

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
 JUNE 8, 2020
 REGULAR SESSION 6:30 PM
 EXECUTIVE SESSION IF NECESSARY**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time:

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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BOARD PRESIDENT’S REPORT: DR SCOTT SWABB

A. Welcome/Virtual Meeting Resolution

Virtual Open Meetings During the State Emergency as recognized on the April 20, 2020 board meeting

B. Review of Agenda

C. Ratify prior actions for last board meeting when the public lost connection during the virtual meeting on May 11, 2020.

Motion: _____ Second: _____

Mr. Besecker		Mr. Miller		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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ADOPTION OF THE AGENDA

A. Additions and Deletions to Agenda

B. Approval of the Agenda

Motion: _____ Second: _____

Mr. Besecker		Mr. Miller		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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APPROVAL OF MINUTES

A. May 11, 2020 - Regular Meeting

B. May 28, 2020 - Special Meeting

Motion: _____ Second: _____

Mr. Besecker		Mr. Miller		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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ADMINISTRATIVE REPORTS

- A. Joe Hurst, Superintendent
 - Vestibule project update
 - COVID addendum to handbooks
 - Gym floor refinishing
- B. Mrs. Michelle Lavey, Elementary Principal
- C. Mr. Matt Triplett, Secondary Principal
- D. Mr. Bob Daugherty, Dean of Students
- E. Miss Chloe Shell, Athletic Director/Transportation Director
- F. Mrs. Maria Brewer, Upper Valley CC update
- G. Mrs. Carla Surber, Treasurer

PUBLIC PARTICIPATION - Per Board Policy 0169.1 "PUBLIC PARTICIPATION AT BOARD MEETINGS" line A "Public participation shall be permitted as indicated on the order of business and/or at the discretion of the presiding officer. As advertised, only those with prior contact will participate in this section.

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 22). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – May 2020
2. Check Register – May 2020
3. Then & Now certification of bills that were obligated by employees of the district:
 - Bradford FFA - Encumbered \$30.00, Payable \$44.40
 - Northwestern Ohio Security Systems, Inc - Encumbered \$188.36, Payable \$203.88
 - Ohio Department of Commerce - Encumbered \$0, Payable \$98.25
 - Rapid Printing - Encumbered \$377.00, Payable \$377.99
 - Ohio Auditor of State - Encumbered \$78.10, Payable \$168.10
4. Approval of Permanent appropriations for necessary amendment.
5. Approval of temporary appropriations for July 1, 2020.

6. Approval of Transfers and Advances for the month:

Transfers (one-time only):

Transfer from General Fund 001 to Washington DC Trip 300-9002 the amount of \$564.36 to account for declining shortage in the fund from 2016-2017 fund year.

Advances (Temporary Loans for Operations) for Special Revenue Fund:

- To repay advances from Washington DC Trip 300-9002 in the amount of \$20,000.00 for 2018-2019 and \$26,000.00 for 2019-2020 returning \$46,000.00 to the General Fund 001. This is money temporarily loaned to the fund in order to allow parents more time to pay for their share of the trip costs. No taxpayer money is used in the funding of trips and trips were postponed during the Covid-19 event. Money will be held in a fund for the benefit of the next trip by student account.
- To repay advance from Athletic Fund 300-9500 in the amount of \$25,000.00 (2019-2020) payable back to the General Fund

Advances (Temporary Loans for Operations) reimbursable Federal Grant Moneys:

To repay advances from Striving Readers Grant 599-9119 in the amount of \$33,530.53 payable back to the General Fund 001 with previous advances of \$25,000.00 (2019-2020) & \$8,530.53 (2018-2019).

To repay advances from Striving Readers Grant 599-9120 in the amount of \$85,000.00 payable back to the General Fund 001 (\$50,000.00 + \$25,000.00 + \$10,000.00 all in 2019-2020).

To repay advances from Title II-A 590-9920 in the amount of \$1,402.94 (2019-2020) made payable to the General Fund 001.

To repay advances from Title I 572-9920 in the amount of \$50,000.00 (2019-2020) made payable to the General Fund 001.

