

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
 JUNE 15, 2021
 SPECIAL SESSION (IN LIEU OF REGULAR SESSION) 6:30 PM
 EXECUTIVE SESSION IF NECESSARY**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time: 6:30 PM

Dr. Swabb	Absen	Mrs. Brewer	P	Pastor Reindel	P	Mr. Besecker	P	Mr. Manuel	P
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BOARD PRESIDENT’S REPORT: DR. SCOTT SWABB

A. Welcome

This meeting will be broadcasted. In person meeting will be held in Room 404.

REVIEW OF AGENDA & APPROVAL OF MINUTES

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: Mr. Besecker; Second: Pastor Reindel

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Manuel	I	Dr. Swabb	Absent
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MOTION PASSES 4-0

RESOLUTION NO 047-2021

- C. May 20, 2021 - Approval of Minutes of Special Meeting (in lieu of Regular Meeting)
- D. June 2, 2021 - Approval of Minutes of Special Meeting

Motion: Pastor Reindel; Second: Mr. Besecker

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Manuel	I	Dr. Swabb	Absent
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MOTION PASSES 4-0

RESOLUTION NO 048-2021



ADMINISTRATIVE REPORTS

A. Mrs. Michelle Lavey, Elementary Principal

- Exciting things happening at the Elementary Level for the close of school, The most noteworthy was that of the kindergarten graduation, partially funded by the Wade Kindergarten Fund with Bradford being one of the first schools to host classes for that grade level.
- Additionally, summer school has started for students with breakfast being served along with lunch at the Community Club after the program is over.

B. Mr. Matt Triplett, Secondary Principal – not in attendance

C. Mr. Bob Daugherty, Assistant Principal – not in attendance

D. Mrs. Chloe Thompson, Athletic Director/Transportation Director – not in attendance

E. Mr. Joe Hurst, Superintendent –

Tremendous support of the Girls Softball Team was felt by the entire community. On Wednesday, July 16, 2021, the girls will travel to the Statehouse with recognition at 11:30 PM followed by a tour of the Statehouse Chambers. Awards are at 6 PM tomorrow evening followed by a police escort to the Courthouse Fountain on 06/16/2021 at Troy at 8:45 PM for a celebration. This was the first OHSAA sanctioned event state win in the district. Power lifting has also excelled at the state level but not a sanctioned sport. A new sign has been posted outside of the town posting the win of the girls. Also, the school will host a funeral for Jan Mottinger on Thursday evening and Friday morning of this week.

F. Mrs. Maria Brewer, Upper Valley CC update – Seventy-Eight students took part in Camp Excel which is technology-based day camp. Camp Excel is for students who have completed grades 4, 5, 6, and 7 and want a wide range of learning experiences.

G. Mrs. Carla Surber, Treasurer - Paperless Solutions have been provided for the student activities that will be implemented for the 2021-2022 school year. A program to be used with onboarding has been started and will hopefully be available for the new school year. A previous work session occurred discussing the needs of the district in infrastructure and other terms. Resolutions will be brought to the board in the month of July for the district.

PUBLIC PARTICIPATION - none

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 10). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – May 2021
2. Check Register – May 2021
3. Then & Now certification of bills that were obligated by employees of the district:

CDW	- Encumbered	0.00,	Payable \$	2,640.00
Ribbons Galore	- Encumbered	\$173.00,	Payable \$	174.39
Miami County ESC	- Encumbered	\$.00,	Payable \$	1,050.00
Darke County ESC	- Encumbered	\$369,636,	Payable \$	373,629
Koorsen Fire & Sec	- Encumbered	\$.00,	Payable \$	914.37
4. Recommend approval of Permanent appropriations for necessary amendment.
5. Recommend approval of Temporary appropriations for July 2021.
6. Recommend approval of Transfers and Advances for the month:
 - Repay from 516-9021 IDEA Funds \$108,886.62 to General Fund 001 from Resolution 062-2020
 - Repay from 572-9021 Title I \$25,0000 to General Fund 001 from Resolution 070-2020
 - Repay from 590-9021 Title II-A \$1,659.92 to General Fund 001 from Resolution 028-2021
 - Repay from 599-9021 Title IV \$10,000.00 to General Fund 001 from Resolution 062-2020
 - Repay from 572-9121 Expanding Opportunities \$2,148.88 to General Fund 001 from Resolution 076-2020
 - Repay from 599-9121 CLSD \$50,000.00 to General Fund 001 from Resolution 070-2020
 - Repay from 599-9221 CLSD \$40,000.00 to General Fund 001 from Resolution 076-2020

