

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
FEBRUARY 15, 2017
EXECUTIVE SESSION 5:10 P.M.
REGULAR SESSION 5:30 P.M.**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL Time:_____p.m.

Dr. Swabb _____ Mrs. Brewer _____ Mr. Lavey _____
Mrs. Smith _____ Mr. Roberts _____
Vote:_____

III. ENTER EXECUTIVE SESSION

Executive Session (ORC 121.22)

- (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing
- _____ (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding
- _____ (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action
- _____ (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ (G) (5) Matters required to be kept confidential by federal law or rules or state statutes
- _____ (G) (6) Specialized details of security arrangements

Motion:_____ Second_____
Swabb _____ Brewer _____ Lavey _____ Smith _____ Roberts _____
Vote:_____

IV. EXIT EXECUTIVE SESSION

Motion:_____ Second_____
Brewer _____ Lavey _____ Smith _____ Roberts _____ Swabb _____
Vote:_____

ADMINISTRATION OF OATH OF OFFICE BY TREASURER TO VICE-PRESIDENT MRS. BREWER

V. ADOPTION OF THE AGENDA

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion:_____ Second_____
Lavey _____ Smith _____ Roberts _____ Swabb _____ Brewer _____
Vote:_____

VI. BOARD PRESIDENT'S REPORT: Dr. Scott Swabb

- A. Welcome
- B. Review of Agenda

VII. STUDENT ACHIEVEMENT: Mrs. Carolyn Smith

A. Elementary Student Recognition

Jana Barga would like to nominate Doolin Puterbaugh for being an all-around fantastic student in my classroom. Doolin is 7 years old and the son of Ashley Lear and Tim Puterbaugh. When Doolin grows up he wants to be a construction worker just like his papa. Doolin's determination and hard work that he shows in the classroom will make him perfect for this job. Doolin has one older sister and one younger brother. Doolin also has one dog named Tyson. Doolin takes responsibility in all that he does in the classroom, so I am sure he is an amazing dog owner. Doolin's favorite part about school is going to specials; this is not surprising to me that he enjoys being in a social setting because he is a great friend to all. Doolin is very driven and a great leader, which will help him achieve any goal he sets for himself now and in the future. I am thrilled to have had Doolin in my class this year. Keep up the hard work!

Lori Royer would like to recognize Aeryn Barhorst for being an all-around great student in my classroom. Aeryn is seven years old and the daughter of Bryon and Angela. She has one younger sister, and they like playing House House Guest. Pizza is her favorite food, and her favorite color is pink. She loves going to school and learning math concepts. However, she excels in all academic areas. Aeryn enjoys reading DC Super Hero Girl books. When she grows up, she would like to become an artist.

Aeryn is a great friend in the classroom. She has a cheerful disposition and a very positive attitude. Even when things are not going well, she can point out the good. I appreciate her smile and hugs. Aeryn's eagerness to learn and dedication to finishing tasks will help her achieve any goals she sets. Keep up the great work Aeryn!

B. MS/HS Student Recognition

Crystal Yingst would like to take the time to recognize Tasya Felver, a 6th grader at Bradford Junior High. Tasya is the daughter of Marty Felver and Stephanie Bailey. She has an older brother, Tevin, who is in 7th grade. In her spare time, Tasya enjoys showing cows and rabbits at The Great Darke County Fair, cheerleading, and riding her go-kart. She has a great work ethic and has worked hard to keep up with her school work. She always comes in with a smile on her face and is willing to offer assistance to anyone who needs and/or wants it. I know that I can count on Tasya to help out in the classroom. I look forward to watching Tasya grow as a student and person. Congratulations Tasya!

Shane Snyder would like to recognize Molly Clark. Molly is an excellent student in and out of the classroom. She is always helpful, positive, and kind to others. As a teacher, I never have to wonder if she is doing the right thing or not. What put Molly ahead of other potential students as my pick for student of the month is that she is currently creating "string art" to sell to pay for her 8th grade D.C. trip. Once she pays for her trip, she plans to use the extra money to pay for her father's trip, who is a chaperone, and also potentially for another student who

might not have the funds to go on the trip. There are not many kids today that have the type of genuine kindness, and is a trait that will take Molly far.