To repay advances from Ohio Climate Grant 499-9819 in the amount of \$4,792.40 (2018-2019) made payable to the General Fund 001 for the 2018-2019 school year.

To repay Title VI-B Restoration Grant 587-9119 in the amount \$1,507.89 (2018-2019) made payable to the General Fund 001.

To repay Title IV Grant 599-9819 in the amount of \$11943.11 (2018-2019)

made payable to the General Fund 001.

7. Recommend that purchase order #219775 made payable to Daktronics, Inc. in the amount of \$25,000 for the purchase of a basketball scoreboard, and purchase order # 219774 for Joseph Schulte for installation of the new scoreboard at \$3000.00 which is being paid for by various contributors within the school district, be recharged to the General Fund 001 with a special cost center of 9500 since collections will be received over a period of 5 years. This will segregate tracking of the balance of account for receivable purposes.
8. Recommend approval of renewal premium for 2020-2021 of \$33,527.00 for liability, fleet, and property insurance program with Southwestern Ohio Educational Purchasing Council.

9. Accept donation from Bradford Athletic Boosters in the amount of \$300.00 towards bench in memory of Marietta Goubeaux.
10. Accept donation from Dallas Weldy, DBA Weldy Rentals, in the amount of \$250.00 towards bench.
11. Accept donation from Community Festival Association in the amount of \$300.00 towards bench.
12. Accept donation from Bradford Athletic Boosters in the amount of \$1,310.00 for purchase of weightlifting suits.
13. Accept donation from the Senior Class of 2020 of \$200.00 to Pastor Dan Scalf for the use of his sound and video equipment and personal time that he put into recording our commencement ceremony.
14. Accept donation from the Class of 2020 of \$150.00 to the Powerlifting Team and the remaining balance of \$587.24, less security fee for graduation, to go towards new graphic being placed on the walkway in the main entryway of the school.
15. Accept donation from Bradford Fire & Rescue in the amount of \$500.00 for scholarship.
16. Accept donation from Covington Savings & Loan in the amount of \$500.00 for scholarship.
17. Accept donation from Bradford Athletic Boosters (Jill Reck/Janice Yohey) in the amount of \$500.00 for scholarship.
18. Recommend that the Treasurer be authorized to negotiate a contract for a postal meter lease for the benefit of the school district.
19. Recommend purchasing a 3-year term Treasurer's bond in the amount of \$533.00.
20. Recommend that the Board of Education approve the Elementary and Secondary School Emergency Relief Fund Grant in the amount of \$97,994.64.
21. Recommend that the Board of Education approve participation in the Comprehensive Literacy State Development Subgrant to act as physical agent for a collaboration with Bradford, Milton Union, and Northridge schools for the next 4-year period.
22. Recommend approval of student accidental insurance proposal through Arthur J. Gallagher/Zevitz and Redfield and the Southwestern Ohio EPC effective July 1, 2020 thru July 1, 2021 for total premiums of \$2,632.00 and \$708.40.

Motion: _____ Second: _____

Mr. Besecker		Mr. Miller		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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OLD BUSINESS

NEW BUSINESS

Consent Items (items 1 through 24). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Employment/Resignations:

A. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2020-2021 school year:

Wanda Roberts -	High School Football Cheer Coach High School Basketball Cheer Coach
Ashley Szilagyi -	High School Reserve Football Cheer Coach/Competition Coach High School Reserve Basketball Cheer Coach
Derrick Skinner -	Volunteer Assistant Golf Coach
Brian Schwieterman -	Athletics Site Manager for the 2020 Fall Sports Season
Ann Sieftring -	Title I Coordinator Intervention Team Leader
Megan Unthank -	Student Council Advisor (Elementary) IEP Writing
Tina Schmitz -	Elementary Special Education Curriculum Team Leader IEP Writing
Karen Gehret -	Intervention Team Leader
Cindy Angle -	SLO Team (if needed) Resident Education Mentor (if needed)
Doug Albright -	Band/Music Director
Laura Sneed -	9th Grade Class Advisor Washington DC Trip Advisor Intervention Team Leader
Jay Hall -	IEP Writing
Sharon Moore -	Yearbook Advisor (HS)
Crystal Yingst -	10th Grade Class Advisor Intervention Team Leader IEP Writing
Wendy Ray -	Guidance
Ruth Estes -	Yearbook Advisor (Elementary)
Rocco Latino -	Detention Monitor Resident Educator Mentor (if needed)
Cindy Hoelscher-Fair	12th Grade Class Advisor Resident Educator Mentor (if needed) IEP Writing
Haley Patty -	11th Grade Class Advisor (Co)
Angie Szary -	6th, 7th, & 8th Class Advisor SLO Committee (if needed) 11th Grade Class Advisor (Co)

