

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
APRIL 20, 2020
REGULAR SESSION 6:30 PM
EXECUTIVE SESSION IF NECESSARY**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time: 6:32 PM

Dr. Swabb	P	Mrs. Brewer	P	Pastor Reindel	P	Mr. Besecker	P	Mr. Miller	P
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BOARD PRESIDENT’S REPORT: DR SCOTT SWABB

A. Welcome/Virtual Meeting Resolution

Virtual Open Meetings During the State Emergency

The Bradford Exempted Village School District Board of Education recognizes that Governor DeWine declared a state of emergency in Ohio by signing Executive Order 2020-01D on March 9, 2020 to protect the well-being of Ohioans from the dangerous effects of COVID-19. The Board of Education also recognizes that Amy Acton, MD, MPH, Director of the Ohio Department of Health (ODH) issued an “Amended Order to Limit and/or Prohibit Mass Gatherings and the Closure of Venues in the State of Ohio” on March 17, 2020, which limits gatherings to ten individuals or less. These two orders, and other orders issued by Governor DeWine and Dr. Acton, make conducting Board Meetings in compliance with the Open Meetings Act difficult, if not impossible.

The Board further recognizes that the Ohio Senate and House of Representatives approved Am. Sub. H.B. 197 on March 25, 2020, which provides emergency relief related to the Open Meetings Act. Notwithstanding any existing Board Policy to the contrary, it shall be the policy of this Board to conduct its meetings in accordance with Am. Sub. H.B. 197 as follows.

This legislation provides that during the period from March 9, 2020 through the duration of the State Emergency, but not longer than December 1, 2020, the Board may hold and attend meetings and hearings by teleconference, videoconference or any similar electronic technology means. Any resolution or action taken during such meetings has the same effect as if it were taken during an in-person, regular meeting. Board members attending virtual meetings shall be considered present and counted as part of the quorum required to conduct business. In addition, these Board members shall be permitted to vote.

In order to hold a virtual Board meeting, the Board must/has fulfill the following obligations:

- The Board must provide notice of its intent to hold a virtual Board meeting at least 24 hours prior to the start of the meeting.
- The notice must be specifically provided to the media that have requested notification of meetings, and any party required to be notified of Board meetings.
- The notice must be provided using reasonable methods so any person may determine the time, location, and the manner by which the Board meeting will be conducted.
- If the Board meeting is convened on an emergency basis, the Board shall immediately notify the media and the parties required to be notified of the meeting.
- When the Board holds virtual meetings, it must ensure that the meeting is accessible to the public. Examples that allow accessibility include live-streaming, broadcasting on local radio, television, cable, or public access channels, a teleconference, or other similar electronic technology.
- The Board must ensure that the public can observe and hear the discussions of all of its members, whether such members are participating in person or electronically.

B. Review of Agenda

ADOPTION OF THE AGENDA

A. Additions and Deletions to Agenda

B. Approval of the Agenda

- Remove teacher William Patrick White from 1 A. and place as a separate item for approval later in the agenda under 10.

Motion: Maria Brewer; Second: Pastor Reindel

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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MOTION PASSES 5-0
RESOLUTION NO 026-2020

APPROVAL OF MINUTES

- A. March 9, 2020 - Regular Meeting
- B. March 13, 2020 - Special Meeting

Mr. Miller was unable to view his copy of the minutes electronically.

Motion: Mr. Besecker; Second: Pastor Reindel

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	A b s t a i n
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MOTION PASSES 4-0
RESOLUTION NO 027-2020

ADMINISTRATIVE REPORTS

A. Joe Hurst, Superintendent

- Miami County Foundation Grants have been suspended for the spring 2020 to allow additional supports to the COVID-19 efforts.
- Update on school lunches – Over 4000 school lunches served as of today
- Governor Dewine extended the school closure, face-to-face contact will not occur this year
- Plans to back up graduation till June 6, 2020 if still under quarantine
- Class of 2020 will have very different memories – There will be recognition for the seniors. Motion is on the agenda for no exams –The school will do away with exams and GPAs
- Freytag should be getting us estimates on vestibules tomorrow
- The football stadium will be lit tonight at 8:20 pm (2020 military time) for recognition of the Class of 2020

