

BRADFORD EXEMPTED VILLAGE SCHOOL DISTRICT
APPLICATION FOR PROFESSIONAL POSITION

760 Railroad Avenue
Bradford, Ohio 45308
(937) 448-2770

Personal Data _____ Date _____

Name _____ Social Security No. _____

Present Address _____

Permanent Address _____

Telephone _____ Date Available to Accept Position _____

List the name, address and telephone number of a person who will be able to contact you if we should be unable to reach you at your present address/telephone: _____

DRIVER'S LICENSE

Under normal circumstances, some teachers are required to travel between school locations. Hence, your ability to drive may be related to your job requirements. Do you have a driver's license? _____

Expiration date: _____ Restrictions: _____

TEACHING AND/OR PROFESSIONAL PREFERENCE

List in order of preference the subjects, grades, or areas for which you are certified	Indicate semester hours of credit earned in this subject			Indicate the most recent course taken in this subject or field	
	Undergraduate	Graduate	Total	Date	College

POSITION DESIRED

Grades K-3	Grades 4-5	Grades 6-8 (Subjects)	Grades 9-12 (Subjects)	Administrative/Supervisory Positions
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1st Choice _____

2nd Choice _____

3rd Choice _____

State type of position(s) for which you wish to be considered: teacher, principal, librarian, etc.

Are you currently under contract to a school system? _____

EDUCATION AND PROFESSIONAL PREPARATION

List High School, Colleges and Universities Attended	Address of School	Years Attended	Degree and Date Granted	Major(s)/Areas	Minor(s)
		From To			
		From To			
		From To			
		From To			

Have you taken the Praxis Test? _____ Date _____

If you have taken this test, please attach a copy of the scores or have the scores sent separately.

COLLEGE CREDENTIALS: Please list full address of the college or university placement office where you are registered.

Please check one: _____ I have requested my college to send my credentials (including letters of recommendation, Evaluations from professors, evaluations from supervising teachers, official transcripts, etc.)
 _____ I have given the placement office permission to release my credentials.

You may include your personal vita/resume and any additional information that you feel might be helpful to consideration for employment.

CERTIFICATION

Do you hold a valid Ohio Certificate? _____ Date _____ In order to be considered for a certificated position with the Bradford Exempted Village Schools, you must hold an Ohio Teaching Certificate. If you do not have such a certificate Presently, one must be obtained from the Ohio Department of Education, Columbus, Ohio. **If you hold a valid Ohio Certificate, please attach a copy of it with this application or forward it separately.**

CHECK GRADE AND TYPE OF CERTIFICATE(S) YOU HOLD OR WILL HOLD BY JULY 1:

<u>GRADE</u>		<u>TYPE OF CERTIFICATE(S)</u>	
_____ Temporary	_____ Pre-Kindergarten	_____ Elementary Principal	_____ Ed. of Handicapped
_____ 2 Yr. Provisional	_____ K-Primary K-3	_____ High School Principal	_____ L.D.
_____ 4 Yr. Provisional	_____ K-Elem. K-8	_____ Supervisor	_____ D.H.
_____ 8 Yr. Provisional	_____ Elementary 1-8	_____ Superintendent	_____ O.W.A./O.W.E.
_____ Permanent	_____ High School 7-12	_____ Local Superintendent	_____ Pupil Pers./Counselor/Psych.
_____ Other	_____ Special K-12	_____ Vocational	_____ Other

List any extra-curricular activities that you feel competent to direct (ex. - coaching, drama, etc.) _____

PROFESSIONAL EMPLOYMENT EXPERIENCE IN EDUCATION

Are you a member of the Ohio Teacher's Retirement System? _____ Do you presently have continuing status with any school system? _____ If so, give name of school system and dates of employment _____

PLEASE INDICATE YOUR PROFESSIONAL EMPLOYMENT EXPERIENCE IN EDUCATION BEGINNING WITH THE MOST RECENT POSITION

School	Complete Address (include ZIP Code)	Assignment * Grade/Subject	Principal/Supervisor	School Year(s)	Total Years	Last Annual Salary

If additional space is needed, provide the same information on a separate sheet and attach it to this form.

