

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
FEBRUARY 10, 2020
REGULAR SESSION 6:30 PM
EXECUTIVE SESSION IF NECESSARY**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time: 6:31 PM

Dr. Swabb	P	Mrs. Brewer	P	Pastor Reindel	P	Mr. Besecker	P	Mr. Miller	P
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BOARD PRESIDENT'S REPORT: DR SCOTT SWABB

- A. Welcome
- B. Review of Agenda
- C. Student Spotlight -

Zoe Hudelson - Mrs. Berning (Both in Attendance)

I would like to nominate Zoe Hudelson for being an all-around fantastic student in my classroom. Zoe is 7 years old and the daughter of Ryan and Evie Hudelson. When Zoe grows up, she wants to be a vet. Zoe's caring personality and kind heart will make her perfect for this job. Zoe has two older brothers, Adam and Morgan who are in fifth grade. Zoe also has three dogs. Zoe takes responsibility in all that she does in the classroom, so I am sure she is an amazing dog owner. Zoe's favorite part about school is Art class. Zoe is an amazing artist; maybe one day she will design her own sign of her veterinary clinic. Zoe is a very hard worker, which will help her achieve any goal she sets for herself now and in the future. I am thrilled to have Zoe in my class this year. Keep up the hard work!

Jalynn Greve - Mrs. Royer (Both in Attendance)

I would like to recognize Jalynn Greve for being an all-around great student in my classroom. Jalynn is seven years old and the daughter of Amber and Rob. She has two brothers, Gage and Rhett. She enjoys playing with her doll, making bracelets, and swimming. Purple is her preferred color, and she loves ice cream. Her favorite thing to do is shop and bake cookies with her grandma. At school, she enjoys writing and reading books about bears. When she grows up she would like to be a teacher. Jalynn is a STAR Railroader. She is responsible and respectful to her peers and adults. She always has a smile on her face and something to share. She participates in class and always puts forth her very best effort. She never gives up when things are difficult. Her positive attitude and determination will help her achieve any goals she

sets. I am grateful that she is part of my classroom this year and can't wait to see what the future holds for her. Keep up the great work Jalynn!!

Alice Rush - Miss Patty (Both in Attendance)

Grade: 8th

Parent(s) Name: Megan Barga and Travis Rush

If you could learn to do anything, what would it be?

- *If Alice could learn anything it would be to learn about graphic design*

What's your favorite indoor or outdoor activity?

- *Alice's favorite outdoor activity is to play volleyball, as for indoor is to draw and listen to music*

If you could meet anyone, living or dead, who would you meet?

- *She would love to meet Gerard Way. He is her favorite singer in a band called My Chemical Romance, or mcr*

What is your favorite thing about Bradford Schools?

- *My favorite thing about Bradford is that the teachers are understandable.*

What is your favorite subject in school?

- *Her favorite subject in school would be art. She sadly doesn't have it this year, other than that it would probably be history.*

What extracurriculars/sports/clubs/after school activities are you involved in?

- *She is currently not involved in anything this year. She would like to go out for volleyball next year though.*

What would you like to do after graduating from Bradford?

- *Her dream is to be a graphic engineer for the air force after going to college.*

(Teacher Response) Why was student selected:

- *Alice is always eager to learn. She comes to class every day prepared and a positive mind set. If someone is in need of help she is the first to offer and willing to do what needs to be done. Alice is a pleasure to have in class.*

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Jared Shellabarger - Mrs. Link

Grade: 12

Parent(s) Name: Ryan and Carmen Shellabarger

*If you could learn to do anything, what would it be? **

- *Build a plane*

*What's your favorite indoor or outdoor activity? **

- *Wood carving*

*If you could meet anyone, living or dead, who would you meet? **

- *God*

*What is your favorite thing about Bradford Schools? **

- *That it is a small school and everyone knows everyone*

*What is your favorite subject in school? **

- *STEM classes*

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What extracurriculars/sports/clubs/after school activities are you involved in? *

- Cross Country, Powerlifting, Track

What would you like to do after graduating from Bradford? *

- Go to Edison for something in the STEM field

(Teacher Response) Why was student selected?