B. Mrs. Michelle Lavey, Elementary Principal

- Percentage of student work returned last week 95%; this week 99%; paper/pencil work
- Looking to new year for hybrid learning
- Zoom meetings for Kindergarten screening
- Superhero week is currently occurring

C. Mr. Matt Triplett, Secondary Principal

- Students are doing great; percentage of work returned 95%; adjusted well; keeping rigor up for student
- Working on graduation date

- Mrs. Ray has been doing EMIS work
- Everyone has been doing a great job

D. Mr. Bob Daugherty, Dean of Students

- Everyone is working hard and the kids are doing well
- Teachers are doing well teaching virtually
- Following up on students that have not been turning in work
- E-Day was 71% turn in rate; elementary had a 70% turn in rate

E. Miss Chloe Shell, Athletic Director/Transportation Director

- Governor DeWine stated no sports for the rest of the season
- Sending homework home for Athletes
- Brand new website railroaderathletes.com; graphics will allow “awesome” schedule

F. Mrs. Maria Brewer, Upper Valley CC update

- Upper Valley Career Center online studies

G. Mrs. Carla Surber, Treasurer

- Moved to an online platform for financial records
- 5-Year Forecast
- Financial Consequences of Covid -19 will be great and will extend to all facets of income and expenses.

PUBLIC PARTICIPATION - Per Board Policy 0169.1 “PUBLIC PARTICIPATION AT BOARD MEETINGS” line A “Public participation shall be permitted as indicated on the order of business and/or at the discretion of the presiding officer.

Public participation will be suspended at this meeting.

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 13). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below.

Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – February, 2020
2. Check Register – February, 2020
3. Then & Now certification of bills that were obligated by employees of the district:

Name of Company	Action	Amount to Pay
Amazon	Encumbered \$569.05	Payable \$ 1,138.10
Anderson's	Encumbered \$57.98	Payable \$ 86.96
Miami County ESC	Encumbered \$ 0	Payable \$ 50.00

(These have been approved by Treasurer due to pandemic-approved for prompt payment)

4. Approval of Permanent appropriations for necessary amendment.
5. Approval of Transfers and Advances for the month.
6. Accept donation from Easy Lawn, LLC for \$250.00 for bench.
7. Accept donation from Trey & Machelie Manuel for \$300.00 for bench.
8. Accept donation from Premier Health for \$5,000.00 for Athletic Department.
9. Accept donation from J & K Home Services, Darrel Gambill, for \$200.00, for track shirts.
10. Accept donation from Common Ground Christian Church for \$458.00 for school lunch fund.
11. Accept donation from Dick Lavy Trucking, Inc. for \$250.00 for bench.
12. Accept donation from Jake Fashner for \$250.00 for bench.
13. AMENDMENT SECTION 125 FLEXIBLE BENEFIT PLAN

WHEREAS, Section XI of the Section 125 Flexible Benefit Plan ("Plan") permits amendment to the Plan;

WHEREAS, the Employer desires to amend the Plan to include changes in the definition of medical expense related to the Coronavirus Aid, Relief, and Economic Security Act (CARES Act);

NOW, THEREFORE, the plan is hereby amended, effective April 15, 2020, or if later, upon execution of this amendment, as follows:

Section 8.04 (a) is amended by removing that Section in its entirety and in its place including the following:

"(a) Eligible Medical Expense in General. The phrase 'Eligible Medical Expense' means any expense incurred by a Participant or any of his Dependents (subject to the restrictions in Sections 8.04(b) and (c)) during a Plan Year that (1) qualifies as an expense incurred by the Participant or Dependents for medical care as defined in Code Section 213(d) and meets the requirements outlined in Code Section 125, (ii) is excluded from gross income of the Participant under Code Section 105(b), and (iii) has not been and will not be paid or reimbursed by any other insurance plan, through damages, or from any other source. Notwithstanding the above, capital expenditures are not Eligible Medical Expenses under this Plan.

2. Section 8.05 introductory language is amended by removing that portion of the Section in its entirety and in its place including the following:

"8.05 USE OF DEBIT CARD: In the event that the Employer elects to allow the use of debit cards ("Debit Cards") for reimbursement of Eligible Medical Expenses under the Medical Expense Reimbursement Plan, the provisions described in this Section shall apply."

