

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION  
DECEMBER 10, 2018  
REGULAR SESSION 6:00 PM**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL      Time:**

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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**BOARD PRESIDENT’S REPORT: DR SCOTT SWABB**

- A. Welcome
- B. Review of Agenda
- C. Student Spotlight

**Martha Gutierrez presented by Mrs. Mueller**

I would like to recognize Martha Gutierrez for this month of December 2018. She is the 9 year old daughter of Brittany and Brian. She lives in Bradford with her parents, her older brother, Cory, and her twin brother Migual. She has two guinea pigs and two dogs. Her 2 favorite things to do at home are play fair with her brother and clean. When asked why she likes to clean her response was, like to help others.

Martha is a 3rd grader in Mrs. Frey’s homeroom class. When I was asked to pick a student for this recognition she immediately came to my mind. She is always so eager to learn and she immediately lights up my room when she enters it. Martha will tell you Math is her favorite subject in school. However, math does not come easy for her. She works hard to understand the target being taught. She never gives up and often tries to help others when she finally grasps the concept.

She tells me that she would like to be a teacher one day when she grows up. And I could think of no better of a person to do that. She has a kind, caring heart of gold and I am so happy and proud to have her in my class this year. I am rooting for her to become a teacher one day.

**Lucas Lewis presented by Mrs. Schmitz**

The student I am nominating for board recognition is Lucas Lewis. Lucas comes to school ready to learn. Some mornings Lucas will say that he has had a bad morning. In no time at all, Lucas has gotten into the routine and is working hard, putting his bad morning behind him. Even when the work is difficult, Lucas keeps trying. He has great ideas and is happy to share his ideas with others. His reading skills have increased tremendously this school year. He is a great help to others and always willing to provide encouragement.

Congratulations Lucas on being a great example of a Responsible Railroader!

**Patrick Puthoff presented by Ms. Jasinski**

Patrick is a fifth grade student at Bradford. This is my second year working with Patrick and I have seen so many improvements. He has been working very hard on improving his reading skills. Last month he read several different books to try and reach his AR goal, and he did it! He has also started another book that he will be able to take a test on for the month of December to reach that goal. He makes sure to always study his spelling words and does great on his spelling tests. Patrick is a student who makes sure he studies for whatever test he has coming up, and his test scores show it! Patrick is such a hard worker and is determined to do his best. He has worked hard not to get so frustrated when he doesn't understand, and is not afraid to ask for help. If he is told to relook at something he goes back to his seat to fix his work and usually sees his mistake right away. I am so proud of Patrick and how far he has come in the last year. Keep working hard Patrick!

**Larkin Painter presented by Mrs. Moore**

I would like to recognize Larkin Painter for Bradford's December Student of the Month. Larkin won the billboard contest sponsored by the Miami County Public Health Department, the Safe Communities Coalition and Lisa Cano, State Farm. Larkin won \$500 which he put in a savings account. And thanks to Larkin, all 9th to 12th graders received free pizza from Clark's Pizza House and they had 1 hour of interactive activities.

Larkin is part of the Digital Advertising class. Larkin plays football and baseball. Also, he participates in Powerlifting. Larkin plans on furthering his education majoring in Criminal Justice. He is the son of Jerame and Sara Painter.

**Emma Canan presented by Mrs. Moore**

On Saturday, November 17, Emma was recognized for her winning essay during the 18th Annual Families Matter Poster and Essay Contest held at the Mandalay Banquet Center in Moraine. The Poster and Essay Contest "Traditions Build Strong Families" was presented by Family Services of Montgomery County. According to Family Services there were over 160 entries. Emma was one of the 11 winning essays. There were also 10 poster winners. Emma received a certificate, her essay in a frame and a bookbag full of goodies. Also, Emma won the big raffle prize.

Emma is the daughter of Kim and Casey Canan. She is a sophomore with a 4.0 GPA. She participates in volleyball, basketball and softball. Emma is a part of the publications class.

**Maggie Manuel presented by Mrs. Moore**

On Saturday, November 17, Maggie was recognized for her winning essay during the 18th Annual Families Matter Poster and Essay Contest held at the Mandalay Banquet Center in Moraine. The Poster and Essay Contest "Traditions Build Strong Families" was presented by Family Services of Montgomery County. According to Family Services there were over 160 entries. Maggie was one of the 11 winning essays. There were also 10 poster winners. Maggie received a certificate, her essay in a frame and a bookbag full of goodies.

Maggie is the daughter of Trey and Machele Manuel. She is a sophomore with a 3.83 GPA. She participates in volleyball, cheerleading and softball. Maggie is a part of the publications class.

**ADOPTION OF THE AGENDA**

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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**APPROVAL OF MINUTES**

- A. November 19, 2018 - Regular Meeting

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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**ADMINISTRATIVE REPORTS**

- A. Joe Hurst, Superintendent
- B. Mrs. Michelle Lavey, Elementary Principal
- C. Mr. Matt Triplett, Secondary Principal
- D. Mr. Bob Daugherty, Dean of Students
- E. Mr. John McGiffin, Athletic Director/Transportation Director
- F. Mrs. Maria Brewer, Upper Valley CC update
- G. Mrs. Carla Surber, Treasurer

**PUBLIC PARTICIPATION**

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber  
 Consent Calendar (items 1 through 5). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal . November, 2018
2. Check Register . November, 2018
3. Then & Now certification of bills that were obligated by employees of the district:
  - a. Meta Solutions - Content Filtering Service, encumbered 0, payable \$500.00
  - b. Miami County ESC, Registration, encumbered 0, payable \$ 100.00

- c. Wilson Health, encumbered 0, payable \$100.00
- d. Brown Supply, encumbered 0, payable \$79.30
- e. World's Finest Chocolate, encumbered \$1500.00, payable \$1595.00
- f. Tina Schmitz, encumbered \$175.00, payable \$180.00

- 4. Approval of Permanent appropriations for necessary amendment.
- 5. Approval of Transfers and Advances for the month.

