

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
NOVEMBER 16, 2021
SPECIAL SESSION (IN LIEU OF REGULAR SESSION) 6:30 PM
EXECUTIVE SESSION IF NECESSARY**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time:

| | | | | | | | | | |
|--------------|--|----------------|--|-------------------|--|-----------------|--|---------------|--|
| Dr. Swabb | | Mrs. Brewer | | Pastor Reindel | | Mr. Besecker | | Mr. Manuel | |
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BOARD PRESIDENT’S REPORT: DR. SCOTT SWABB

A. Welcome

This meeting will be broadcasted. In person meeting will be held in Room 404.

REVIEW OF AGENDA & APPROVAL OF MINUTES

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: _____ Second: _____

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| Mr. Manuel | | Dr. Swabb | | Mrs. Brewer | | Pastor Reindel | | Mr. Besecker | |
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C. October 19, 2021 - Approval of Minutes of Special Meeting (in lieu of Regular Meeting)

Motion: _____ Second: _____

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| Mr. Manuel | | Dr. Swabb | | Mrs. Brewer | | Pastor Reindel | | Mr. Besecker | |
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D. Student Spotlight -

Kynlee Grace Dues - Nominated by Mrs. Mueller

I would like to recognize Kynlee Grace Dues as one of our November Student Spotlights. She is the 10-year-old daughter of Erica Barga and Joe Dues. She lives in Bradford and splits her home time with her parents. She has 3 brothers, Joey, her older brother, and Kasen & Kory, her younger

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brothers. She has a great dane dog named Chase. Her favorite things to do at home are watch TV and work on any art project. Her hobby is drawing. She enjoys playing basketball too. Kynlee is a 4th grader. When I was asked to pick a student for this recognition, she immediately came to my mind. She is always so eager to learn. She tries her best and puts effort into all that she does in the classroom. Things don't always come easy to her but she never gives up and often tries to help others when she finally grasps the concept. She tells me that she would like to be a doctor one day when she grows up. I know with her hard work ethic, she can do it if she chooses. She has a kind, caring heart of gold and I am so happy and proud to have her in my class this year. Congratulations Kynlee!

Aubrie Unger - Nominated by Mrs. Roberts

I would like to nominate Aubrie Unger for November's Student Recognition. Aubrie is new to Bradford this year. She has settled in well and has made so many new friends. She always has a smile on her face and a kind word for everyone she sees. She is a great friend to others. Aubrie is always the first person to invite someone to work in her group, or play on the playground. Aubrie shows love and compassion for others and tries to do so without anyone knowing. She likes to make others happy and expects nothing in return. She is a role model to others. I am so proud of her kind heart and gentle spirit. Aubrie is an excellent student and friend. I am pleased to have Aubrie as part of our classroom. Congratulations Aubrie!

Kaylee Osborne - Nominated by Mrs. Lear

I am happy to have Kaylee Osborne as our November Student of the Month. She definitely is a role model in representing our 5 Rs. Kaylee has such a big heart! Selfless, caring, and hardworking are just a few ways to describe what a great student she is. Kaylee consistently puts the best interest of others ahead of her own. She is a friend to all and offers a helping hand to any student or teacher in need. Being polite is just part of who she is and how she treats others. She doesn't draw attention to herself, but she does what needs to be done. She actively participates in class and does a nice job on her work without needing praise or attention. We can always count on her to do the right thing whether we are watching or not. It has been a true pleasure to have Kaylee in my class and I am proud to have Kaylee represent the sixth grade class as our Student of the Month. Congratulations Kaylee!

Alexis Biddlestone - Nominated by Mrs. Estes

I nominate Alexis Biddlestone as one of Bradford's Student Spotlights. Alexis is very helpful and when I was out one day, I came in and the sinks were full of dirty paint palettes and brushes. She took it upon herself and cleaned the entire mess up for me. In class, she always does her work without complaining, which is very much appreciated. I also want to add that she is an all around wonderful young lady and tries very hard on her work. I also enjoy our conversations about all the farm animals she has at home. Way to go Alexis, congratulations!