* Please indicate if position was full-time (FT), part-time(PT), or substitute teaching (ST).

NOTE: If your employment in any of the positions listed above or on the next page was involuntarily terminated or if you are removed or dismissed from Any employment position, please explain (attach separate sheet if needed).

FURTHER EMPLOYMENT EXPERIENCE

(List in order beginning with the most recent)

Type of Work	Name and Address of Firm or Employer	Date (Month/Year)	List Annual Salary
		From To	
		From To	
		From To	
		From To	

MILITARY SERVICE RECORD

Branch of Service	Inclusive Dates	Beginning Rank	Rank at Discharge

Remarks _____ Selective Service No. _____

Indicate whether or active duty or in reserve status. Classification _____

REFERENCES

List at least five references - Former employers, professors, etc. Beginning teachers should include supervising (critic) teacher and college coordinator of student teaching. Experienced teachers should include present principal and/or supervisor. Be specific on names, addresses and ZIP codes. Do not list relatives or prospective in-laws.

Name	Official Position at Present	Mailing Address and ZIP Code	Phone Numbers
			Office: _____ Home: _____
			Office: _____ Home: _____
			Office: _____ Home: _____
			Office: _____ Home: _____
			Office: _____ Home: _____
			Office: _____ Home: _____

SECURITY INFORMATION

Have you ever been convicted or pled guilty to any felony, misdemeanor or violation? _____

Have you ever had your certificate revoked? _____

If your answer is yes, a detailed explanation MUST be given below. (If you need additional space, please attach a separate sheet.) (NOTE: Conviction of a crime may not in any way affect your application, but in certain circumstances, some criminal activities could be relevant to a position which brings an employee in contact with school children. Further, in this connection, the nature of the offense, the time that has passed, and your age at the time of the offense will be considered.)

Signature of Applicant _____

Date _____

GENERAL INFORMATION

It is our desire to learn as much as possible about you and your interest in the teaching profession. Please respond to all questions. (Handwritten)

1. Give a brief statement of reasons for your choice of education as a profession.

2. How do you motivate students?

We welcome your application to teach in the Bradford Exempted Village Schools. Your application will be placed on file for consideration when vacancies occur. It will remain on file for two years. Should you desire to reapply after that time, an up-dated application must be submitted. **Please notify us if you accept a position elsewhere or if you wish to withdraw this application.**

I understand that the superintendent may make inquiries which will provide application information, and request each present or former employer, school, and person given as a reference, and governmental and law enforcement agencies to answer questions that may be asked concerning me.

Pursuant to State Law, any personal employed on or after October 29, 1993, is required to be fingerprinted and have a Bureau of Criminal Identification and Investigation completed.

I understand that any false statements or omissions in connection with questions asked on this application will be just cause for disqualification for employment or immediate dismissal, anything in agreement of employment between the Superintendent and me to the contrary notwithstanding.

I recognize that if I am employed, the Superintendent will assign or reassign me to a specific position as the need requires throughout the term of my employment. Such assignments or reassignments will be consistent with appropriate administrative guidelines, areas of certification, and Ohio Revised Statutes.

Signature of Applicant: _____

Date: _____

NON-DISCRIMINATION IN EMPLOYMENT

The Bradford Board of Education does not discriminate on the basis of sex in the educational programs or activities that it operates, and is required by Title IX of the Education Amendments of 1972 (P.L. 92-3118) not to discriminate in such a manner. Further, the Board of Education does not discriminate on the basis of disabling condition, in the treatment, admission or access to, or employment in, its programs or activities, as required by the Rehabilitation Act of 1973 (P.L. 03-112), as amended, Section 504; nor does the Board of Education discriminate on the basis of race, color, national origin, religion, age, creed, political affiliation, or marital status in the educating programs or activities it operates.