

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
MAY 20, 2021
SPECIAL SESSION (IN LIEU OF REGULAR SESSION) 7:00 PM
EXECUTIVE SESSION IF NECESSARY**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL **Time:**

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Manuel	
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BOARD PRESIDENT’S REPORT: DR. SCOTT SWABB

A. Welcome

This meeting will be broadcasted. In person meeting will be held in Room 404.

REVIEW OF AGENDA & APPROVAL OF MINUTES

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: _____ Second: _____

Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker	
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C. April 20, 2021 - Approval of Minutes of Special Meeting (in lieu of Regular Meeting)

Motion: _____ Second: _____

Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker	
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D. Student Spotlight -

Samantha (Buzz) Brewer: Valedictorian

The Bradford High School class of 2021 Valedictorian, Ms. Buzz Brewer. Buzz is the daughter of Dustin Brewer. She has participated in volleyball for 4 years, softball for 4 years, and basketball for 1 year while maintaining a 4.0 GPA and receiving Honor Roll and Top 10% for 4 years. Buzz has been in publications for 3 years, yearbook for 3 years, and the school newspaper editor for 2 years. After graduation, Buzz plans to attend Bowling Green State University to major in Criminal Justice. Congratulations Buzz on your high school achievements!

Olivia Daugherty: Valedictorian

The Bradford High School Class of 2021 Valedictorian, Ms. Olivia Daugherty. Olivia is the daughter of Bob and Sarah Daugherty. She has participated in cross country for 4 years, outdoor track for 3 years, indoor track for 4 years, and marching band for 2 years while maintaining a 4.0 GPA and receiving Honor Roll and top 10% all four years. Olivia has been in the National Honor Society for 3 years and has served as the president for 2 years. She has also been in Student Council for 3 years and served as president for 1 year and vice president for 1 year, Spanish Club for 2 years, Class Secretary for 1 year, and publications and yearbook for 1 year. After graduation, Olivia plans to attend Bluffton University to major in Convergent Media with a minor in coaching, and to continue her cross country and track career for the Beavers. Congratulations Olivia on your high school achievements!

Abby Gade: Valedictorian

The Bradford High School Class of 2021 Valedictorian, Ms. Abby Gade. Abby is the daughter of Dale and Amy Gade. She has participated in basketball for 4 years, track for 3 years, and cross country for 1 year, while maintaining a 4.0 GPA and receiving Honor Roll and Top 10% for 4 years. Abby has been in the National Honor Society for 3 years as well as been a class officer for 4 years. After graduation, Abby plans to attend Bowling Green State University to major in Architecture Design. Congratulations Abby on your high school achievements!

Emma Canan: Salutatorian

The Bradford High School Class of 2021 Salutatorian, Ms. Emma Canan. Emma is the daughter of Casey and Kimberly Canan. She has participated in volleyball for 2 years, basketball for 4 years, and softball for 4 years while maintaining a 3.95 GPA and receiving Honor Roll and Top 10% for 4 years. Emma has been in publications for 3 years, and has been the yearbook editor for 2 years. After graduation, Emma plans on attending Sinclair Community College to pursue a career in dental hygiene. Congratulations Emma on your high school achievements!

ADMINISTRATIVE REPORTS

- A. Mrs. Michelle Lavey, Elementary Principal -
- B. Mr. Matt Triplett, Secondary Principal -
- C. Mr. Bob Daugherty, Assistant Principal -
- D. Mrs. Chloe Thompson, Athletic Director/Transportation Director -
- E. Mr. Joe Hurst, Superintendent
- F. Mrs. Maria Brewer, Upper Valley CC update -
- G. Mrs. Carla Surber, Treasurer -

PUBLIC PARTICIPATION

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 22). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in