3. This amendment is effective for medical expenses incurred after December 31, 2019

Other than changes made herein, the Plan shall remain in full force and effect.

IN WITNESS WHEREOF, the Employer has caused this Amendment to the Plan to be executed by its duly authorized representative this 20th day of April, 2020.

Discussion - Mrs. Brewer had a question relating to the food service donations and how they are distributed to the children of the district, stating that she had been asked by a parent in the school district. Mrs. Surber will be checking with Cheryl Clark, Food Service Director to determine what rationale is used for the distribution of payments and will be reporting back at the next meeting.

Motion: Mike Miller; Second: Pastor Reindel

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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MOTION PASSES 5-0
RESOLUTION NO 028-2020

OLD BUSINESS

NEW BUSINESS

Consent Items (items 1 through 10). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members

of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Employment/Resignations:(Contingent on the Memorandum of Understanding language for evaluations)

A. Certified Personnel - Reemployment - One (1) Year Limited Teaching Contract, effective for the 2020-2021 school year:

Doug Albright (Half-Time)
Brittney Clark
Nicole Hackett
Jay Hall
Lisa Hart

Lisa Osborne
Dylan Parke
Haley Patty
Brad Sherman (Half-Time)

B. Certified Personnel - Reemployment - Three (3) Years Limited Teaching Contract, effective for the 2020-2021 school year:

Zackery Delloma
Ashley Fry

Kimberley Newton
Wanda Roberts

C. Certified Personnel - Reemployment - Five (5) Years Limited Teaching Contract, effective for the 2020-2021 school year:

Jessica Ridout
Jamie Sink

Shane Snyder

D. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2020-2021 school year:

Michael Benanzer - JH 7th Grade Volleyball Coach

E. Recommend accepting retirement/resignation for **Steve Hocker** effective April 1, 2020.

2. Recommend approval of the Master Service Agreement with META Solutions beginning July 1, 2020 and end June 30, 2021, in the amount of 10,207.85

This Master Service Agreement (hereinafter the "Agreement") is made this the 20th day of April, 2020 between META Solutions, an Ohio Regional Council of Government whose principal office is located at 100 Executive Drive Marion, OH 43302 (hereinafter "META") and Bradford Exempted Village School District who address is 760 Railroad Avenue, Bradford, Ohio 45308 (hereinafter "Owner"), (each a "party" and together "parties").

WHEREAS, META is an information technology center comprised of a consortium of member school district (hereinafter the Member Districts”) and is organized as a regional council of government as defined in Ohio Rev. Code Chapter 167;

WHEREAS, Owner is an organization authorized by the Ohio Department of Education to utilize services of an information technology center; and

WHEREAS, Owner is a Member District of META as defined in META’s Constitution.

NOW, THEREFORE, for the agreements outlined herein and other good and valuable consideration the parties hereby agree.

3. Recommended approval of the following resolution:

WHEREAS, today’s staff members mold our future citizens through their guidance and education, and

WHEREAS, today’s staff members encounter students of widely differing backgrounds and abilities, and

WHEREAS, our society expects public education to provide quality education services to all children, no matter what their backgrounds or abilities, and

WHEREAS, our country’s future depends, in large measure, upon the education your youth receive today, and

WHEREAS, staff members spend endless hours outside their classrooms preparing engaging lessons, evaluating progress, counseling and coaching students, performing community service, and supporting the instructional goals of the district, and

WHEREAS, our community recognizes that its staff members are providing quality educational services to our children.

NOW, THEREFORE, BE IT PROCLAIMED THAT the Bradford Exempted Village School District Board of Education designates the week of May 4-8, 2020, as Staff Member Appreciation Week in this community, and

BE IT FURTHER PROCLAIMED THAT the Board of Education calls on the community to join with it in personally expressing appreciation to our staff members for a “job well done.” The board would like to express their appreciation with a small token of appreciation and/or food provided in the buildings during this week.

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board’s qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it **THEREFORE RESOLVED**, that the above non-licensed individuals be employed as noted for the 2019-2020 school year.

