

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
MAY 11, 2020
REGULAR SESSION 6:30 PM
EXECUTIVE SESSION, IF NECESSARY**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time: 6:30 PM

Dr. Swabb	P	Mrs. Brewer	P	Pastor Reindel	P	Mr. Besecker	P	Mr. Miller	P
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BOARD PRESIDENT’S REPORT: DR SCOTT SWABB

A. Welcome/Virtual Meeting Resolution

Virtual Open Meetings During the State Emergency as recognized on the April 20, 2020 board meeting

B. Review of Agenda

C. Student Spotlight

Valedictorian - Mercedes Smith

Mercedes is the daughter of Angela Gambill. She has participated in powerlifting for 3 years, cross country for 3 years, marching band, pep band, and concert band for 4 years, track & field for 4 years, and basketball for 1 year, all while maintaining a 3.98 GPA, and receiving Honor Roll and Top 10% for 4 years. Mercedes has been in FFA for 4 years and served as the president for 1 year and the reporter for 2 years. She has also been the Class secretary this past year. She has participated in Spanish club for 3 years, serving as the secretary for 1 year. She was also a part of the National Honor Society this past year. After graduation, Mercedes plans to attend Bowling Green State University to pursue a major in psychology.

Salutatorian - Brayden Sanders

It is my pleasure to introduce the Class of 2020 Salutatorian, Mr. Brayden Sanders. Brayden is the son of Russ and Aleisha Sanders. He has participated in marching band for 4 years and golf for 3 years while maintaining a 3.97 GPA, receiving Honor Roll, and Top 10% for 4 years. Brayden has also participated in the National Honor Society for a year. After graduation, Brayden plans to attend Sinclair Community College and continue to pursue a career in mechanical engineering.

ADOPTION OF THE AGENDA

A. Additions and Deletions to Agenda

B. Approval of the Agenda

Motion: Mrs. Brewer; Second: Mr. Besecker

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I
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MOTION PASSES 5-0
RESOLUTION NO 032-2020

APPROVAL OF MINUTES

A. April 20, 2020 - Regular Meeting

Motion: Mr. Miller; Second: Pastor Reindel

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I
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MOTION PASSES 5-0
RESOLUTION NO 033-2020

ADMINISTRATIVE REPORTS

A. Joe Hurst, Superintendent –

1. Cancellation of DC trip with K & K Tours due to Covid-19 and the uncertainties surrounding the future
2. CDC Guidelines for the future situation for school and its application
3. State Reductions are over \$74,000 for the period
4. Renderings of Vestibules were shown on the screen for the project partially covered by grants

B. Mrs. Michelle Lavey, Elementary Principal

1. Loss of student, Kaleb Huff, prayers for Huff family
2. Drop off Chromebooks May 20, 2020
3. Paperwork by students due today

C. Mr. Matt Triplett, Secondary Principal

1. Community rallied around the family of Kaleb Huff
2. Seniors came into school and turned in Chromebooks and final work
3. Graduation on May 23, 2020, will be held in the gymnasium with restrictions
4. Congratulations to our Valedictorian, Mercedes Smith, and Salutatorian, Brayden Sanders

D. Mr. Bob Daugherty, Dean of Students

1. Reiterated the student support during the loss of Kaleb Huff, Fifth Grader
2. Commended students for getting through difficult times
3. District has done well in light of the Covid-19 pandemic
4. Mr. Latino has made over 60 videos used to teach his students as an example of work

- E. Miss Chloe Shell, Athletic Director/Transportation Director
 - 1. Condolences to the Huff family
 - 2. Senior night games – Twitter honored the athletes in a different way

- F. Mrs. Maria Brewer, Upper Valley CC update
 - 1. Convocation will be held, Thursday May 21, 2020
 - 2. Cancelled having Convocation at Hobart Arena
 - 3. Convocation will be on Facebook Live.