Zackery Delloma -	NHS Advisor
Tabatha Canan -	Detention Monitor
	Student Council Advisor (HS)
Mikaela Anglin -	Spanish Club Advisor
Sara Timmerman -	Renaissance Coordinator
	Special Education Curriculum Team Leader
	Intervention Team Leader
	IEP Writing
Lisa Hart -	IEP Writing

B. Classified Personnel - One (1) Year Contract for the 2020-2021 school year:

Glen Etter - Bus Driver

C. Resignation - Recommend accepting resignation of Jerry Bazill as substitute bus driver effective 5/22/2020.

2. Recommend approval for tuition reimbursement for Nicole Hackett in the amount of \$900.00 for 6 quarter/semester credit hours:
 - EDU 6294 Practicum I in Reading Instruction - Spring 3
 - EDU 6232 Secondary Reading Instruction - Spring 3
3. Recommend approval for tuition reimbursement for Jana Berning in the amount of \$1,350.00 for 9 quarter/semester credit hours:
 - EDTL 6240 Clinical Literacy Assessment - 3
 - EDTL 6100 Methods & Materials for Teaching Reading - 3
 - EDTL 6400 Advanced Literacy & Language Arts - 3
4. Recommend approval for contract with Council of Rural Services for services of CORS, ACES in the amount of \$40.00 per day per student for the 2020-2021 school year.
5. Recommend approval for contract with Southwestern Ohio Education Purchasing Council for Liability, Fleet, and Property Insurance Program for the 2020-2021 school year in the amount of \$33,527.00, increased from \$29,223.00..
6. Recommend approval for contract with Southwestern Ohio Education Purchasing Council for renewal of employee health insurance plan for the 2020-2021 school year at a 7.5% increase from previous year.
7. Recommend approval for contract with Weswurd, LLC for assisting the district in obtaining reimbursement for Medicaid-eligible expenses incurred under the Ohio Medical School Program for claims with dates of service from July 1, 2020 through June 30, 2023, for an annual fee of \$2,700.00.
8. Recommend approval for contract Darke County Educational Service Center for the below listed services for an estimated amount of \$304,019.14 for the 2021 fiscal year:
 - Program Coordination - \$80,960.00
 - Adapted PE - \$833.00
 - Speech - \$124,761.00
 - Psychology - \$66,440.00
 - Clerical - \$6,245.00
 - LPDC - \$359.14
 - Sub Coordinator - \$500.00

Gifted - \$8,065.00
 Member Fee - \$3,556.00
 Curriculum Service Contract - \$12,500.00

9. Recommend approval with One Call Now for renewal contract in the amount of \$776.25 starting 7/26/2020-7/25/2021.
10. Recommend approval for annual renewal of contract with Public School Works from July 1, 2020 thru June 30, 2021 in the amount of \$350.00.
11. Recommend approval of a 3-year contract commencing June 30, 2020-June 30, 2023, with SchoolPointe for servicing of our district website in the amount of \$2750.00 per year.
12. Recommend approval of a contract with Renaissance for accelerated products in the amount of \$13,746.00 with the accompany agreeing to take payment from title IV-A in the amount of \$5,136.06 for 2019-2020 and \$8,609.94 for 2020-2021.
13. Recommend approval of the Bradford Public Library Budget for Fiscal Year 2020-2021:
14. Recommend approval of donation of personal protective equipment from athletic training room to Upper Valley Medical Center.
15. Recommend approval of donation of 2 boxes of gloves from Bradford Exempted Village School District to Wayne Healthcare.
16. Recommend approval of a stipend of \$250.00 per bus to clean, wash, and wax buses.
17. Recommend approval to move Ann Siefring to the Master's column according to negotiated agreement.
18. Recommend approval to move Nicole Hackett to the Master's Plus column according to negotiated agreement.
19. Recommend accepting the school fees for the 2020-2021 school year:

<u>Course Code</u>	<u>Fee Text</u>	<u>Fee Amount</u>
720A	ACCOUNTING I	\$56.00
510A	AFNR	\$20.00
525A	AG BUSINESS	\$20.00
500J7	CAREER CONNECTIONS 7	\$15.00
500J8	AFNR 8	\$15.00
415A	ANATOMY & PHYSIOLOGY	\$25.00
415DUA	ANATOMY & PHYSIOLOGY	\$25.00
520A	ANIMAL/PLANT SCIENCE	\$20.00
831A	ART 1	\$40.00
832A	ART 2	\$40.00
833A	ART 3	\$40.00
834 A	ART 4	\$40.00
820J6	ART 6	\$15.00

820J7	ART 7	\$15.00
820J8	ART 8	\$15.00
410A	BIOLOGY	\$25.00
410FA	BIOLOGY	\$25.00
715A	BUSINESS LAW	\$34.00
412A	CP CHEMISTRY	\$25.00
412DUA	CHEMISTRY UUA	\$25.00
540A	CHILD DEVELOPMENT	\$5.00
700J6	KEYBOARDING	\$10.00
700J7	COMP APP 7	\$10.00
700J8	COMP APP 8	\$10.00
745A	COMP APP WORKING	\$5.00
560A	HEALTHY LIVING	\$30.00
815A	HS BAND	\$15.00
730A	INTRO TO BUSINESS	\$50.00
810JH	JH BAND	\$15.00
535a	Ag Mechanical Principles	\$30.00
550A	P FINANCIAL MGT	\$10.00
409A	PHYSICAL SCIENCE	\$30.00
413A	PHYSICS	\$25.00
414A	PRE ENGINEERING I	\$20.00
405J7	STEM 7	\$10.00
405J8	STEM 8	\$10.00
825A	TRENDS IN ART	\$35.00
19	STEM 8	\$35.00
19	GENERAL FEE (HS/ELEM)	\$35.00

Additional Fees for 2020-2021

Environmental Science (new class 2020-2021) \$25

20. Recommend approval of the following handbooks for the 2020-2021 school year:

- Teacher
- Substitute Teacher
- Student - Elementary
- Student - JH/HS

21. Recommend approval for the following teachers to receive \$100.00 for the Book Study, Read, Talk, Write by Laura Robb. The monies will be taken out of the Striving Readers' PD funding:

Cindy Angle	Jana Berning
Wanda Roberts	Tina Schmitz
Megan Unthank	Tabitha Breeze
Tracy Mueller	Kim Newton
Katie Frey	Lori Royer
Jamie Sink	Ann Siefring

22. Recommend approval to change Robert Daugherty's title in his contract to Assistant Principal/Curriculum Coordinator.

23. Recommend approval of the personal leave and sick leave incentives for all certified staff per the master agreement and all other staff in accordance with the same rules.

24. Give authority to the Superintendent and Treasurer to allow for additional expenditures in the vestibule project if a change order is necessary of up to \$5,000.

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it THEREFORE RESOLVED, that the above non-licensed individuals be employed as noted.

END OF CONSENT AGENDA

Motion: _____ Second: _____

Mr. Besecker		Mr. Miller		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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ENTER EXECUTIVE SESSION (IF NECESSARY)

(G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

_____ (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

_____ (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

_____ (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

_____ (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

_____ (G) (6) Specialized details of security arrangements

Motion: _____ Second: _____

Mr. Besecker		Mr. Miller		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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ENTER EXECUTIVE SESSION at: _____

EXIT EXECUTIVE SESSION at: _____

ADJOURNMENT

Motion: _____ Second: _____

Mr. Besecker		Mr. Miller		Dr. Swabb		Mrs. Brewer		Pastor Reindel	
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Time _____