4. Recommend entering into an agreement with the Miami County Sheriff's Department to hire a full-time resource officer per contract.
5. For the period affected by the COVID shutdown, assessments (grades) will be modified by allowing elementary classes to utilize the Pass/Incomplete option for the fourth grading period 2019-2020 and the final/yearly grade will be averaged utilizing the first three grading periods of the school year. The grades from 6-12 will continue with traditional marks but the final exam grades will be exempt from the final average for the course during this pandemic closure.
- ~~6. Adopt the 2020-2021 Teacher Handbook as presented.~~
7. If school is closed by order of the Governor or the district is restricted from congregating during the May 23 graduation date, the date of graduation will move to the same time on June 6, 2020. If limitations are in place to prevent a formal ceremony in the building, an alternative structure/ceremony will be utilized.
8. Superintendent recommends that upon successful completion of their high school work (credit and testing requirements as established by the Bradford Exempted Village Board of Education), the presented list of candidates for the Class of 2020 be recommended for graduation from Bradford High School on (to be determined) 2020.

Bradford

Keanan Clark
Victoria Derstine (CCP)
Dylan Fair
Caroline Gleason
Riley Houser (CCP)
Corie Hamilton
Kaitlynn Reineke
Jonathan Richardson-Welch
Jay Roberts
Jared Shellabarger
Mercedes Smith (CCP)
Wyatt Spangler

CCP Edison

Jericka Thacker
Gavin Trevino

UVCC

Hunter Beireis
Tristin Booker
Dalton Bubeck
Corey Cotrell
Drew Davidson
Kegan Fair
Madison Fries
Erica Gaynor
Gabriel Gill
Brant Helman
EJ Jones
Jaiden Leistner
Jeffrey Martin
Kaileigh McGlinch
Nick Mowery
Savannah Penny
Jacob Phillips
Jessica Roth

- 9. Enter into a Memorandum of Understanding with the Bradford Education Association to exempt teacher evaluations for the 2019-2020 school year as described in the signed Memorandum of Understanding per the following:

The Board of Education of the Bradford Exempted Village School District, Miami County, Ohio, met on April 20, 2020 at 6:30.

WHEREAS, Section 17(M) of Am. Sub. H.B. 197 of the Ohio General Assembly permits a board of education to elect not to conduct evaluations of teachers under Chapter 3319 of the Ohio Revised Code for the 2019-20 school year based on a determination that it would be impossible or impracticable to do so; and

WHEREAS, the Board desires to make such an election for the 2019-20 school year.

NOW, THEREFORE, BE IT RESOLVED that the Board finds that it would be impossible or impracticable to conduct evaluations of teachers pursuant to Chapter 3319 of the Ohio Revised Code for the 2019-20 school year if said evaluations were not completed prior to the Ohio Director of Health’s Order on March 14, 2020, ordering the closure of K-12 schools in Ohio;

BE IT FURTHER RESOLVED that the Board elects not to conduct evaluations under Chapter 3319 of the Ohio Revised Code for teachers during the 2019-20 school year, to the extent that such evaluations were not completed prior to March 14, 2020.

Motion: Mrs. Brewer; Second: Mr. Miller

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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MOTION PASSES 5-0
RESOLUTION NO 029-2020

- 10. Certified Personnel – Reemployment – One (1) Year Limited Teaching Contract, effective for the 2020-2021 school year:

William White

Discussion- Mr. Miller indicated that he had parent complaints against Mr. White.

Motion: Mr. Besecker; Second: Dr. Swabb

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	N
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MOTION PASSES 4-1
RESOLUTION NO 030-2020

ENTER EXECUTIVE SESSION (IF NECESSARY)

 X (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

 (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

 (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

 (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

 (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

 (G) (6) Specialized details of security arrangements

Motion: Mr. Besecker; Second: Mrs. Brewer

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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MOTION PASSES 5-0
RESOLUTION NO 031-2020

ENTER EXECUTIVE SESSION at: 7:13 PM

EXIT EXECUTIVE SESSION at: 7:49 PM

ADJOURNMENT

Motion: Pastor Reindel; Second: Mr. Miller

Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I
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MOTION PASSES 5-0

Time 7:50 PM

Dr. Scott Swabb

Mrs. Carla Surber, CPA, CGMA