E. Staff Spotlight -

Cody Hartzell - Nominated by Mrs. Lavey

I would like to nominate Cody Hartzell for all his hard work in getting our technology department in order. He took on a lot of confusion and has had many improvements already. The teachers have gotten new document cameras and when they had a problem he would troubleshoot and find answers. The students have received new Chromebooks, and he took care of ordering these and deploying them all. He is always willing to solve issues, for example during state testing. He goes

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above and beyond, and is just a great guy to work with. Such a nice addition to our school family!
Way to go Cody and congratulations!

ADMINISTRATIVE REPORTS

- A. Mrs. Michelle Lavey, Elementary Principal -
- B. Mr. Christopher Barr, MS/HS Principal -
- C. Mr. Bob Daugherty, Assistant Principal -
- D. Mrs. Chloe Thompson, Athletic Director/ Transportation Director -
- E. Mrs. Carla Surber, Treasurer -
- F. Mr. Joe Hurst, Superintendent - New staff members recognition, COVID update, Mask to Stay guidelines, volunteers, construction update, Empty Board seat
- F. Mrs. Maria Brewer, Upper Valley CC update -

PUBLIC PARTICIPATION

Discussion of use of ARP IDEA part B funds and how they will be used - The funds will be used for additional speech services with Darke County Educational Service Center. Darke County ESC will provide an additional day during the 2021-2022 school year and cost associated with additional placement through the John Peterson Scholarship.

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 15). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – October 2021
2. Check Register – October 2021
3. Recommend approval of permanent appropriations.
4. Then & Now certification of bills that were obligated by employees of the district:
 - Riverside Insights - Encumbered \$271.14, Payable \$287.49
 - Hudl - Encumbered \$0, Payable \$900.00
 - Elaina Rose Floral Designs, Encumbered \$0, Payable \$52.50
 - Ohio Bureau of Workers Compensation, Encumbered \$0, Payable \$701.08
 - Walmart, Encumbered \$0, Payable \$141.22
 - Barnes & Noble, Encumbered \$0, Payable \$114.65
 - Gordon Food Service, Encumbered \$0, Payable \$175.92

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Athena Beachler, Encumbered \$0, Payable \$33.00
Megan Crowell, Encumbered \$0, Payable \$60.00
Brian Schwieterman, Encumbered \$0, Payable \$60.00

5. Recommend approval of Transfers and Advances for the month:
6. Recommend recognition to the Fields of Grace Church in Covington, Ohio, as they have for the past 2 years shared wonderful trick or treat bags with all of our elementary students, as well as invites to all of our students and families to their Community Thanksgiving Dinner on November 20, 2022. We sincerely appreciate their kindness and thoughtfulness.
7. Recommend acceptance of a donation from Bradford Exempted Village School District to the Bradford FFA of various breakfast items to feed the veterans in the area at their Veterans Day Celebration held on Thursday, November 11, 2021.
8. Recommend acceptance of a donation in the amount of \$20.00 from Maria Brewer to Bradford FFA to go towards student dues.
9. Recommend acceptance of a donation from Curt Jones of boxes of school supplies.
10. Recommend acceptance of a donation from Covington Eagles in the amount of \$10,000.00.
11. Recommend approval of \$100.00 petty cash for the Bradford FFA to be used at the craft show.
12. Recommend approval of disposal of outdated old music sheets that is no longer being used.
13. Resolution for the FY2023 Tax Budget

A RESOLUTION DECLARING THE INTENTION TO PROCEED UNDER THE ALTERNATIVE TAX DOCUMENT FORMAT PROVIDED UNDER SECTION 5705.281 OF THE OHIO REVISED CODE AND TO REFRAIN FROM THE PREPARATION OF A TAX BUDGET FOR THE FISCAL YEAR 2023, AND AUTHORIZING AND DIRECTING THE CHIEF FISCAL OFFICER OF THE BRADFORD EXEMPTED VILLAGE SCHOOL DISTRICT TO PREPARE AND TO SUBMIT TO THE MIAMI COUNTY BUDGET COMMISSION SUCH INFORMATION AND DOCUMENTS AS ARE NECESSARY INCIDENT TO SAID PROCESS AND SUBMISSION, AND TO TAKE SUCH OTHER ACTIONS AS MAY BE REASONABLY NECESSARY INCIDENT THERETO.