- I selected Jared because over the past four years I have watched him mature both academically and socially. He has always participated in class and is willing to help his peers with assignments that they might not understand. He is always willing to give helpful suggestions on how to improve on different lessons. He is a great student and a great friend to his classmates.

ADOPTION OF THE AGENDA

A. Additions and Deletions to Agenda

B. Approval of the Agenda

Motion: Maria Brewer; Second: Mike Miller

Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I
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**MOTION PASSED 5-0
RESOLUTION NO 014-2020**

APPROVAL OF MINUTES

A. January 13, 2020 - Organizational Meeting

B. January 13, 2020 - Regular Meeting

Motion: Scott Besecker; Second: Pastor Reindel

Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	A
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**MOTION PASSED 5-0
RESOLUTION NO 015-2020**

ADMINISTRATIVE REPORTS

A. Joe Hurst, Superintendent -

1. Electronic marquee sign base has concrete base completed and should be ready to erect in early to mid-March
2. Gymnasium mats look great on the gymnasium walls
3. Donations for the scoreboards will cover entire cost to update those in the gym and will be ordered after tonight's vote
4. Buses 1 and 8 will be traded in for a new bus sometime in the next month.
5. Railroad leadership team has been meeting
6. Architects and engineers have been reviewing the vestibule project for plan designs
7. One day a week a counselor will be brought into the district and a full-time School Resources Officer will be hired
8. Custodians have sanitized the rooms twice to alleviate some of the germs that are currently circling the building in an effort to mitigate any further sickness.

B. Mrs. Michelle Lavey, Elementary Principal -

1. Awards for first semester
2. Mrs. Schmitz had her Super (Souper) Bowl party on January 31, 2020.
3. Fifth grade learning CPR
4. Stem activity by Cindy Angle to her class
5. Hundred years school dressing transpired in the elementary
6. Elementary night for the little cheerleaders was a great success
7. Good behavior lunch was provided with china and a meal with Mr. Daugherty and Mrs. Lavey and was well received.
8. Pennies for Patients to fight leukemia is presently available to students and staff to work for donations for the organization.

C. Mr. Matt Triplett, Secondary Principal -

1. National Honor Society ceremony happened in January

2. Braeden Duff got 3rd place overall in spelling bee
3. FFA Nylani Beireis and Dane Shelton received gold ratings on their officer books
4. FFA creed speaking contest . 1st Bella Brewer, 3rd Molly Clark, 4th Isabella Hamilton
5. Mercedes Smith performed with the OMEA District 11 Honor Band direct by WSU professor, Dr. Shelley Jagow
6. Kenton Powerlifting Meet . Girls 1st, Boys 4th
7. Hall of Fame Inductees, Marlon Razor & Bud Roeth were inducted last Friday night.

D. Mr. Bob Daugherty, Dean of Students -

1. Comprehensive Literacy State Development Grant application is due on February 14, 2020
2. Purple Star Award received in January 2020 for the district.
3. Father/Daughter Dance February 29, 2020, from 7-8:30 PM

E. Miss Chloe Shell, Athletic Director/Transportation Director

She was not in attendance.

F. Mrs. Maria Brewer, Upper Valley CC update

Maria has no report tonight.

G. Mrs. Carla Surber, Treasurer

1. Talked about audit and the need for a Disaster Recovery Plan
2. Three Days of training occurred on February 5, 6 and 7th last month and the new software

is being put into place on the 12th of February.

