

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
JUNE 21, 2017
REGULAR SESSION 6:30 PM**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL Time:_____p.m.

Dr. Swabb _____ Mrs. Brewer _____ Mr. Lavey _____
Mrs. Smith _____ Mr. Roberts _____
Vote:_____

III. ADOPTION OF THE AGENDA

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion:_____ Second _____
Brewer _____ Lavey _____ Smith _____ Roberts _____ Swabb _____
Vote:_____

IV. BOARD PRESIDENT’S REPORT: Dr. Scott Swabb

- A. Welcome
- B. Review of Agenda

V. LEGISLATIVE LIAISON OFFICER: Mr. John Lavey

VI. ADMINISTRATIVE REPORTS

- A. Mr. Ken Miller, Superintendent
 - 1. Handout
 - 2. Discussion concerning paving . Skip Miller
- B. Mrs. Tracy Trogdlon, Elementary Principal
 - 1. None
- C. Mr. Chris Abke, Secondary Principal
 - 1. None
- D. Mr. John McGiffin, Athletic Director/Transportation Director
 - 1. Overview

VII. PUBLIC PARTICIPATION

VIII. FINANCIAL REPORT FROM THE TREASURER: Ms. Dawanna Cron

- A. Consent Calendar (items 1 through 9) All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately. The Superintendent recommends approval of all Consent Calendar Agenda items.

Motion:_____ Second _____
Lavey _____ Smith _____ Roberts _____ Swabb _____ Brewer _____
Vote:_____

1. Approve Meeting Minutes:
 - May 12, 2017 Special Meeting
 - May 17, 2017 Regular Meeting
 - June 9, 2017 Special Meeting
 - June 15, 2017 Special Meeting
 - June 16, 2017 Special Meeting
2. Financial Journal . May, 2017
3. Check Register . May, 2017
4. Forecast Updates . May, 2017
5. Final FY 17 Appropriations
6. Temporary FY18 Appropriations
7. Liquidation of the Class of 2017 account balance to the Bradford Alumni Association to go towards a scholarship in the memory of Tiffany Moyer. The recipient should show leadership, hard work and dedication in and out of the classroom.
8. Liquidation of the Class of 2016 account balance to the High School Principals fund
9. Approve Following Donations:
 - \$2,327 from Sharon Moore for MAC computer and accessories for the Publications class
 - \$100 from Pilgrim Church to Elementary Choir
 - \$250 from Covington Savings & Loan to help cover the cost of Senior Breakfast
 - \$20 from Rick and Emily Clark for FFA Camp.

END OF CONSENT AGENDA

IX. OLD BUSINESS

A. None

X. NEW BUSINESS

A. Consent Calendar (item 1 through 11) All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately. The Superintendent recommends approval of all Consent Calendar Agenda items.

Motion: _____ Second _____
 Smith _____ Roberts _____ Swabb _____ Brewer _____ Lavey _____
 Vote: _____

1. Employment

a. Resignations:

Andrea Cable – Literacy Coach, at the conclusion of the 2016-2017 school year

Kyle Ratliff – JH/HS Social Studies Teacher, at the conclusion of the 2016-2017 school year (Pending board approval at Piqua City Schools on July 27, 2017)

b. Certificated Personnel – One (1) Year Limited Teaching Contract, effective for the 2017-2018 school year:

Chris Hawk, JH/HS Intervention Specialist

Sarah Jasinski, Elementary Intervention Specialist (Pending certification)

c. Certified Personnel – One (1) Year Supplemental Contract for the 2017-2018 school year:

Cindy Angle

8th Grade Volleyball, step 7

Rob Grillot

Assistant Varsity Cross Country, step 4

Assistant Varsity Track, step 6

Chris Hawk

Head Varsity Football, step 0

d. Classified Personnel – Two (2) Year Contract for the 2017-2018 school year:

Diane Painter

Cafeteria Staff (3 hour a day position)

e. Classified Personnel – One (1) Year Supplemental Contract for the 2017-2018 school year (not on staff):

Tom Aultman

7th Grade Volleyball, step 7

Chris Besecker

8th Grade Girls' Basketball, step 7

Brian Crickmore

8th Grade Boys' Basketball, step 1

John Cruse

Assistant Varsity Football, step 7

Brent Harleman

Assistant Reserve Softball, step 1

Nikki Harleman

Reserve Softball, step 2

Eric Hart

Assistant Varsity Softball, step 5

Jim Hart

Assistant Varsity Football, step 7

Katie Jenkins

Assistant Varsity Volleyball, step 0

Brooke Mintkenbaugh Reserve Volleyball, step 0

Jason Wills

Assistant Varsity Boys' Basketball, step 3

Jeff Wirrig

7th Grade Girls' Basketball, step 7

Jim Wysong

Head JH Football, step 7

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it THEREFORE RESOLVED, that the above non-licensed individuals be employed as noted for the 2017-2018 school year.