**END OF CONSENT AGENDA**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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**OLD BUSINESS**

**NEW BUSINESS**

Consent Items (items 1 through 19) All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

- 1. Employment/Resignations:
  - a. Certified Personnel - One (1) Year Substitute Contract for the 2018-2019 school year:  
Christina Hoffman
  - b. Supplemental Personnel - One (1) Year Supplemental Contract for the 2018-2019 school year:  
Lead Special Ed Teacher - Tracey Mueller  
Title I Coordinator - Ann Sieftring
  - c. Voluntary Personnel - Donna Zartman - Van Driver
- 2. Approve tuition reimbursement for Tina Schmitz for 6 credit hours totalling \$510.00.
- 3. Approve tuition reimbursement for Mikaela Anglin for 3 credit hours totalling \$352.50.
- 4. Approve tuition reimbursement for Jamie Sink for 2 semester hours totaling \$235.00.
- 5. Approve tuition reimbursement for Jana Barga for 2 credit hours totaling \$175.00.
- 6. Approval for Tina Schmitz to move up on the payroll scale from a Bachelor's to a Bachelor's Plus status effective January 1, 2019.

7. Approve donation from Community Festival Association for \$500.00 to High School Band for parade honorarium from pumpkin show.
8. Approve resolution to participate in the OSBA Legal Assistance Fund,  
  
Whereas the Bradford Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,  
  
Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,  
  
Therefore, the Board hereby resolves to participate in the OSBA Legal Assistance Fund for calendar year 2019 and authorizes the treasurer to pay the Legal Assistance Fund \$250.00.
9. Approve donation from Bradford Athletic Boosters in the amount of \$867.00 for flag pole.
10. Recommend approval of a contract to be given to eligible teachers (those who are instructed in Orton-Gillingham) for the purpose of individualized student instruction outside the regular school day. This is to be paid through the Striving Readers Grant.
11. Elect a President Pro-Tem to preside initially at the organizational meeting until a new Present is elected.
12. Recommend approval as Bradford Public Library Board of Trustees at their meeting voted to recommend Bradford Board of Education appoint Denise Sargent as trustee for the Bradford Public Library for the 7-year term commencing January 1, 2019, and ending December 31, 2025.
13. Approve dock days for Sharon Fike for dates 2/11/19 and 2/14/19.
14. Approve donation from Upper Valley Career Center Board for \$100.00 for Bradford FFA.
15. Approve donation from Koenig for \$60.00 for Bradford FFA.
16. Approve contract for continuing participation in the Dayton Area School Employment Consortium at \$200.00 per building.
17. Approve dock day for Ashley Fry for 1/2/19.
18. Recommend approval of 2018 annual membership dues with the Ohio School Board Association electing the annual OSBA Brief Case Electronic subscription.

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it THEREFORE RESOLVED, that the above non-licensed individuals be employed as noted for the 2018-2019 school year.

*END OF CONSENT AGENDA*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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19. Discussion about the Neola New or Revised Bylaws, Policies, and Guidelines (second reading):

***Volume 37 Number 1 August 2018 Update***

**Policies**

- 0131 Legislative (Revised)
- 0141.2 Conflict of Interest (Revised)
- 0164 Notice of Meetings (Revised)
- 0165.1 Regular Meetings (Revised)
- 0165.2 Special Meetings (Revised)
- 0165.3 Recess/Adjournment (Revised)
- 0166 Executive Session (Revised)
- 0168 Minutes (Revised)
- 0169.1 Public Participation at Board Meetings (Revised)
- 1240.01 Non-Reemployment of the Superintendent (Revised)
- 1422/2260/3122/4122 Nondiscrimination and Employment Opportunity (Revised)
- 1541/3140/4140 Termination and Employment Opportunity (Revision)
- 1662/3362/4362/5517 Anti-Harassment (Revised)
- 2111 Parent and Family Engagement (Revised)
- 2261 Title I Services (Revised)
- 2261.01 Parent and Family Member Participation
- 2261.03 District and School Report Card (New)
- 2370.01 Blended Learning (New)
- 2700 School Report Card (Delete)
- 4162 Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions (Revised)
- 5610 Removal, Suspensions, Expulsion, and Permanent Exclusion of Students (Revised)
- 5610.02 In-School Discipline (Revised)
- 5610.03 Emergency Removal of Students (Revised)
- 5611 Due Process Rights (Revised)
- 6320 Purchasing and Bidding (Revised)
- 6325 Procurement - Federal Grants/Funds (Revised)
- 6423 Use of Credit Cards (Revised)
- 8141 Mandatory Reporting of Misconduct by Licensed Employees (Revised)

**Guidelines**

- 2370.01 Blended Learning (New)
- 5610 Suspension and Expulsion (Revised)
- 5610.02 In-School Discipline (Revised)
- 5610.03 Emergency Removal of Students (Revised)
- 6320A Purchasing (Revised)
- 6320C1 Bidding (Revised)
- 6423 Use of Credit Cards (Revised)

**ENTER EXECUTIVE SESSION**

  X   (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

       (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

       (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

       (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

       (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

       (G) (6) Specialized details of security arrangements

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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**ENTER EXECUTIVE SESSION at:** \_\_\_\_\_

**EXIT EXECUTIVE SESSION at:** \_\_\_\_\_

**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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Time \_\_\_\_\_