3. The 403B plan for the district is currently being updated.

PUBLIC PARTICIPATION - None

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 10). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal . January, 2020
2. Check Register . January, 2020
3. Then & Now certification of bills that were obligated by employees of the district:

Name of Company	Action	Amount to Pay
Cedarville University	Encumbered 0	Payable \$275.00
Coca-Cola	Encumbered \$165.25	Payable \$245.00
Lasting Impressions	Encumbered 0	Payable \$50.00
Darke County Real Estate Taxes	Encumbered \$5,600.00	Payable \$5,763.61
Amazon	Encumbered \$24.49	Payable \$24.92
Amazon	Encumbered \$303.04	Payable \$307.12
Amazon	Encumbered \$14.40	Payable \$98.95
McVay's Dairy & Ice Cream	Encumbered 0	Payable \$192.00
Reiter Dairy	Encumbered 0	Payable \$90.52
Hauer Music House Inc.	Encumbered \$82.00	Payable \$82.60
Ohio Auditor of State	Encumbered 0	Payable \$1,783.50
Heinemann	Encumbered \$296.02	Payable \$296.03
School Specialty	Encumbered \$47.88	Payable \$51.44

4. Approval of Permanent appropriations for necessary amendment.
5. Approval of Transfers and Advances for the month.
6. Recommend acceptance of the following donations:

Pennies for Patients \$22.02

7. Recommend approval of a credit card for use at Kroger Corporation issued by US Bank in the amount of \$2,500.00 credit limit.
8. Recommend approval of a donation from Bradford Athletic Boosters in the amount of \$1,176.00 for golf bags for the golf team.
9. Recommend approval of a donation from BD Transportation, Inc. in the amount of \$4,000.00 for scholarships.
10. Recommend approval for Memorandum of Agreement for deposit of public funds.

WHEREAS, Covington Savings & Loan Assoc., a financial institution corporation under the laws of the State of Ohio, located and doing business within Miami County, Ohio, is hereinafter referred to as the ~~Financial Institution~~, having capital funds as defined by Section 135.01 © of the Revised Code of Eleven Million Two Hundred Thirty-Four Thousand One Hundred Eighty-Two Dollars (\$11,234.182) and thirty percent (30%) total assets of Twenty One Million Two Hundred Twenty-Four Thousand Eight Hundred Fifty Five Dollars and Seventy Cents and (\$21,224,855.70) as shown in the financial statement attached to the application or applications of the Financial Institution, has in writing proposed to the Bradford Exempted Village Schools, that for the full term beginning March 1, 2020 ending March 1,

2025 both inclusive, it will accept for deposit and safekeeping the maximum sum of Five Hundred Thousand Dollars (\$500,000.00) or any part thereof of the active deposit of the Bradford Exempted Village Schools, and it will accept for deposit and safekeeping the maximum sum of Five Hundred Thousand Dollars (\$500,000.00) of the inactive deposits of the said subdivision as active, and inactive deposits, as defined in Section 135.01 of the Revised Code.

WHEREAS, said Financial Institution has also, in the written proposal, and pursuant to the Uniform Depository Act of Ohio, offered to pledge and deposit with the Treasurer of the subdivision or designated Trustee as security for the repayment of all public moneys to be deposited in the Financial Institutions by said Bradford Exempted Village Schools, security of the kind specified in Section 135.18, and any other sections of the Revised Code of Ohio specifying eligible security, in a sum equal to the minimum amount of security required by Section 135.18, or surety company bond or bonds in a sum required by said Uniform Depository Act; and

WHEREAS, the said Bradford Exempted Village Schools has accepted the proposal of said Financial Institution, either as to the whole or part of the amount of deposit proposed for, and has selected said Financial Institution as one of its depositories for and during the period or periods of time as follows for the sum herein set forth: Five Hundred Thousand Dollars (\$500,000.00) for the period beginning March 1, 2020 and ending March 1, 2025 as active deposits; and Zero Dollars (\$0.00) for the period beginning N/A and ending N/A as inactive deposits and Five Hundred Thousand Dollars (\$500,000.00) for the period beginning March 1, 2020 and ending March 1, 2025 as inactive deposits both dates inclusive and awarded to it, as such depository, a deposit or deposits of money at the rate of interest for such inactive deposits set forth in its applications for the deposits of public moneys; the total of which active, and inactive deposits awarded totals Five Hundred Thousand Dollars (\$500,000.00), a total which does not exceed the limit set by Section 135.03, of the Revised Code, thirty percent of the total asset of the Financial Institution;