VIII. STAFF SPOTLIGHT

IX. LEGISLATIVE LIAISON OFFICER: Mr. John Lavey

X. ADMINISTRATIVE REPORTS

- A. Mr. Ken Miller, Superintendent
 - 1. Overview
- B. Mrs. Tracy Trogdlon, Elementary Principal
 - 1. Overview
- C. Mr. Chris Abke, Secondary Principal
 - 1. Overview
- D. Mr. John McGiffin, Athletic Director/Transportation Director
 - 1. Overview

XI. PUBLIC PARTICIPATION

XII. FINANCIAL REPORT FROM THE TREASURER: Ms. Dawнна Cron

- A. Consent Calendar (items 1 through 6) All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately. The Superintendent recommends approval of all Consent Calendar Agenda items.

Motion: _____ Second _____
Smith _____ Roberts _____ Swabb _____ Brewer _____ Lavey _____
Vote: _____

- 1. Approve Meeting Minutes:
 - January 11, 2017 Organizational Meeting
 - January 11, 2017 Regular Meeting
- 2. Financial Journal . January, 2017
- 3. Check Register . January, 2017
- 4. Forecast updates . January, 2017
- 5. Approve Appropriation Amendments
- 6. Approve the following donations:
 - \$97.50 from Bradford Lions Club to cover half of the HOBY registration

END OF CONSENT AGENDA

XIII. OLD BUSINESS

A. None

XIV. NEW BUSINESS

A. Consent Calendar (items 1 through 4) All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately. The Superintendent recommends approval of all Consent Calendar Agenda items.

Motion:_____ Second _____
Roberts_____ Swabb_____ Brewer_____ Lavey_____ Smith_____
Vote:_____

1. Employment

a. Resignation

Maddie Armstrong Varsity Volleyball, as of January 1, 2017
Shaun Branson JV Basketball, as of January 30, 2017

b. Certificated Personnel . One (1) Year Substitute Contract for the 2016-2017 school year:

Kimberley Cordonnier

c. Classified Personnel . One (1) Year Substitute Contract for the 2016-2017 school year:

Tammy Mahan Substitute Aide
Katie Swank Cafeteria Sub

d. Approve the following volunteers for the 2016-2017 school year.

Brandon Stinson Track
Patrick McKee Baseball

e. Classified Personnel not on staff. One (1) Year Supplemental Contract for the 2016-2017 school year:

Brent Harleman Assistant JV Softball, step 0
Bill Trevino Assistant JV Baseball, step 0

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it THEREFORE RESOLVED, that the above non-licensed individuals be employed as noted for the 2016-2017 school year.

2. The Superintendent recommends approval of the 2017-2018 school calendar.
3. The Superintendent recommends approval of the 2017-2018 BHS Course of Study.
4. Approve the diploma for Armed Force veteran Darrell Gambill.

END OF CONSENT AGENDA

5. The Superintendent recommends approval of the purchase of 100 Chromebooks for state testing and to update the Elementary and MS/HS Computer labs.

Motion: _____ Second _____
Swabb _____ Brewer _____ Lavey _____ Smith _____ Roberts _____
Vote: _____

6. Discussion about the New or Revised Bylaws, Policies, and Guidelines (second reading):

Volume 34 Number 2 Update

Policies

- 2460-03 . Independent Educational Evaluations (New)
- 4162 . Drug and Alcohol Testing of CDL License Holders (Revised)
- 5112 . Entrance Requirements (Revised)
- 5200 . Attendance (Revised)
- 5223 . Release Time for Religious Instruction (Revised)
- 5320 . Immunization (Revised)
- 7300 . Disposition of Real Property/Personal Property (Revised)
- 9270 . Equivalent Education Outside the Schools (Home Schooling) (Revised)

Guidelines

- 2460.03 . Independent Education Evaluations (New)
- 2623.02 . Midyear Promotion for Third Grade Students Retained due to Performance on English Language Arts Assessment (New)
- 4162A . Memorandum to CDL License Holders Regarding the District's Drug-Testing Program (Revised)
- 5111 . Admission to the District (Revised)
- 5112 . Admission to Kindergarten (Revised)
- 5320 . Immunization (Revised)
- 8310A . Public Records (Revised)
- 8310E . Records Retention and Disposal (Revised)
- 8330 . Student Records (Revised)
- 8310 F4 . Application for One-Time Records Disposal (Delete)
- 8310 F5 . Schedule of Records Retention and Disposition (Delete)
- 8310 F6 . Certificate of Records Disposal (Delete)