WHEREAS, Section 5705.281 of the Ohio Revised Code authorizes and empowers a county budget commission, by an affirmative vote of a majority of its members, including an affirmative vote by the auditor of the county, to waive the requirement that a taxing authority of a subdivision or other taxing unit adopt a tax budget, as is provided under Section 5705.28 of the Ohio Revised Code, and require such taxing authority to provide such information as may be required by the commission to perform its duties under Chapter 5705 of the Ohio

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Revised Code, including dividing the rates of each of the subdivision's or taxing unit's tax levies as provided under Section 5705.04 of the Ohio Revised Code; and

WHEREAS, pursuant to the terms and provisions of Section 5705.281 of the Ohio Revised Code, the Miami County Budget Commission, by an affirmative vote of a majority of its members, including an affirmative vote by the Auditor of Miami County, Ohio, has authorized and permits the taxing authority of a subdivision or other taxing unit within Miami County, Ohio, to refrain from adopting a tax budget, and has designated the information which the said Budget Commission requires of each taxing authority of a subdivision or other taxing unit to permit the Budget Commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

WHEREAS, it is the desire and intention of the Board of Education, as the taxing authority of Bradford Exempted Village School District, to elect to refrain from adopting a tax budget for the fiscal year 2023, and, in the alternative, to submit to the Budget Commission the information and documents which it has indicated will be necessary in the absence of such adoption; and NOW, THEREFORE, BE IT:

RESOLVED, by the Bradford Board of Education Miami County, Ohio, that:

1. The Bradford Board of Education of the Bradford Exempted Village School District hereby declares the intention of the Bradford Board of Education to proceed under the alternative tax document format provided under Section 5705.281 of the Ohio Revised Code and to refrain from the preparation of a tax budget for the fiscal year 2023; and
2. The Board of Education of the Bradford Exempted Village School District hereby authorizes and directs the Chief Fiscal Officer of the Bradford Exempted Village School District to prepare and to submit to Miami County Budget Commission such information and documents as are necessary incident to said process and submission, and to take such other actions as may be reasonably necessary incident thereto; and
3. The Bradford Board of Education of the Bradford Exempted Village School District hereby finds and determines that all deliberations and actions related to the foregoing were affected in open and public session and in full compliance with Section 121.22 of the Ohio Revised Code, and otherwise as is provided by law.

14. NEW FUNDS FOR THE SCHOOL DISTRICT

584-9122 Student Support and Academic Enrichment Programs

Authority Catalog of Federal Domestic Assistance #84.367A

Purpose: To improve students' academic achievement by increasing the capacity of states, local education agencies (LEAs), schools, and local communities to (1) provide all students with access to a well-rounded education, (2) improve school conditions for student learning, and (3) improve the use of technology in order to improve the academic achievement and digital literacy of all students. Classification: Governmental Fund Type, Special Revenue Fund.

15. Recommend approval of the five-year forecast.

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Motion: _____ Second: _____

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|---------------|--|--------------|--|----------------|--|-------------------|--|-----------------|--|
| Mr. Manuel | | Dr. Swabb | | Mrs. Brewer | | Pastor Reindel | | Mr. Besecker | |
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OLD BUSINESS

NEW BUSINESS

Consent Items (items 1 through 11). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Resignations/Employment:
 - A. Employment: Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2021-2022 school year:
 - Drew Patty - 7th Grade Boys Basketball Coach
 - Rod Kaiser - Volunteer Assistant HS Boys Basketball Coach
 - Andy Mead - Head Varsity Baseball Coach
 - Derrick Skinner - Assistant Head Varsity Baseball Coach
 - Shon Schaffer - Head Varsity Softball Coach
 - Eric Hart - Assistant Varsity Softball Coach
 - Greg Gordon - Reserve Softball Coach
2. The Board of Trustees of the Bradford Public Library is recommending that Rosemary Mohler be appointed to a term of office as Trustee of the Bradford Public Library beginning January 1, 2022, and continue to December 31, 2028. Mrs. Mohler's current term is expiring on December 31, 2021, and would be continuing as a trustee.
3. Recommend changing the substitute teacher license requirements per the Ohio Department of Education requirements and the Darke County ESC guidelines for the 2021-2022 school year.
4. Recommend to change our quarantine guidelines for Bradford Exempted Village School District per the CDC Mask-to-Stay/Test-to-Play guidelines.
5. Recommend approving the following dock days for Megan Link:
 - 10/18/21
 - 10/19/21
 - 11/4/21
 - 11/5/21 - ½ day