Thursday, May 20, 2021

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the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – April 2021
2. Check Register – April 2021
3. Then & Now certification of bills that were obligated by employees of the district:
 - Kevin L. Forrer, Encumbered \$0, Payable \$100.00
 - Jim Heatherly, Encumbered \$0, Payable \$90.00
 - Sam Spano, Encumbered \$0, Payable \$90.00
 - Etsy, Encumbered \$0, Payable \$85.61
 - Scholastic Book Fair, Encumbered \$0, Payable \$4,314.68
4. Recommend approval of Permanent appropriations for necessary amendment.
5. Recommend approval of Transfers and Advances for the month:
 - Repay advance from 451 Telecommunications in the amount of \$3,600.00 to General Fund
6. Recommend acceptance of a donation from Bradford Athletic Boosters for \$1,000.00 towards brick dust.
7. Recommend acceptance of a donation from Bradford Athletic Boosters for \$930.00 towards a bench and trash receptacle in memory of Mike Miller.
8. Recommend acceptance of a donation from Mr. & Mrs. Jay Roberts for \$350.00 towards a bench.
9. Recommend acceptance of a donation from Mr. & Mrs. Ed Hoover for \$100.00 to be used for Bryant Byers Scholarship Fund.
10. Recommend acceptance of a donation from Mr. & Mrs. Brian Byers for \$260.00 to be used for Bryant Byers Scholarship Fund.
11. Recommend acceptance of a donation from Angle Electric, LLC for \$350.00 towards a bench.
12. Recommend acceptance of the following donations toward a bench in memory of Carol Reed:
 - Mrs. & Mrs. Cully Canan - \$70.00
 - Julie Davis - \$20.00
 - Mr. & Mrs. Steve Kenworthy - \$20.00
 - Nicole Hackett - \$15.00
 - Mr. & Mrs. Timothy Angle - \$50.00
 - Miscellaneous - \$255.00

13. Recommend acceptance of miscellaneous donations in the amount of \$40.00 to go toward benches.
14. Recommend acceptance of a donation from Coca-Cola in the amount of \$500.00 to go towards scholarship fund.
15. Recommend acceptance of the following donations from Miami County Foundation:
 Karen Gehret - \$1,750.00 for Bradford Elementary School for Mindsets resources and curriculum
 Ruth Estes - \$2,044.00 for Bradford High School Art Department for the implementation of a Sewing Club
16. Recommend acceptance of a donation from Mr. & Mrs. Dennis Stryker in the amount of \$265.00 to go towards helping pay for students to go to FFA camp.
17. Recommend acceptance of a donation from Kim Hershey in the amount of \$750.00 to go towards a scholarship in memory of her husband, John Hershey.
18. Recommend acceptance of a donation from Bradford JH/HS Student Council in the amount of \$1,150.00 to go toward picnic tables.
19. Recommend approval of a contract with Southwestern Ohio Education Purchasing Council for renewal of employee health insurance plan for the 2021-2022 school year at a 12% increase from previous year.
20. Recommend approval of a contract with PaySchools for Free or Reduced Meal Application Tracking software for the 2021-2022 school year in the amount of \$500.00.
21. Recommend approval of a contract with Anita L. Archer, ph.D., Inc for Fall/Winter 2021 Explicit Instruction Professional Development Virtual Learning Workshops in partnership with Milton-Union and Northridge schools for a total amount of \$12,000.00.
22. Recommend approval of the revised 5-year Forecast.

Motion: _____ Second: _____

Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker	
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OLD BUSINESS

NEW BUSINESS

Consent Items (items 1 through 19). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all

necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Resignations/Employment

A. Resignations - Recommend approval of the following resignations effective at the end of the 2020-2021 contract.

Julie Davis - Part-time Custodian

Michelle Enis - Cafeteria Employee

B. Employment - Administrative Personnel -

Michelle Lavey - Bradford Exempted Village School District Elementary Principal (225 FKA 220) commencing August 1, 2021 and ending on July 31, 2024

Christopher Barr - Bradford Exempted Village School District MS/HS Principal (225) commencing August 1, 2021 and ending on July 31, 2024. Recommend up to five (5) days of transitional time prior to contract.

Cheryl Clark - Bradford Exempted Village School District Food Service Supervisor (204) commencing on August 1, 2021 and ending on July 31, 2024

Jeff Francis - Bradford Exempted Village School District Technology Director (260) commencing on July 1, 2021 and ending on June 30, 2024, reinstating Technology Director position. Recommend up to five (5) days of transitional time prior to contract.

C. Certified Personnel - Reemployment - One (1) Year Limited Teaching Contract, effective for the 2021-2022 school year:

William Patrick White

Angela Szary

D. Classified Personnel- Reemployment - Two (2) Year Limited Nonteaching Contract, effective for the 2021-2022 school year:

Glen Etter - Bus Driver

Sharon Fike - Custodian

Samantha Cartonia - Paraprofessional Elementary Aide

Moniqua Skinner - School Nurse

E. Classified Personnel - One (1) Year Substitute Contract for the 2021-2022 school year:

Stephanie Bailey

- Substitute Aide
- Substitute Cafeteria
- Substitute Custodian

Cathy Baker

- Substitute Aide
- Substitute Secretary

Deborah Barger

- Substitute Aide
- Substitute Secretary

DeAnn Black

- Substitute Aide
- Substitute Cafeteria
- Substitute Custodian

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Denise Boyer
● Substitute Cafeteria
● Substitute Custodian

