

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION  
 JANUARY 11, 2021  
 REGULAR SESSION 6:30 PM  
 EXECUTIVE SESSION IF NECESSARY**

**CALL TO ORDER**

**ROLL CALL      Time: 6:44 PM**

Dr. Swabb	P	Mrs. Brewer	P	Pastor Reindel	P	Mr. Besecker	P	Mr. Miller	P
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**BOARD PRESIDENT’S REPORT: DR. SCOTT SWABB**

A. Welcome

**This meeting will be broadcasted. Meeting will be virtual during the State Emergency as recognized on the April 20, 2020 board meeting if needed.**

**REVIEW OF AGENDA & APPROVAL OF MINUTES**

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: Pastor Reindel; Second: Dr. Swabb

Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I
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***MOTION PASSED 5-0  
 RESOLUTION NO 010-2021***

- C. December 14, 2020 - Approval of Minutes of Regular Meeting

Motion: Mr. Miller; Second: Mrs. Brewer

Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I
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***MOTION PASSED 5-0  
 RESOLUTION NO 011-2021***

- D. Student Spotlight -

*Dylan Dunlevy - Mrs. Clark (Presented by Mr. Daugherty)*

*Dylan Dunlevy is receiving this award because he has made huge growth during the first half of the school year. He has strengthened his independent, academic, and social skills a great deal. Dylan is also not afraid to ask for help or clarification when needed. Lastly, Dylan works well in small groups and is always willing to lend a helping hand.*

*Steven Greer - Mrs. Fry (Presented by Mr. Daugherty)*

*The student I am choosing for the Spotlight Award is Steven Greer. Each morning I look forward to his greeting! He always has a story to tell and a smile on his face. He is a hard worker and displays all the qualities of a PAX leader. He can read all the red words, identify all the letters and sounds we have learned so far and is working on early reading! He also does very well in math. I am extra proud of the effort he puts in each and every day. Steven is a model student, he listens and participates during the school day. Not only that but he plays well with his peers at recess and helps them if they need help. When we walk down the hallway I can always count on him being Bradford's best! I truly enjoy having him in my classroom! Way to go Steven, keep up the good work!*

*Colt Sink - Mrs. Ridout (Presented by Mr. Daugherty)*

*I would like to recognize Colt Sink from my kindergarten classroom. He is the son of Rusty & Jamie Sink. Colt has one brother, Cooper. Colt enjoys Mario. Colt has many friends at school and does a good job following directions and completing tasks. He brings a lot of knowledge and ideas to the table. He is working on first and second grade sight words as he has mastered his kindergarten sight words. He is reading first and second grade level text easily and comprehends what he is reading. In math, Colt is able to add and subtract multi digit numbers. He is learning to count money. He does his best in and out of the classroom so that he can continue to show growth. He helps out his classmates when they need assistance. I enjoy having Colt in my classroom. For those reasons and many more, I would like to recognize Colt Sink.*

*Amy Wright - Mrs. Moore (Presented by Mr. Triplett)*

*I would like to nominate Amy Wright, a 6th grader for the January Board of Education Student Spotlight. Amy goes over and beyond what needs to be done on her assignments. In one of her assignments, they had to create a scary story and she did a great job on being very descriptive. The story had to be at least three paragraphs and it was five paragraphs with 868 words. I like how when she sits down, she's ready to work and she will keep working until it's done. When she's done with her work, she will come to me and ask what she can do next. Also, Amy is a very polite young lady. Keep up the good work, Amy!*

*Sarah Beckstedt - Mr. Latino (Presented by Mr. Triplett)*

*My nominee for Spotlight on a High School student is Sarah Beckstedt. Sarah is in my Algebra 2 class this year as a sophomore, and she is my nominee because I think she is a "most improved" student since I last had her in class when she was in 7th grade. Sarah pays attention in class, works hard to learn, and asks me questions when she needs to. She was very quiet and reserved as a 7th grader, and she has become more outgoing now that she is in high school. Mathematics isn't a subject that comes easily to Sarah, but I am so impressed with her effort and the fact she earned a B+ in the second quarter this school year.*

E. Staff Spotlight – Board of Education Thank You Video

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Recommend approval of the following resolution:

**WHEREAS**, The Bradford School Board Members are committed to children and believe that all children can be successful learners and that the best education is tailored to the individual needs of the child; and

**WHEREAS**, The Bradford School Board Members work closely with parents, educational professionals, and other community members to create the educational vision we want for our students; and

**WHEREAS**, The Bradford School Board Members are responsible for ensuring the structure that provides a solid foundation for our school system; and

**WHEREAS**, The Bradford School Board Members are strong advocates for public education and are responsible for communicating the needs of the school district to the public and the public's expectations to the district;

**NOW, THEREFORE**, the Bradford Exempted Village Schools, do hereby declare appreciation to the members of the Bradford School Board and proclaim the month of January 2020, as

**School Board Recognition Month**. and urge all citizens to recognize the dedication and hard work of The Bradford School Board Members and in working with them to mold an education system that meets the needs of both today's and tomorrow's children.