Special Release EDGAR Collection January 2016

Policies

- 1130 . Conflict of Interest (Revised)
- 3113 . Conflict of Interest (Revised)
- 4113 . Conflict of Interest (Revised)

- 6110 . Grant Funds (Uniform Grant Guidance) (Revised)
- 6111 . Internal Controls (New)
- 6112 . Cash Management of Grants (New)
- 6114 . Cost Principles . Spending Federal Funds (New)
- 6116 . Time & Effort Reporting (New)
- 6325 . Procurement . Federal Grants/Funds (New)
- 6550 . Travel Payment Reimbursement (Revised)
- 7310 . Disposition of Surplus Property (Revised)
- 7450 . Property Inventory (Revised)
- 8500 . Food Services (Revised)

Special Update March 2016

Guidelines

- 3120C . Pre-Employment Interview Questions
- 4120C . Pre-Employment Interview Questions

Volume 35 Number 1 Update

Policies

- 0100 . Definitions (Replacement)
- 0167.1 . Use of Electronic Mail/Text Messages (Revised)
- 0169.2 . Open Meetings/Sunshine Law (Revised)
- 1530 . Evaluation of Principals and Other Administrators (Revised)
- 1619 . Group Health Plans (New)
- 3419 . Group Health Plans (Revised)
- 4419 . Group Health Plans (Revised)
- 1619.01 . Privacy Protection of Self-Funded Group Health Plans (Revised)
- 3419.01 . Privacy Protection of Self-Funded Group Health Plans (Revised)
- 4419.01 . Privacy Protection of Self-Funded Group Health Plans (Revised)
- 1619.02 . Privacy Protection of Self-Funded Group Health Plans (Revised)
- 3419.02 . Privacy Protection of Self-Funded Group Health Plans (Revised)
- 4419.02 . Privacy Protection of Self-Funded Group Health Plans (Revised)
- 1619.03 . Patient Protection and Affordable Care Act (New)
- 3419.03 . Patient Protection and Affordable Care Act (New)
- 4419.03 . Patient Protection and Affordable Care Act (New)
- 2460 . Special Education (Revised)
- 3223 . Standards-Based School Counselor Evaluation (Revised)
- 5830 . Student Fund-Raising (Revised)
- 6605 . Crowdfunding (New)
- 8330 . Public Records (Revised)
- 9700 . Relations with Special Interest Groups (Revised)

Guidelines

- 1530 . Standards-Based Principal Evaluation System (Revised)
- 1619 . Employee-Sponsored Wellness Program (New)
- 3419 . Employee-Sponsored Wellness Program (New)
- 4419 . Employee-Sponsored Wellness Program (New)
- 1621 . Federal Group Health Continuation (COBRA) (New)
- 3421 . Federal Group Health Continuation (COBRA) (Replacement)
- 4421 . Federal Group Health Continuation (COBRA) (Replacement)
- 1623A . Prohibition Against Disability Discrimination in Employment (Revised)
- 3123A . Prohibition Against Disability Discrimination in Employment (Revised)
- 4123A . Prohibition Against Disability Discrimination in Employment (Revised)
- 2623B . Security Provisions for Statewide Assessments (Revised)
- 3220A . Evaluation of Staff (Delete)
- 6470 . Stale Dated Checks Procedure (New)
- 8330 . Student Records (Revised)

Special Release-Tech Update-Phase 1

Policies

7540 . Technology (Revised)

7540.01 . Information & Technology Collection (Revised)

7540.02 . Web Content, Services and Apps (Revised)

Guidelines

7540A . Staff and Student Training Regarding the Internet (New)

7540.02 . Web Content and Functionality Specifications (Revision)

XV. ADJOURNMENT

Motion: _____ Second _____
Brewer _____ Lavey _____ Smith _____ Roberts _____ Swabb _____
Vote: _____