- G. Mrs. Carla Surber, Treasurer
 - 1. Purchase of server infrastructure due to e-rate funding letter
 - 2. Audit is concluded for the two-year period ending 06/30/2019
 - 3. Federal Grants are current and in compliance for year end
 - 4. Ohio Budget Reductions are passed down making a reduction of \$75,467 as indicated in a Power point presented by the Treasurer discussing CARES Grant, etc and impacts thereof
 - 5. Condolences to the Huff family

PUBLIC PARTICIPATION - Per Board Policy 0169.1 "PUBLIC PARTICIPATION AT BOARD MEETINGS" line A "Public participation shall be permitted as indicated on the order of business and/or at the discretion of the presiding officer. As advertised, only those with prior contact will participate in this section. There were no requests for Public Participation.

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 16). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

- 1. Financial Journal – April 2020
- 2. Check Register – April 2020
- 3. Then & Now certification of bills that were obligated by employees of the district:

Name of Company	Action	Amount to Pay
Jim Heatherly	Encumbered \$0	Payable \$90.00
Sam Spano	Encumbered \$0	Payable \$90.00
Medco Supply	Encumbered \$0	Payable \$79.41

- 4. Approval of Permanent appropriations for necessary amendment.

- 5. Approval of Transfers and Advances for the month.
 - A transfer based on the CCIP from fund:
 - 590-9920 - Improving Teacher Quality for \$19,784.48 to
 - 572-9920 - Title I Program

6. A response to Mrs. Brewer's question of how the Common Ground Church donations for lunches are allocated among the students:

The money received from Common Ground Church is allocated among the students in the following manner: The money is maintained in a holding account until it is needed. The Food Service Director uses this holding account anytime that a student would meet the criteria to be given a peanut butter sandwich because there is no money available on their account and he/she has exceeded the permissible school lunch charge ceiling.

Every child is fed regardless. Therefore, the student is given a type A lunch as a result of money coming from the church. The district charge policy is explained in the attachment.

Also, at the end of the year, if the student has an open balance and all attempts to collect have been exhausted, money may be allocated to their account. No charges may be carried over each year.

In speaking with Mrs. Clark, she uses an accounts receivable balance approach of decision making as opposed to reviewing the actual student's situation. The district is required under federal law to not bring attention or disclose a student's qualification of free and reduced lunch application.

It would be advantageous for families of the district to sign up for free and reduced lunches. This enhances their family financial situation and is also able to increase available funding for district services.

7. Recommend The Board of Education authorizes the treasurer to file the revised 5-year forecast as required by the Ohio Revised Code prior to May 31, 2020.
8. Accept donation from Bradford Community Club for \$250.00 for bench.
9. Accept donation from Teresa Patty in Memory of Dick Patty for \$300.00 for bench.
10. Accept donation from Dorothy Huggins in Memory of Sam Huggins for \$250.00 for bench.
11. Accept donation from Maria Brewer of facial masks.
12. Accept donation from Julie Wombold of facial masks.
13. Accept donation from Deb Wirrig of facial masks.
14. Accept donation from Pat Maxwell of facial masks.
15. Accept donation from Urbana University for \$200.00 for supplies in the classroom (Jamie Sink student teacher).
16. Recommend approval of regular State of Ohio Audit for the fiscal year ending June 30, 2019 and 2018.

Motion: Mr. Miller; Second: Mrs. Brewer

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I
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MOTION PASSES 5-0
RESOLUTION NO 034-2020

OLD BUSINESS - None

NEW BUSINESS

Consent Items (items 1 through 12). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Employment/Resignations:

A. Administrative Personnel -

Carla Surber - Bradford Exempted Village School District Treasurer commencing August 1, 2020 and ending on July 31, 2023.

Robert Daugherty - Bradford Exempted Village School District Dean of Students commencing August 1, 2020 and ending on July 31, 2022.