Motion: Mrs. Brewer; Second: Pastor Reindel

Mr. Miller	A	Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I
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***MOTION PASSED 4-0***  
***RESOLUTION NO 011-2021***

#### **ADMINISTRATIVE REPORTS**

A. Mr. Joe Hurst, Superintendent

- Virtual Week – Thank you to all students and staff and everyone associated with virtual learning.
- Bullying report – Report will be filed to state. Only 1 student met the criteria.
- Sent information to state pledging we will be in person on March 1, 2021, so our first staff COVID-19 vaccination can begin on February 1, 2021. Dr. Scott Swabb encouraged the staff to look at their risk and strongly encouraged getting the vaccine. Studies are showing very little transmission with students wearing face covering and social distancing.

B. Mrs. Michelle Lavey, Elementary Principal – Not present

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C. Mr. Matt Triplett, Secondary Principal –

- Mr. Baumer/FFA received a laser engraver though Upper Valley CTC
- Attendance percentage during week of virtual learning, went well
- Events in January
  - 1-15 - National Honor Society Induction (Virtual)
  - 1-18 - No school Martin Luther King Day
  - 1-21 - Darke County Spelling Bee 9:30 AM at Mississinawa
  - 1-23 – Powerlifting Meet here at the school at 10 am

D. Mr. Bob Daugherty, Assistant Principal -

- Picture of Christmas parties
- Mrs. Johnson’s coloring contest winners
- Elementary virtual attendance

E. Mrs. Chloe Thompson, Athletic Director/Transportation Director – Not present

F. Mrs. Maria Brewer, Upper Valley CC update – No report

G. Mrs. Carla Surber, Treasurer -

- Working on all year end reporting. By the end of this week all tasks should be completed. The Treasurer’s Office is printing all tax forms in-house this year.
- The Treasurer will be contacting Auditor of State because with increase of Federal Funding funds. I believe the district will be audited this year (two year audit) and annually for the time being.
- Voting on budget tonight allows us to receive district tax money from Miami County.

**PUBLIC PARTICIPATION - None**

**FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber**

Consent Calendar (items 1 through 14). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – December 2020
2. Check Register – December 2020
3. Then & Now certification of bills that were obligated by employees of the district:

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Business	Encumbered	Payable
Village of Bradford	\$0	\$20.00
Hauer Music House Inc.	\$0	\$160.65
Hauer Music House Inc.	\$0	\$31.43
Hauer Music House Inc.	\$0	\$121.45

4. Recommend approval of Permanent appropriations for necessary amendment.
5. Recommend approval of Transfers and Advances for the month:
6. Recommend acceptance of a donation in the amount of \$100.00 from **Mr. & Mrs. Scott Besecker** for the Bryant Andrew Byers Scholarship Fund.
7. Recommend acceptance of a donation in the amount of \$100.00 from **Bradford PTO** for the Bryant Andrew Byers Scholarship Fund.
8. Recommend acceptance of a donation in the amount of \$100.00 from **Shindig Travel Services LTD** for the Bryant Andrew Byers Scholarship Fund.
9. Recommend acceptance of a donation in the amount of \$100.00 from **Patrick McKee** for the Bryant Andrew Byers Scholarship Fund.
10. Recommend acceptance of a donation in the amount of \$200.00 from **Mr. & Mrs. Bryce Arnett** for the Bryant Andrew Byers Scholarship Fund.
11. Recommend acceptance of a donation in the amount of \$100.00 from **Mr. & Mrs. Jim Wysong** for the Bryant Andrew Byers Scholarship Fund.
12. Recommend acceptance of a donation in the amount of \$65.00 from **Common Ground Christian Church** for School Lunch Program.
13. A RESOLUTION DECLARING THAT THE BOARD OF EDUCATION OF THE BRADFORD EXEMPTED VILLAGE SCHOOL DISTRICT HAS REVIEWED THE DOCUMENTS AND INFORMATION PREPARED BY THE CHIEF FISCAL OFFICER OF THE BOARD OF EDUCATION FOR SUBMISSION TO THE BUDGET COMMISSION OF MIAMI COUNTY, OHIO, IN RELATION TO THE ALTERNATIVE TAX DOCUMENT FORMAT FILING PROVIDED UNDER SECTION 5705.281 OF THE OHIO REVISED CODE AND AUTHORIZED BY SAID COMMISSION FOR THE FISCAL YEAR 2020, AND THAT SAID BODY APPROVES THE SAME.