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| 10/20/21 | 11/8/21 |
| 10/21/21 | 11/9/21 |
| 10/22/21 | 11/10/21 - ½ day |
| 10/25/21 | 11/11/21 |
| 10/26/21 | 11/12/21 |
| 10/27/21 | 11/13/21 |
| 10/28/21 | 11/14/21 |
| 10/29/21 | 11/15/21 |
| 11/1/21 | 11/16/21 |
| 11/2/21 | 11/17/21 |
| 11/3/21 | 11/18/21 |
| | 11/19/21 |

6. Recommend acceptance of a grant in the amount of \$4,277.00 from the Miami County Foundation for window film/graphics for the purposes of safety to be put on the front office and board office windows.
7. Recommend approval to apply for Each Child Reads grant to help students K-2 who may have a predisposition for Dyslexia. The grant is for up to \$52,000 and will allow us to have teachers be certified in the area of Dyslexia intervention.
8. Recommend a contract with Forward Edge for hardware and contractual services for Barracuda backups inclusive of cloud service for a period of 48 months in the amount of \$21,211.47.
9. Recommend approval of a contract with Matt Reed for snow removal in the amount of \$95/per hour per truck for the 2021-2022 school year. This is an increase from the pricing in the 2020-2021 of \$85/per hour per truck.
10. Recommend that the Board of Education modify the resolution 090-2021 to revise "Request for Qualification for a Criteria Architect/Engineer" to "Request for statements of qualifications from professional design firms and statements of interest" in order to broaden selection of delivery processes.
11. Recommend approving the following dock days for Megan Unthank:

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| 10/20/21 - 0.25 day | 10/22/21 |
| 10/21/21 | |

END OF CONSENT AGENDA

Motion: _____ Second: _____

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| Mr. Manuel | | Dr. Swabb | | Mrs. Brewer | | Pastor Reindel | | Mr. Besecker | |
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WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it **THEREFORE RESOLVED**, that the above non-licensed individuals be employed as noted.

12. Set organizational meeting for Jan. _____, 2022 and appoint president pro-tem as _____ and set compensation at _____.

Motion: _____ Second: _____

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| Mr. Manuel | | Dr. Swabb | | Mrs. Brewer | | Pastor Reindel | | Mr. Besecker | |
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FIRST READING FOR THE FOLLOWING NEOLA POLICIES:

Neola Policy Update - Volume 40.1 Fall 2021 Update

- | | |
|--------------|---------------------------------|
| po0169.1 | po5516 |
| po1530 | po5630.01 |
| po1617 (NEW) | po6114 |
| po2271 | po7300 |
| po2370.01 | po7450-Additional CFR Reference |
| po3217 | po8330 |
| po4217 | po8400 |
| po5111 | po8462 |
| po5111.02 | po8600 |
| po5200 | po8651 |
| po5350 | po8740 |

Administrative Guidelines Approved by the Superintendent - Volume 40.1 Fall 2021 Update

- | | |
|-----------|-----------|
| ag1530 | ag1630.01 |
| ag2271 | ag2370.01 |
| ag3430.01 | ag4430.01 |
| ag5111 | ag5111.02 |
| ag5200 | ag7450 |

ENTER EXECUTIVE SESSION (IF NECESSARY)

 X (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

 (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

 (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

 (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

 (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

 (G) (6) Specialized details o off security arrangements

Motion: _____ Second: _____

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| Mr. Manuel | | Dr. Swabb | | Mrs. Brewer | | Pastor Reindel | | Mr. Besecker | |
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ENTER EXECUTIVE SESSION at: _____

EXIT EXECUTIVE SESSION at: _____

ADJOURNMENT

Motion: _____ Second: _____

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| Mr. Manuel | | Dr. Swabb | | Mrs. Brewer | | Pastor Reindel | | Mr. Besecker | |
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Time _____