Said Financial Institutions further agrees that to secure the performance of its obligations hereunder and under said proposal and the observance of all requirements of law applying to such deposits, depositories, contracts, and bonds, it will forthwith pledge to and deposit with the Treasurer or designated Trustee to said Bradford Exempted Village Schools for the benefit of said Bradford Exempted Village Schools as to its satisfaction, and to the satisfaction of the legal advisor of Bradford Exempted Village Schools as to form, eligible securities of aggregate market value equal to the excess of the amount of public moneys to be at the same time insured by the Federal Deposit Insurance Corporation, or by any agency or instrumentality of the federal government under the provisions of Section 135.18 of the Revised Code; or a surety company bond or bonds in the sum required by Section 135.18, Revised Code. The said Financial Institution will offer the following security to secure said award. Type of securities deposited or security offered:

Permissible Securities having sufficient market Value to cover deposits beyond the amount covered by FDIC/SAIF

Said Financial Institution further covenants and agrees that any or all the money awarded to or deposited with it as active funds, may at any time be drawn against by check of Bradford Exempted Village Schools executed by such authorized person (s) and according to such procedure as said

Bradford Exempted Village Schools may designate and prescribe; such inactive deposits shall be evidenced by certificates of deposit, each of which shall mature not later than the end of the period of designation, and may provide on its face that the amount of such deposit is payable upon written notice to be given a specified period before the date of repayment.

Said Financial Institution also agrees to file with the Treasurer of Bradford Exempted Village Schools on the last business day of each month during any time that a part of the award is on deposit a statement showing the balance of such active, and inactive moneys in its possession, and Bradford Exempted Village Schools in consideration of the agreements of said Financial Institution, heretofore set forth, agrees that for and during the period of time beginning March 1, 2020 and ending March 1, 2025, both inclusive, it will and does designate said Financial Institution as a depository of money belonging to it in the amounts set forth above and that it will, during said term, allow the same Financial Institution the full use, for its lawful and proper purposes of the daily balances, of deposits of the moneys coming into the hands of the Treasurer of Bradford Exempted Village Schools as such Treasurer, in the Treasurer's Account in said Financial Institution, as aforesaid; all pursuant and subject to the Uniform Depository Act of Ohio, herein referred to, and all amendments or supplements thereto, and to the terms of the Financial Institution's proposal, and all within the limits and under and subject to the terms conditions and stipulations hereinbefore mentioned, and for the performance hereof by the Financial Institution. It is further agreed that this contract shall be null and void whenever by amendment or amendments of any state or federal law or the amendment or adoption of any valid regulations, thereunder, of the United States are changed or amended, the terms of the designation, lawful at the beginning of any period of designation, cause to be unlawful, during such period and if such period and if such change of law or regulation requires, the period of designation, cause to be unlawful, during such period and if such period and if such change of law or regulation requires, the period of designation shall be limited so not to extend beyond the date when such change becomes effective.

IN WITNESS WHEREOF, the parties have hereunto set their hand by their duly authorized officers, this 10th day of February, 2020.

Motion: Maria Brewer; Second: Pastor Reindel

Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I
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**MOTION PASSED 5-0
RESOLUTION NO 016-2020**

OLD BUSINESS

NEW BUSINESS

Consent Items (items 1 through 9). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be

removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Employment/Resignations:

- A. Classified Personnel - One (1) Year Substitute Contract for the 2019-2020 school year:

Candice Skinner - Substitute Educational Aide, Substitute Custodian, Substitute Housekeeper, Substitute Cafeteria, Substitute Secretary

- B. Accept resignation of **Brock Faulkner** as JH Assistant Track Coach for the 2019-2020 school year.