B. Certified Personnel - Reemployment - One (1) Year Limited Teaching Contract, effective for the 2020-2021 school year:

Megan Unthank

C. Classified Personnel - Reemployment - Two (2) Year Limited Nonteaching Contract, effective for the 2020-2021 school year:

Athena Beachler - Paraprofessional MS/HS Aide

Lori Cordonnier - Part-Time Cafeteria Staff

Julie Davis - Part-Time Custodian

Michelle Enis - Cafeteria Staff

Abigail Hopkins - Paraprofessional Elementary Aide

D. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2020-2021 school year:

Cindy Angle - 8th Grade Volleyball Coach

E. Classified Personnel - One (1) Year Substitute Contract for the 2020-2021 school year:

Stephanie Bailey

- Substitute Aide
- Substitute Secretary
- Substitute Aide
- Substitute Cafeteria
- Substitute Custodian

Cathy Baker

- Substitute Aide
- Substitute Secretary

Deborah Barger

- Substitute Aide
- Substitute Secretary

DeAnn Black

- Substitute Aide
- Substitute Cafeteria
- Substitute Custodian

Lindsey Clark

- Substitute Cafeteria
- Substitute Nurse

John Cruse III

- Substitute Custodian
- Substitute Lawn Care

Dennis Fair

- Substitute Bus Driver

Dale Gade

- Substitute Custodian
- Substitute Grounds Main
- Substitute Lawn Care

April Hall

- Substitute Nurse

Tina Hill

- Substitute Aide
- Substitute Custodian

Norma Kenworthy

- Substitute Custodian

Doug Lavey

- Substitute Bus Driver

Patti Mitchell

- Substitute Cafeteria

Manda Schaffer

- Substitute Bus Driver

Tina Schmitz

- Substitute Bus Driver

Jerry Bazill

- Substitute Bus Driver

Denise Boyer

- Substitute Cafeteria
- Substitute Custodian

Lori Cordonnier

- Substitute Aide

Michelle Enis

- Substitute Custodian

Bonnie Flora

- Substitute Bus Driver

Bree Gantt

- Substitute Aide
 - Substitute Cafeteria
- Substitute Secretary

Pamela Hart

- Substitute Custodian

Patricia Johnson

- Substitute Aide
- Substitute Secretary

Harold Kinnison

- Substitute Custodian
- Substitute Lawn Care

Machelle Manuel

- Substitute Aide
- Substitute Secretary
- Substitute Cafeteria

Rita Puthoff

- Substitute Cafeteria

Shon Schaffer

- Substitute Bus Driver

Lori Seman

- Substitute Custodian

Kimberly Shell

- Substitute Bus Driver

Jessica Sherman

- Substitute Aide
- Substitute Secretary
- Substitute Custodian
- Substitute Cafeteria

Candice Skinner

- Substitute Aide
- Substitute Secretary
- Substitute Custodian
- Substitute Cafeteria

Kathryn Voisard

- Substitute Cafeteria

Daniel Williams

- Substitute Custodian

Jim Wysong

- Substitute Custodian
- Substitute Lawn Care
- Substitute Grounds Main

F. The Superintendent recommends approving the following volunteers for the 2020-2021:

Karen Hauck
Candace Skinner
Mary Alice Yount
Amanda Boner

Cathy Helmick
Larry Yount
Naomi Yount

G. Continue contract services with **Roxanne Stocksdales** for EMIS as needed for the 2020-2021 school year.

H. Classified Personnel - One (1) Year Contract for summer 2020 custodians:

Sharon Fike
Tina Hill
Julie Davis (will be a sub this summer for vacation, etc.)

Students

Skipp Miller
Emma Canan
Austy Miller

2. Approve contract with Meta Solutions for internal connections in conjunction with Erate funding for year 2020.
3. Approve contract with Miami County Educational Service Center for the 2020-2021 school year. |
4. Recommend approval for tuition reimbursement for **Sara Timmerman** for 3 semester credit hours in the amount of \$450.00.

