneed** for 4 semester hours in the amount of \$360.00.  
6280 M4 - Teaching with Literature  
6280 M7 - Read the Calendar III
6. Approve tuition reimbursement for **Crystal Yingst** for 3 semester hours in the amount of \$270.00.  
6280 M7 - Read the Calendar
7. Approve tuition reimbursement for **Ruth Estes** for 1 credit hour in the amount of \$125.00.  
ART599 - Watercolor Landscape
8. Approve to move **Katie Frey** to the Masters Plus column according to negotiated agreement.
9. Recommend approval of partnership agreement with Council on Rural Service Programs (for Head Start) from August 5, 2019 through May 22, 2020.
10. Approve contract with Ansonia Local School District for the transportation of enrolled students to Franklin Monroe School District to comply with individual education plans.
11. Recommend approval of employed teachers as home instructors for the 2019-2020 school year at rate of \$20.00 per hour not to exceed 5 hours a week for the assigned student.
12. Change the adopted calendar to reflect the 10-minute change in the school day for a 90 minute early release (change 1:30 early release to 1:40 on 10/11, 10/18, 12/20, 3/13 & 5/22).
13. RESOLUTION DECLARING TRANSPORTATION TO BE IMPRACTICAL

The Superintendent of Schools, Joe Hurst, recommends that the Board of Education adopt the following resolution:

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*WHEREAS* the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

*WHEREAS* after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

*WHEREAS* the following factors as identified in Revised Code §3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel, and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

*WHEREAS* the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

*RESOLVED* that the Bradford Exempted Village School District Board of Education hereby approves the declaration that It is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of students named on the attachment, payment-in-lieu of transportation

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WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it THEREFORE RESOLVED, that the above non-licensed individuals be employed as noted.

*END OF CONSENT AGENDA*



Motion: Mike Miller; Second: Dr. Scott Swabb

Mrs. Brewer	I	Pastor. Reindel	Absent	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I
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MOTION PASSES 4-0  
RESOLUTION NO 069-2019

**ENTER EXECUTIVE SESSION**

  X   (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

       (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

       (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

       (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

       (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

       (G) (6) Specialized details of security arrangements

Motion: Maria Brewer; Second: Mike Miller

Mrs. Brewer	I	Pastor. Reindel	Absent	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I
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MOTION PASSES 4-0  
RESOLUTION NO 070-2019

**ENTER EXECUTIVE SESSION at: 8:18 PM**

**EXIT EXECUTIVE SESSION at: 8:41 PM**

**ADJOURNMENT**

Motion: Maria Brewer; Second: Scott Besecker

Mrs. Brewer	I	Pastor. Reindel	Absent	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I
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**MOTION PASSES 4-0**

Time 8:42 PM

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**Dr. Scott Swabb**

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**Mrs. Carla Surber, CPA, CGMA**