**WHEREAS**, Section 5705.281 of the Ohio Revised Code authorizes and empowers a county budget commission, by an affirmative vote of a majority of its members, including an affirmative vote by the auditor of the county, to waive the requirement that a taxing authority of a subdivision or other taxing

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unit adopt a taxing unit adopt a tax budget, as is provided under Section 5705.28 of the Ohio Revised Code, and require such taxing authority to provide such information as may be required by the commission to perform its duties under Chapter 5705 of the Ohio Revised Code, including dividing the rates of each of the subdivision's or taxing unit's tax levies as provided under Section 5705.04 of the Ohio Revised Code; and

**WHEREAS**, pursuant to the terms and provisions of Section 5705.281 of the Ohio Revised Code, the Miami County Budget Commission, by an affirmative vote of a majority of its members, including an affirmative vote by the Auditor of Miami County, Ohio, has authorized and permits the taxing authority of a subdivision or other taxing unit within Miami County, Ohio, to refrain from adopting a tax budget, and has designated the information which the said Budget Commission requires of each taxing authority of a subdivision or other taxing unit to permit the Budget Commission to perform its duties under Chapter 5705 of the Ohio Revised Code; and

**WHEREAS**, it is the desire and intention of the Bradford Board of Education, as the taxing authority of Bradford Exempted Village School District, to elect to refrain from adopting a tax budget for the fiscal year 2022, and, in the alternative, to submit to the Budget Commission the information and documents which it has indicated will be necessary in the absence of such adoption; and

**WHEREAS**, previously by its enactment of Resolution No. 011-2020, the Board of Education of Bradford Exempted Village School District declared its said desire and intention, and authorized and directed the Chief Fiscal Officer of the Board of Education to prepare and to submit to the Miami County Budget Commission such information and documents as are necessary incident to said process and submission, and to take such other actions as may be reasonably necessary incident thereto; and,

**WHEREAS**, the members of the Board of Education have examined such information and documents and approve of the same; NOW, THEREFORE, BE IT:

**RESOLVED**, By The Board of Education Miami County, Ohio, that:

- A. The Board of Education of the Bradford Exempted Village School District hereby declares that the members of said body have examined the contents of the information and documents which have been prepared by the Chief Fiscal Officer of the Bradford Exempted Village School District for submission to the Miami County Budget Commission under the alternative tax document format provided by Section 5705.281 of the Ohio Revised Code for the fiscal year 2022, and that the Board of Education of the Bradford Exempted Village School District hereby approves the same; and
- B. The Board of Education of the Bradford Exempted Village School District hereby authorizes and directs the Chief Fiscal Officer of Bradford Exempted Village School District to submit such information and documents to the Miami County Budget Commission, and to take such other actions as may be reasonably necessary incident to said submission; and
- C. The Board of Education of the Bradford Exempted Village School District hereby finds and determines that all deliberations and actions related to the foregoing were affected in open and public session and in full compliance with Section 121.22 of the Ohio Revised

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Code, and otherwise as is provided by law.

14. Recommend the application of the Ohio School Safety Training Grant in the amount of \$2,500.00 from the Ohio Attorney General's Office.

Motion: Mrs. Brewer; Second: Pastor Reindel

Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I
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***MOTION PASSES 5-0  
RESOLUTION NO 012-2021***

**OLD BUSINESS - None**

**NEW BUSINESS**

*Consent Items (items 1 through 8). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.*

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2020-2021 school year:

<b>Brian Schwieterman</b>	Head High School Track Coach
<b>Gabrielle Fair</b>	Head Junior High School Track Coach
<b>Shon Schaffer</b>	Head Varsity Softball Coach
<b>Greg Gordon</b>	Head Reserve Softball Coach
<b>Andy Mead</b>	Head Varsity Baseball Coach
<b>Derrick Skinner</b>	Assistant Varsity Baseball Coach
<b>Crystal Yingst</b>	Remote Learning Supervisor for 6-12 (Second Semester)
<b>Wanda Roberts</b>	Remote Learning Supervisor for K-5 (Second Semester)
<b>Katie Frey</b>	After School Tutor

2. Recommend approval to move **Lisa Osborne** to the Master's column according to the negotiated agreement effective January 1, 2021.
3. Recommend approval to move **Jana Berning** to the Master's column according to the negotiated agreement effective January 1, 2021.
4. Recommend approval for tuition reimbursement for 3 semester credit hours to **Sara Timmerman** in the amount of \$450.00.