- f. The Superintendent recommends approving the following volunteers for the 2017-2018 school year:

Athena Beachler	Girls' Basketball
Jeff Byrum	Boys' Basketball
Ashley Szilagyi	Cheerleading

- g. The Superintendent recommends approving the transfer of Tabitha Breeze from Title I to Tier 3 Intervention Teacher.
- h. The Superintendent recommends approving the transfer of Kim Newton from Elementary Intervention Specialist to Title I.
- i. Classified Personnel . One (1) Year Substitute Contract for the 2017-2018 school year (pending current background check and certification):

Cathy Baker

- Substitute Aide
- Substitute Secretary

Jerry Bazil

- Substitute Bus Driver

Athena Beachler

- Substitute Aide
- Substitute Cafeteria
- Substitute Secretary

Sally Brewer

- Substitute Aide

Lil Broughman

- Substitute Cafeteria

John Cruse III

- Substitute Aide
- Substitute Cafeteria
- Substitute Custodial
- Substitute Lawn Care

Julie Davis

- Substitute Cafeteria
- Substitute Custodial
- Substitute Housekeeper

Michelle Enis

- Substitute Custodial

Bonnie Flora

- Substitute Bus Driver

Pamela Hart

- Substitute Custodian
- Substitute Housekeeper

- Tina Hill
- Substitute Aide
 - Substitute Custodian
 - Substitute Housekeeper
- Cyndie Keller
- Substitute Aide
 - Substitute Cafeteria
 - Substitute Custodial
 - Substitute Housekeeper
- Norma Kenworthy
- Substitute Custodian
 - Substitute Housekeeper
- Steve Kenworthy
- Substitute Custodian
 - Substitute Housekeeper
 - Substitute Lawn Care
- Harold Kinnison
- Substitute Custodial
 - Substitute Lawn Care
- Doug Lavey
- Substitute Bus Driver
- Tammy Mahan
- Substitute Aide
- Dave Painter
- Substitute Lawn Care
- Diane Painter
- Substitute Custodian
 - Substitute Housekeeper
 - Substitute Cafeteria
- Carol Reed
- Substitute Custodian
 - Substitute Housekeeper
- Manda Schaffer
- Substitute Bus Driver
 - Substitute Aide
- Shon Schaffer
- Substitute Bus Driver
- Tina Schmitz
- Substitute Bus Driver
- Lori Seman
- Substitute Custodian
 - Substitute Housekeeper
- Marla Spencer
- Substitute Aide
- Susan Welbaum
- Substitute Aide
 - Substitute Secretary

The Superintendent recommends the above personnel to be employed.

2. Superintendent recommends the approval of all classified employee salary schedules to be increased by 3% for the 2017-2018 school year.

3. The Superintendent recommends approval of a 3% increase for the following administrative personnel for the 2017-2018 school year:

Chris Abke . JH/HS Principal
Cheryl Clark . Cafeteria Supervisor
Tracy Trogdlon . Elementary Principal

4. The Superintendent recommends approval of the Elementary Handbook for the 2017-2018 school year.
5. The Superintendent recommends approval of the JH/HS Handbook for the 2017-2018 school year.
6. The Superintendent recommends approval of medical leave of absence for Jamie Sink, estimated start date of August 7, 2017.
7. The Superintendent recommends approval of medical leave of absence for Mikaela Anglin, estimated start date of August 7, 2017.
8. The Superintendent recommends approval of the Master Service Agreement for Core Services with Meta Solutions for the 2017-2018 school year.
9. The Superintendent recommends approval of the Bradford Public Library Budget for Fiscal Year 2018.
10. The Superintendent recommends approval of the base school fee of \$35.00 for each K-12 student for the 2017-2018 school year.
11. The Superintendent recommends approval of paving as illustrated in Exhibit A and discussed by Skip Miller.