EDA 655 Principalship

5. Board Resolution Regarding Continued Payment

WHEREAS, Governor Mike DeWine has declared a state of emergency in Ohio, which resulted in the closure of schools starting on March 16, 2020; and

WHEREAS, the Director of the Ohio Department of Health, Doctor Amy Acton has issued several orders, including one dated April 29, 2020 that extends school closures to at least June 30, 2020; and

WHEREAS, Doctor Acton has affirmed that April 29 Order in the expanded April 30 Order entitled "Stay Safe Ohio Order;" and

WHEREAS, Ohio law requires continued compensation of certain employees during epidemics and public calamity; and

WHEREAS, U.S. Congress has recently enacted the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which makes certain funds available to school districts on the condition that they retain and continue to pay employees and contractors to the extent practicable during the coronavirus pandemic.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes the following actions:

1. The Treasurer shall continue paying the compensation of full-time and part-time staff, as well as part-time as-needed staff, informally known as timesheet staff members.
2. These payments will be based on the regular compensation or schedule which the individuals would have worked had no closure occurred.
3. The Board authorizes these payments from the date of the closure through the earlier of contract end date, or such time that the employees and/or contractors identified above return to regular work.
6. Recommend approval for summer hours with employees working four 10-hour days, 6:00 AM-4:30 PM Monday-Thursday during the months of June and July as modified by Covid-19 requirements.
7. Recommend approval for certified and classified administrators to be given a 3% increase, same rate of current teacher salary increase per the negotiated teachers' contract of the Bradford Education Association.
8. Recommend approval to purchase 100 Chromebooks for \$27,640.00 to increase the 1:1 program for additional grade levels, most being paid for through Federal Grant.
9. Cancel the contract with John Collins, Ed D., Collins Education Associates, LLC for Collins Writing Program in the amount of \$2,500.00 approved December 9, 2019, Resolution No - 094-2019.
10. Recommend that the Board of Education authorize advertising for bids to construct the new vestibule project upon the completion of plans by Freytag & Associates.

11. Recommend the approval of NextStep Networking for infrastructure technology updates. This contract is a modification to the previous approval of April 8, 2019 Resolution No 032-2019 in the amount of \$18,029.00.
12. Recommend the approval of hiring Penny's Blacktop Maintenance to crack seal, sealcoat, and stripe the large west parking lot, the west parking lot drive, and the south (playground) lot in the amount of \$13,000.00.

Motion: Mr. Miller; Second: Mrs. Brewer

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I
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MOTION PASSES 5-0
RESOLUTION NO 035-2020

13. Classified Personnel - Reemployment - Two (2) Year Limited Nonteaching Contract, effective for the 2020-2021 school year:

Sally Brewer - Paraprofessional Special Education Aide
Sandra Frantz - Board Secretary

Motion: Mr. Besecker; Second: Mr. Miller

Mrs. Brewer	Abstain	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I
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MOTION PASSES 4-0
RESOLUTION NO 036-2020

14. Accept the Memorandum of Understanding for Supplemental Pays for Spring Athletic Supplemental contracts.

Motion: Pastor Reindel; Second: Mr. Besecker

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I
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MOTION PASSES 5-0
RESOLUTION NO 037-2020

ENTER EXECUTIVE SESSION (IF NECESSARY)

 X (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

 (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

 (G) (3) Conferences with the board’s attorney to discuss matters which are the subject of pending or imminent court action

 (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

 (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

 (G) (6) Specialized details of security arrangements

Motion: Mr. Miller; Second: Pastor Reindel

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I
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MOTION PASSES 4-0
RESOLUTION NO 038-2020

ENTER EXECUTIVE SESSION at: 7:17 PM

EXIT EXECUTIVE SESSION at: 7:50 PM

ADJOURNMENT

Motion: Mr. Besecker; Second: Pastor Reindel

Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I
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Time 7:51 PM

Dr. Scott Swabb

Mrs. Carla Surber, CPA, CGMA