John Cruse III
● Substitute Custodian
● Substitute Lawn Care

Dennis Fair
● Substitute Bus Driver

Dale Gade
● Substitute Custodian
● Substitute Grounds Main
● Substitute Lawn Care

Pamela Hart
● Substitute Custodian

Harold Kinnison
● Substitute Custodian
● Substitute Lawn Care

Machelle Manuel
● Substitute Aide
● Substitute Secretary
● Substitute Cafeteria

Lisa Miller
● Substitute Cafeteria
● Substitute Custodian

Manda Schaffer
● Substitute Bus Driver

Tina Schmitz
● Substitute Bus Driver

Kimberly Shell
● Substitute Bus Driver

Lindsey Clark
● Substitute Cafeteria
● Substitute Nurse

Michelle Enis
● Substitute Cafeteria
● Substitute Aide
● Substitute Custodian
● Substitute Secretary

Bonnie Flora
● Substitute Bus Driver

April Hall
● Substitute Nurse

Tina Hill
● Substitute Aide
● Substitute Custodian

Doug Lavey
● Substitute Bus Driver

Rita Puthoff
● Substitute Cafeteria

Brittanie Rank
● Substitute Cafeteria

Shon Schaffer
● Substitute Bus Driver

Lori Seman
● Substitute Custodian

Jessica Sherman
● Substitute Aide
● Substitute Secretary
● Substitute Custodian
● Substitute Cafeteria

Candice Skinner
● Substitute Aide
● Substitute Secretary
● Substitute Custodian
● Substitute Cafeteria

Kathryn Voisard
● Substitute Cafeteria

Jim Wysong
● Substitute Custodian
● Substitute Lawn Care
● Substitute Custodian
● Substitute Grounds Maintenance

Erica Barga
● Substitute Aide
● Substitute Secretary
● Substitute Cafeteria
● Substitute Bus Driver

Julie Davis
● Substitute Custodian

Katelyn Gade
● Substitute Nurse

F. Classified Personnel - One (1) Year Contract for Summer 2021 custodians:

Sharon Fike
Tina Hill
Skipp Miller
Julie Davis (will be a substitute this summer for vacation, etc.)

Student
Austy Miller

G. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2021-2022 school year:

Sharon Moore -	HS Yearbook Advisor
Haley Lear -	11th Grade Class Advisor
Wendy Ray -	Guidance Extended Detention Monitor
Mikaela Anglin - Jay Hall -	Spanish Club Advisor IEP Writing
Sara Timmerman -	Renaissance Coordinator Special Education Curriculum Team Leader Intervention Team Leader IEP Writing
Cindy Hoelscher-Fair	12th Grade Class Advisor Resident Educator Monitor (if needed) IEP Writing
Laura Sneed -	9th Grade Class Advisor Washington DC Trip Advisor (if needed)

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	Intervention Team Leader
Rocco Latino -	Detention Monitor Resident Educator Monitor (if needed)
Zackery Delloma -	National Honor Society Advisor
Tabatha Canan -	HS Student Council Advisor
Crystal Yingst -	10th Grade Class Advisor Intervention Team Leader IEP Writing 6th, 7th, & 8th Grades Class Advisor
Ann Siefring -	Title I Coordinator Intervention Team Leader
Cindy Angle -	Resident Educator Mentor (if needed)
Ruth Estes -	Elementary Yearbook Advisor
Megan Unthank -	IEP Writing Elementary Student Council
Lisa Hart -	IEP Writing
Tina Schmitz -	IEP Writing Special Education Elementary Curriculum Team Leader
Karen Gehret-	Intervention Team Leader

- H. Recommend continuing contracted services with Roxanne Stocksdale for EMIS as needed for the 2021-2022 school year.
 - I. Recommend employing Victoria Schmitz for one of our elementary summer school teaching positions at a rate of \$20.00/hr.
 - J. Recommend approval of hiring up to 2 MS/HS summer school teachers at \$20/hr, if needed. Hours are limited to no more than the approved elementary summer school.
2. Recommend approval of the Wright State University Memorandum of Understanding for the College Credit Plus Program.
 3. Recommend revocation of the 5-year contract for Sara Timmerman, Resolution No 036-2021, due to her previous approval of a continuing contract on May 13, 2019, Resolution No 039-2019.