END OF CONSENT AGENDA

12. Certified Personnel . One (1) Year Supplemental Contract for the 2017-2018 school year.

Michelle Lavey JH Cross Country, step 7

Motion: _____ Second _____
Roberts _____ Swabb _____ Brewer _____ Lavey _____ Smith _____
Vote: _____

13. Classified Personnel . One (1) Year Limited Non-Teaching Contract beginning July 6, 2017:

Sandra Frantz Board Office Secretary

Motion: _____ Second _____
Swabb _____ Brewer _____ Lavey _____ Smith _____ Roberts _____
Vote: _____

14. Approve the emergency Revised Policy # 2464 Gifted Education and Identification.

Motion: _____ Second _____
Brewer _____ Lavey _____ Smith _____ Roberts _____ Swabb _____
Vote: _____

15. Discussion about the New or Revised Bylaws, Policies, and Guidelines (second reading):

Volume 35 Number 2 Update

Policies

- 0157 Appointment to Joint Vocational School District Board (Revised)
- 2430 District Sponsored Clubs and Activities (Revised)
- 2430.02 Participation of Community/STEM School Students in Extra-Curricular Activities (Revised)
- 2431 Interscholastic Athletics (Revised)
- 2461 Recording of District Meetings Involving Students and/or Parents (Revised)
- 2623 Program Accountability and Evaluation (Revised)
- 3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Revised)
- 3220 Standard-Based Teacher Evaluation (Discussion Template) (Revised)
- 5111 Eligibility of Resident/Nonresident Student (Revised)
- 5200 Attendance (Revised)
- 5460 Graduation (Revised)
- 5610 Removal, Suspension, Expulsion, and Permanent Exclusion (Revised)
- 5620.01 Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion (Revised)
- 6233 Amenities for Participants at Meetings and/or Other Occasions (Revised)
- 6320 Purchases (Revised)
- 6423 Use of Credit Cards (Revised)
- 6680 Recognition (Revised)
- 6700 Standards . Fair labor Standards Act (FLSA) (Revised)
- 8210 School Calendar (Revised)
- 8310 Public Records (Revised)
- 8320 Personnel Files (Revised)
- 8330 Student Records (Revised)
- 8452 Automated External Defibrillators (AED) (Revised)
- 8500 Food Services (Revised)
- 8510 Wellness (Revised)
- 9270 Equivalent Education Outside the Schools & Participation in Extra-Curricular for Students not Enrolled in the District (Revised)

Guidelines

- 3120B Appointment of Personnel to Compensated Co-Curricular and Extra-Curricular Activities (Revised)
- 5111 Admission to the District (Revised)
- 5610 Suspension and Expulsion (Revised) (New)
- 6423 Uses of Credit Cards (Revised)
- 8310B Redaction of Non-Public Information/Records (Revised)
- 8320 Personnel Records (Revised)

- 8330 Student Records (Revised)
- 8452 Use and Maintenance of Automated External Defibrillators (Revised)
- 8500D Procedure for the Collection and Payment for Charged Meals (New)
- 8500E Food Service Employee Health Reporting Procedure (New)

Special Release January 2017-ESSA Phase 1

Policies

- 5111.01 Homeless Students (Replacement)
- 5111.03 Children and Youth in Foster Care (New)
- 8340 Letters of Reference (New)

Guidelines

- 5111.01 Homeless Students (Replacement)
- 5111.03 Children and Youth in Foster Care (New)

Special Release January 2017-Technology Phase II

Policies

- 8300 Continuity of Organizational Operations Plan (New)
- 8305 Information Security (New)

Guidelines

- 8300 Continuity of Organizational Operations Plan (New)
- 8305 Collection, Classifications, Retention, Access and Security of District Data/Information (New)
- 8305A Information Security Responsibilities (New)
- 8305B Information Security Incident Management (New)
- 8305C Notification Information Security Incident (New)

Special Update March 2017

Policies

- 3217 Weapons (Revised)
- 4217 Weapons (Revised)
- 7217 Weapons (Revised)

XI. ADJOURNMENT

Motion: _____ Second _____
 Lavey _____ Smith _____ Roberts _____ Swabb _____ Brewer _____
 Vote: _____