- C. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2019-2020 school year:

Gabby Fair - Assistant JH Track Coach
Mackenzie Weldy - Associate JH Track Coach

2. Recommend approval of the following job descriptions:

Clinic Nurse
Custodian
Dean of Students

3. Recommend approval of dock days for **Sharon Fike** on January 23 and 24, 2020.

4. Recommend approval of using Gregory J. Viviani, Attorney focusing on employee benefits law.

5. Recommend approval to purchase scoreboards in the main gym from Daktronics in the amount of \$24,248.00 and accepting donations from Scott Swabb, DO, Matt Penny, Matt Reed, Trey Manuel, Scott Helman, and Bradford Athletic Boosters in the amount of \$4,700 each to pay for the scoreboards in the main gym.

6. Recommend approval of the following firms to be considered for the vestibule/brick wall projects with final selection to be made by the Superintendent and Treasurer:

Preferred Design, Inc.	Garmann & Miller
Mote & Associates	Woolpert
Freytag & Associates	Level MB

7. Recommend approval of Auditor of State contract good for 2 years not to exceed \$15,990.

8. Recommend approval of a 3-year contract with Rea & Associates for Medicaid AUP not to exceed \$1,500.00.

9. Recommend the purchase of an 84 passenger Cardinal Bluebird bus which was the best purchase for the district after perusing all the presented bids in accordance with resolution #058-2019 granting authority to participate in the Southwest Ohio Educational

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Purchasing Bid Advertisement in the amount of \$ \$91,875.00. Recommend trading in bus #1 and bus #8 to Cardinal Bus Sales for an amount of \$4,550.00.

Motion: Scott Besecker; Second: Mike Miller

Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I
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MOTION PASSED 5-0

RESOLUTION NO 017-2020

10. Recommend approval of school district calendar option ~~B~~+ voted 64.2% for the 2020-2021 school year.

Motion: Maria Brewer; Second: Scott Besecker

Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	N	Dr. Swabb	I	Mrs. Brewer	I
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MOTION PASSED 4-1

RESOLUTION NO 018-2020

Second reading, Superintendent recommends the approval of the New or Revised Bylaws, Policies, and guidelines:

Neola Policy Update - Volume 38 No 1 - August 2019

Policies

- 1310 - Employment of the Treasurer (Revised)
- 1340 - Non-Reemployment of the Treasurer (Revised)
- 2431 - Interscholastic Athletics (Revised)
- 5113.02 - School Choice Options (Revised)
- 5200 - Attendance (Revised)
- 5230 - Late Arrival and Early Dismissal (Revised)
- 5350 - Student Mental Health and Suicide Prevention (Revised)
- 5460 - Graduation Requirements (Revised)
- 6325 - Procurement - Federal Grants/Funds
- 7300 - Disposition of Real Property/Personal Property (Revised)
- 7440.03 - Small Unmanned Aircraft Systems (New)
- 8462 - Student Abuse and Neglect (Revised)
- 8500 - Food Service (Revised)
- 1615 - Use of Tobacco by Administrators (New)
- 3215 - Use of Tobacco by Professional Staff (Revised)
- 4215 - Use of Tobacco by Classified Staff (Revised)
- 5512 - Use of Tobacco (Revised)

7434 - Use of Tobacco on School Premises (Revised)

Administrative Guidelines

2431- Interscholastic Athletics (Revised)

5113.02 - School Choice Options

5200 - Attendance (Revised)

5230 - Early Dismissal (Revised)

7440.03 - Small Unmanned Aircraft Systems (New)

Motion: Pastor Reindel; Second: Maria Brewer

Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I
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MOTION PASSED 5-0

RESOLUTION NO 019-2020

ENTER EXECUTIVE SESSION (IF NECESSARY)

 X (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

 (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

 (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

 (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

 (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

 (G) (6) Specialized details of security arrangements

Motion: Maria Brewer; Second: Pastor Reindel

Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I
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**MOTION PASSED 5-0
RESOLUTION NO 020-2020**

ENTER EXECUTIVE SESSION at: 7:14 PM

EXIT EXECUTIVE SESSION at: 8:19 PM

ADJOURNMENT

Motion: Scott Besecker; Second: Mike Miller

Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I
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Time 8:20 PM

Dr. Scott Swabb

Mrs. Carla Surber, CPA, CGMA