4. Recommend approval for tuition reimbursement for Dustina Erwin in the amount of \$540.00 for the following courses:
 - The Reflective Practitioner - 3 semester hours
 - Designing Curriculum & Instruction I - 3 semester hours
 - Data-Informed Practices - 3 semester hours
 - Differentiated Instruction - 3 semester hours
5. Recommend approval, if needed, for an overnight trip for our softball team to travel to Akron to play in the state semifinals, departing on 6/2/21 and returning on 6/3/21.
6. Recommend approval, if needed, for an overnight trip for our softball team to travel to Akron to play in the state finals, departing on 6/4/21 and returning on 6/5/21.
7. Recommend approval for an overnight trip for our Cross Country Team to travel to Chenoweth Trails in Greenville, Ohio for camp, departing on 8/3/21 and returning on 8/5/21.
8. Recommend approval of 2-½ dock days for Mindy Burgett, March 15, 16, 2021 and March 19, 2021, half a day.
9. Recommend approval of Memorandum of Agreement with New Creation Counseling Center and Bradford Village School District for incorporating the Nexus Program (counseling program offered by NCCC) designed to offer students on-site or internet-based mental health counseling in the District totalling \$11,001.00.
10. Recommend approval for summer hours with employees working four 10-hour days, 6:00 AM-4:30 PM Monday-Thursday during the months of June & July, beginning June 7, 2021, and ending July 30, 2021.
11. Recommend approval of contracting Waibel for an amount of up to \$50,000 for HVAC upgrade, which will be covered through grant money. Competitive quotes were received based on federal procurement.
12. Recommend approval of contracting Darke County Educational Service Center for the 2021-2022 school year for curriculum services in the amount of \$12,500.00.
13. Recommend approval of contract with Southwestern Ohio Educational Purchasing Council for the Liability, Fleet, and Property Insurance Program for the 2021-2022 school year in the amount of \$37,555.00. Prior year cost was \$33,527.00.
14. Recommend contract between the Council on Rural Services (CORS) and the Bradford Exempted Village School District to provide daily educational instruction for the students assigned to CORS, ACES (Achievement for Educational Success) in the amount of \$40.00 per day per student for the 2021-2022 school year.
15. Recommend approval for certified, classified, and administrators to be given a 3% increase, same rate of current teacher salary increase, per the negotiated teachers' contract of the Bradford Education Association.

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16. Recommend authority be given to the Superintendent and Treasurer to analyze quotes and proceed with work for the installation and purchase of handicapped door accessibility equipment. Quotes for the school district are not to exceed \$17,000.00 using ESSER grant money.
17. Recommend approval of a service agreement between Midwest Regional Educational Service Center and Darke County Educational Service Center for the provision of audiology services in the amount of \$1,120.00.
18. Recommend that the Board of Education grant authority to the Superintendent and Treasurer to contract with legal counsel for specific actions. Bricker & Eckler will continue as the district's legal counsel.
19. Recommend the purchase of 250 Chromebooks not to exceed \$75,000.00 based on federal procurement rules as analyzed by the district. The award of the contract will be given to the best vendor as determined by administration.

END OF CONSENT AGENDA

Motion: _____ Second: _____

Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker	
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WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it THEREFORE RESOLVED, that the above non-licensed individuals be employed as noted.

20. Recommend a revision to the school/work calendar contingent upon the girls softball team playing on May 29, 2021, or June 3, 2021, at Firestone Stadium, Akron, Ohio, based on administrative recommendation.

Motion: _____ Second: _____

Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker	
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SECOND AND FINAL READING FOR THE FOLLOWING NEOLA POLICIES:

Neola Policy Update - Volume 39 No. 2 Winter 2021/Special Update

Policies

po1422	po1623
po1662	po2240
po2260	po2260.01
po2266	po3122
po3123	po3124
po3362	po4122
po4123	po4362
po5336	po5517
po6144	po6220
po6600	po7440.01
po7450	po7455
po7540.02	po8500
po8510	

Administrative Guidelines Approved by the Superintendent

ag5113
ag5330.04

Motion: _____ Second: _____

Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker	
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ENTER EXECUTIVE SESSION (IF NECESSARY)

 X (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

 (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

 (G) (3) Conferences with the board’s attorney to discuss matters which are the subject of pending or imminent court action

 (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

 (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

 (G) (6) Specialized details of security arrangements

Motion: _____ Second: _____

Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker	
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ENTER EXECUTIVE SESSION at: _____

EXIT EXECUTIVE SESSION at: _____

ADJOURNMENT

Motion: _____ Second: _____

Mr. Manuel		Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker	
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Time _____