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- Repay from 599-9821 REAP \$20,000.00 to General Fund 001 from Resolution 070-2020
 - Repay from 507-9121 ESSERS II \$1,500.00 to General Fund 001 from Resolution 035-2021
 - Repay from 599-9120 Striving Readers \$16,074.32 to General Fund 001 from Resolution 048-2020
 - Advance from 001 General Fund to 507-9121 ESSERS II in the amount of \$100,000
7. Recommend acceptance of a donation from New Tech Plastics, Inc. in the amount of \$100.00 to go towards picnic table.
 8. Recommend acceptance of increased limits on our Elan credit card (Card Member Services) from \$3,000.00 to \$8,000.00.
 9. Recommend approval of a contract (annual agreement) with Pay Schools for school year 2021-2022 in the amount of \$1805.00.
 10. Recommend approval of student accidental insurance proposal through Arthur J. Gallagher/Zevitz and Redfield and the Southwestern Ohio EPC effective July 1, 2021 thru July 1, 2022 for total premiums of \$2,764.00 and \$749.00.

Motion: Pastor Reindel; Second: Mr. Besecker

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Manuel	I	Dr. Swabb	Absent
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MOTION PASSES 4-0
RESOLUTION NO 049-2021

OLD BUSINESS

NEW BUSINESS

Consent Items (items 1 through 17). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

Public hearing for the purpose of public input on the continuity of services plan which may be revised and updated regularly as public input is sought and acknowledged. This plan has been available to the public on the district's website as of June 9, 2021.

1. Resignations/Employment

- a. Certified Personnel - Reemployment - Three (3) Years Limited Teaching Contract, effective for the 2021-2022 school year:

Nicole Hackett (Corrected from Resolution No 036-2021)

- b. Certified Personnel - Employment - One (1) Year Limited Teaching Contract, effective for the 2021-2022 school year:

Cory Canan - Music K-12/Band Director

- c. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2021-2022 school year:

Matt Melgaard

2. WHEREAS, the JCESC has developed an online content to be used with Virtual Classroom, an Internet-based educational curriculum designed for grade K-12 which provides alternative educational opportunities for credit deficiencies; alternative programs; summer school programs, including but not limited to gifted, special needs and home-schooled students; and

WHEREAS, the District desires to contract with the JCESC to enable its students to utilize the content when appropriate;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained in this Agreement, it is understood and agreed by the parties as follows:

1. *JCESC shall provide the following services:*

- a) *content*
- b) *system training*
- c) *technical support*

2. *The District agrees that Virtual Classroom must be purchased through Progress Book (Frontline Education), in order to access and utilize the curriculum.*

3. *Students enrolled in the VC shall remain part of the districts ADM.*

4. *Fees for Service:*

*a) The District shall pay the sum of **\$3.00 per student** to the JCESC for a one-year access to the content, based on the **district Head Count**, and payable as arranged by the parties. (Minimum amount is \$2500)*

Jefferson County Educational Service Center, 2023 Sunset Boulevard, Steubenville, Ohio 43952

5. *Independent Contractor Status: Each party hereto shall be deemed an independent contractor, and neither party is nor shall be considered an agent, employee, or representative of the other.*

6. *Cooperation: Upon either party's request, the other party shall provide, without charge, copies of all information, data, records, and/or reports which the requesting party deems necessary to the implementation of this Agreement. Appropriate conferences shall also be scheduled at convenient times with essential administrative personnel of both parties for the purpose of discussing necessary information.*

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7. *Limitation on Warranties:* This Agreement is a service contract. Accordingly, JCESC disclaims all expressed, implied, and/or statutory warranties, including but not limited to warranties of merchantability and fitness for a particular purpose.