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EDA 626 - Staff Personnel

5. Recommend approval for tuition reimbursement for 3 semester credit hours to **Crystal Yingst** in the amount of \$352.50.  
LIT 5333 - Integrating Literacy Concepts
6. Recommend approval of the 2021 mileage rate of 51 cents per mile.
7. A resolution authorizing the sale of a school bus, #11, owned by the Board of Education and no longer needed for any school purpose;

WHEREAS, the Board of Education of the Bradford Exempted Village School District is the owner of a school bus, #11, of which is no longer needed for any school purpose;

NOW, THEREFORE, BE IT RESOLVED, that the school bus, #11, owned by the Board of Education shall be sold in the manner provided by Revised Code Section 3313.41;

The Superintendent and Treasurer are hereby authorized and directed to do all things necessary and consistent with this Resolution to accomplish the sale provided for herein on the approved site of Public Surplus.

WHEREAS, the value of the school bus, #11, will be sold at the highest bid available to the district in accordance with the Ohio Revised Code or traded into Cardinal Bus Sales at fair market value.

8. Disposition of Personal Property

Policy 7300 – Disposition of Real Property/Personal Property.

Recommend that the Board, in its opinion, determines that Personal Property is not needed for school purposes, or is obsolete, or is not fit for the use for which it was acquired. Based on its determination it may sell the property if the estimated fair market value of such property is \$10,000 or less.

The Board of Education may dispose of aforementioned personal property, as defined above, in such manner as will be in the public interest and benefit to the School District and may be accomplished by public auction, and if unsuccessful, private sale.

If the Board is unsuccessful in its sale by auction or private means, the Board may donate the property if the estimated fair market value of such property is \$2,500 or less in the opinion of the Board. The property may only be donated to an eligible 501(c)(3) nonprofit organization located in the State of Ohio or an organization, exempt from Federal income taxation, e.g. a government entity or other not-for-profit.

If the Board is unsuccessful in its efforts to donate such items, the Board may dispose of items with approval by the Superintendent in whatever option best meets the educational needs of the district, including, but not limited to, disposition by recycling or other effective means of disposal.

*END OF CONSENT AGENDA*

Motion: Mr. Besecker; Second: Mr. Miller

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Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I
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***MOTION PASSES 5-0  
RESOLUTION NO 013-2021***

9. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2020-2021 school year:

**Eric Hart** - Assistant Varsity Softball Coach

Motion: Mrs. Brewer; Second: Mr. Besecker

Mr. Miller	N	Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I
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***MOTION PASSES 4-1  
RESOLUTION NO 014-2021***

***WHEREAS*** this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

***WHEREAS*** this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it ***THEREFORE RESOLVED***, that the above non-licensed individuals be employed as noted.

**SECOND AND FINAL READING FOR THE FOLLOWING NEOLA POLICIES:**

Superintendent recommends the second reading and acceptance of Neola Policy Update, Volume 39.1 Fall 2020.

**Neola Policy Update - Vol. 39.1 Fall 2020 Update**

**Policies**

po1520 - Employment of Administrators

- po 1530 - Evaluation of Principles and Other Administrators
- po 2270 - Religion in the Curriculum
- po 2431 - Interscholastic Athletics
- po 3124 - Employment Contract (Rescinded)
- po 5200 - Attendance
- po 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- po 5611 - Due Process Rights
- po 6114 - Cost Principles - Spending Federal Funds
- po 6144 - Investments - *Upon completion this needs to go to Office of Auditor of State*
- po 6152 - Student Fees, Fines, and Charges
- po 6152.01 - Waiver of School Fees for Instructional Materials
- po 6325 - Procurement - Federal Grants/Funds
- po 6423 - Use of Credit Cards
- po 6424 - New - Procurement Cards
- po 8450.01 - Protective Facial Coverings During Pandemic/Epidemic Events
- po 8800 - Religious/Patriotic Ceremonies and Observances

Motion: Pastor Reindel; Second: Mr. Miller

Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I
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***MOTION PASSES 5-0***  
***RESOLUTION NO 015-2021***

**ENTER EXECUTIVE SESSION (IF NECESSARY)**

  X   (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

       (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

       (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

       (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

       (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

\_\_\_\_\_ (G) (6) Specialized details of security arrangements

Motion: Pastor Reindel; Second: Mr. Besecker

Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I
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***MOTION PASSES 5-0***  
***RESOLUTION NO 016-2021***

**ENTER EXECUTIVE SESSION at: 7:18 PM**

**EXIT EXECUTIVE SESSION at: 7:29 PM**

**ADJOURNMENT**

Motion: Mr. Besecker; Second: Mr. Miller

Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	I	Pastor Reindel	I	Mr. Besecker	I
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***MOTION PASSES 5-0***

Time: **7:31 PM**

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**Dr. Scott Swabb**

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**Mrs. Carla Surber, CPA, CGMA**