8. *Compliance with Law:* Both parties shall comply with all applicable Federal, State, and Local laws, ordinances, codes, regulations, and policies, including but not limited to those governing the disclosure of confidential information regarding students and/or their family members, such as the Family Educational Rights and Privacy Act (20 U.S.C. §1232g).

9. *Confidentiality:* During the course of this Agreement the District and its students and employees may have access to curriculum and materials developed by JCESC which may be considered proprietary and confidential. The District agrees to maintain the confidentiality of this information and to take all reasonable steps to insure that its employees, agents, students and like entities will do the same. Specifically, except as otherwise required by law, the District, its students, employees, and agents will not copy or use the curriculum and materials for reproduction or its own purposes. Nor will the District make such information available to third parties for any purpose without the express written consent of the JCESC. This obligation to maintain confidentiality shall survive the termination of this Agreement.

10. *Amendment:* This Agreement may not be reformed, altered, or modified in any way by any practice or course of dealing, but may be modified or amended only by an instrument in writing duly executed by both parties.

11. *Assignment:* Neither party may assign or otherwise transfer, voluntarily or by operation of law, this Agreement without the prior written consent of the other party.

12. *Entirety:* This Agreement contains the entire agreement between the parties, and there are no oral promises or other representations inducing its execution or qualifying its terms. Any prior service contract or similar type of agreement between the parties, oral or written, is hereby superseded and terminated.

13. *Governing Law:* The laws of the State of Ohio shall govern the validity, performance, and enforcement of this Agreement.

14. *Severability:* Each article, paragraph, provision, term, and condition of this Agreement, and any portions thereof, shall be considered severable. If, for any reason, any portion of this Agreement is determined to be invalid or contrary to any applicable law, rule, or regulation, the remaining portions of this Agreement shall be unimpaired, remain binding on the parties, and continue to be given full force and effect.

15. *Section Headings:* The section headings contained in this Agreement are for convenience of reference only and shall not affect the meaning or interpretation of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first written above.

3. Recommend approval of the Bradford Public Library Budget for Fiscal Year 2021-2022.
4. Recommend approval of the Continuity of Services Plan as posted on www.bradford.k12.oh.us.
5. Recommend approval of food service annual compliance report.
6. Recommend approval of the following handbooks for the 2021-2022 school year:
 - Teacher
 - Substitute Teacher
 - Student - Elementary

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Student - JH/HS
Athletic

7. Recommend approval of Blended Learning Plan for the 2021-2022 school year.
8. Recommend approval of a 3-year contract with Herff Jones in the amount of \$3,085.60 to print and bind our district's yearbooks.
9. Recommend approval of a contract with Renaissance for the 2021-2022 school year in the amount of \$13,781.00 to be paid for by Title IV or REAP.
10. Recommend approval for continuing contract with One Call Now in the amount of \$350.00 starting 7/26/2021-7/25/2022.
11. Recommend approval of continuing our contract with Neola with an increase of \$70.00 per update; the new price being \$1,295.00 per update, which will be effective with the invoice received in July 2021 and thereafter.
12. Recommend approval of the personal leave and sick leave incentives for all certified staff per the master agreement and all other staff in accordance with the same rules.
13. Recommend accepting the school fees for the 2021-2022 school year:

<u>Course Code</u>	<u>Fee Text</u>	<u>Fee Amount</u>
720A	ACCOUNTING I	\$56.00
510A	AFNR	\$20.00
525A	AG BUSINESS	\$20.00
500J7	AG/STEM 7	\$15.00
500J8	AFNR 8	\$15.00
415A	ANATOMY & PHYSIOLOGY	\$25.00
415DUA	ANATOMY & PHYSIOLOGY	\$25.00
520A	ANIMAL/PLANT SCIENCE	\$20.00
831A	ART 1	\$40.00
832A	ART 2	\$40.00
833A	ART 3	\$40.00
834A	ART 4	\$40.00
820A	ART 6	\$15.00
820J7	ART 7	\$15.00
820J8	ART 8	\$15.00
410A	BIOLOGY	\$15.00
410FA	BIOLOGY	\$15.00
715A	BUSINESS LAW	\$34.00
412A	CP CHEMISTRY	\$20.00
412DUA	CHEMISTRY UUA	\$20.00
540A	CHILD DEVELOPMENT	\$5.00
700J6	KEYBOARDING	\$10.00
700J7	COMP APP 7	\$10.00
700J8	COMP APP 8	\$10.00
745A	COMP APP WORKING	\$5.00
	ENVIRONMENTAL SCIENCE	\$35.00
530A	HEALTH & SAFE FOODS	\$30.00
560A	HEALTHY LIVING	\$30.00
73-A	INTRO TO BUSINESS	\$50.00

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535a	MECHANICAL PRINCIPLES	\$30.00
550A	P FINANCIAL MGT	\$10.00
409A	PHYSICAL SCIENCE	\$15.00
413A	PHYSICS	\$10.00
414A	PRE ENGINEERING 1-4	\$20.00
405J7	STEM 7	\$10.00
405J8	STEM 8	\$10.00
825A	TRENDS IN ART	\$35.00
18	GENERAL FEE	\$35.00
	One Call Now, Technology (Elem: STAR, Moby Max, Reading A to Z, Mystery with Science) etc.	

14. Recommend approval of Diane Painter 0.5 dock day on 6/3/21.
15. Recommend approval of Michelle Enis 0.5 dock day on 6/3/21.
16. Recommend approval of a stipend of \$250.00 per bus to clean, wash, and wax buses.
17. Recommend approval of an application for a non-competitive proposal when procuring personnel-based services from a high-performing education service center pursuant to revised code section 3313.843(J).

END OF CONSENT AGENDA

Motion: Mr. Besecker; Second: Mrs. Brewer

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Manuel	I	Dr. Swabb	Absent
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MOTION PASSES 4-0
RESOLUTION NO 050-2021

18. Recommend employment for the substitute classified employee for the 2021-2022 school, previously presented in Resolution No 041-2021. Resolution should be separately stated to avoid conflict of interest.

Machelle Manuel

- Substitute Aide
- Substitute Secretary
- Substitute Cafeteria

Motion: Pastor Reindel; Second: Mr. Besecker

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Manuel	I	Dr. Swabb	Absent
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MOTION PASSES 4-0
RESOLUTION NO 051-2021

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it **THEREFORE RESOLVED**, that the above non-licensed individuals be employed as noted.

19. The following Neola policies will have a first/final reading for a technical change in the following policies changing MS/HS Principal from Matt Triplett to Christopher Barr:

po1422	po3123
po1623	po3362
po1662	po4122
po2260	po4123
po2260.01	po4362
po3122	po5517

Motion: Pastor Reindel; Second: Mr. Besecker

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Manuel	I	Dr. Swabb	Absent
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MOTION PASSES 4-0
RESOLUTION NO 052-2021

ENTER EXECUTIVE SESSION (IF NECESSARY)

 X (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

 (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

 (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

_____ (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

_____ (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

_____ (G) (6) Specialized details of security arrangements

Motion: Mr. Besecker; Second: Mrs. Maria Brewer

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Manuel	I	Dr. Swabb	Absent
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MOTION PASSES 4-0

RESOLUTION NO 053-2021

ENTER EXECUTIVE SESSION at 6:52 PM

EXIT EXECUTIVE SESSION at 7:38 PM

ADJOURNMENT

Motion: Pastor Reindel; Second: Mr. Besecker

Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Manuel		Dr. Swabb	Absent
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Time adjourned 7:39 PM

Dr. Scott Swabb

Mrs. Carla Surber, CPA, CGMA